

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, June 7, 2016

10:00 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with Commissioners Gross, Ingersoll, Mongeau, and Weyland present. Commissioner Campbell was absent. County Administrator Brian C. Berg, Assistant County Attorney Stephen Beitelspacher, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Mongeau, and unanimously carried, the agenda was approved with the postponement of the Approval of FM Diversion Joint Powers Agreement.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

EMPLOYEE RECOGNITION

The following employees were recognized for their years of service with Clay County:

- Ryan Carey, Deputy Sheriff, 15 years
- Mark Empting, Sergeant, Sheriff's Office, 15 years
- Don Culp, Motor Grader Operator, Highway, 20 years
- Rori Green, Motor Grader Operator, Highway, 20 years
- Nanci Krenelka, Deputy Auditor, 25 years

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Weyland, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

APPROVAL TO ACCEPT \$50 DONATION FROM SCANDIA LUTHERAN CHURCH FOR SHERIFF'S WORK DETAIL

By consent agenda, the Board accepted a \$50 donation from the Scandia Lutheran Church for the Sheriff's Work Detail.

APPROVAL OF COUNTY ABATEMENTS

By consent agenda, abatements were approved for Cory Gilbertson, parcel 56.650.046, estimated tax reduction of \$302 (should have received homestead); and RD Offutt, parcel 10.020.4000, estimated tax reduction of \$400 (incorrect deeded acres).

APPROVAL OF FAMILY SERVICE CENTER LEASES

Leases in the Family Service Center were approved as follows: Rural MN CEP, 119 sq.ft. @\$12.25, 5/1/16-12/31/20; Birthright, 962 sq.ft. @\$13.25, 6/1/16-5/31/17; Department of Motor Vehicles Campus: Head Start Bus, \$100, 6/1/16-8/31/16.

APPROVE LIQUOR LICENSE RENEWAL – MAINLINE BAR & GRILL

By consent agenda, the Board approved a liquor license renewal for the Mainline Bar & Grill, 9571 Hwy 9 S, Barnesville, MN.

APPROVE MINUTES OF MAY 17 & 24, 2016

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the minutes of the May 17 & 24, 2016 County Board meetings were approved as printed.

CLOSED SESSION PER MN STATUTES 13D.05, Subd. 1(d)

On motion by Ingersoll, seconded by Weyland, and unanimously carried, the meeting was closed at 10:10 a.m. per MN Statutes 13D.05, Subd. 1(d).

On motion by Weyland, seconded by Mongeau, and unanimously carried, the meeting was re-opened at 10:28 a.m.

Commissioner Weyland moved that the mediated agreement reached between Robert Rock II and Clay County be approved as was agreed between the parties on May 26, 2016, and which is reflected in a Confidential Settlement Agreement and General Release. The motion was seconded by Ingersoll, and unanimously carried.

APPROVAL OF FINAL DOCUMENTS FOR SAP 14-652-014 CSAH 52 PAVING PROJECT

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved final contract documents with Knife River Materials, Bemidji, MN, for the SAP 14-652-014 CSAH 52 Paving Project in the amount of \$2,886,369. The original contract amount was \$2,920,298.53. Underruns were due to gravel shouldering and hot mix asphalt.

APPROVAL TO EXECUTE A HOST SITE AGREEMENT FOR AN AMERICORPS VOLUNTEER FOR SOLID WASTE PROGRAMS

On motion by Ingersoll, seconded by Weyland, and unanimously carried, the Board adopted the following resolution agreeing to execute a host site agreement for an AmeriCorps Volunteer for Solid Waste programs, if Clay County is selected to host an AmeriCorps volunteer:

RESOLUTION 2016-22

WHEREAS, Clay County Solid Waste has applied to host an AmeriCorps Member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA) for the 2016-17 program year; and

WHEREAS, if the MPCA selects Clay County Solid Waste, the organization is committed to implementing the proposed project as described in the host application, and in accordance with pre-scoped position description; and

WHEREAS, the MPCA requires that Clay County Solid Waste enter into a host site agreement with the MPCA that identifies the terms, conditions, roles, and responsibilities.

BE IT RESOLVED that Clay County Solid Waste hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all the terms, conditions, and matching provisions of the host site agreement and requests the Clay County Commission to sign the grant agreement on its behalf.

APPROVAL TO PURCHASE FRONT END LOADER & DOZER FOR LANDFILL OPERATIONS

On motion by Weyland, seconded by Ingersoll, and unanimously carried, the Board approved the purchase of a John Deere 644 Loader, \$211,640, from RDO Equipment Co., to replace a Loader which is no longer able to handle the increased work load at the Landfill, and to purchase a 2012 Komatsu D65 Dozer, \$109,500, from General Equipment & Supply, Inc., to replace a 1989 dozer which has experienced engine failure.

Quotes were accepted for the above equipment, and M.S. 400.04 enables County Solid Waste programs to purchase equipment without a formal bidding process and to award a quote in the best interest of the program, and not necessarily the lowest price.

REQUEST TO PURCHASE SECURITY CAMERAS FOR FAMILY SERVICE CENTER

Family Service Center Building Manager Georgia Beaudry informed the Board that quotes had been obtained for the installation of security cameras at the Family Service Center (Network Center Communications - \$17,390.69; Simplex - \$14,362; and TCB Communications - \$8,725). The electrical work is not included in any of the quotes.

On motion by Ingersoll, seconded by Mongeau, and unanimously carried, the Board approved the purchase of two indoor and four outdoor security cameras for the Family Service Center building, per the low quote from TCB Communications, \$8,725, to be paid for from the Capital Improvement Fund.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Ingersoll attended meetings of Family Healthcare and the Clay County Collaborative.

Commissioner Mongeau attended meetings of the Lakes & Prairies Community Action Partnership, Ag Sub-Committee, Breakfast on the Farm, and Chamber of Commerce Eggs & Issues.

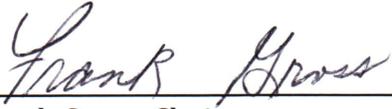
Commissioner Weyland attended meetings of the Chamber of Commerce Eggs & Issues, and Prairie Lakes Solid Waste Authority.

Commissioner Gross attended meetings regarding Heartland Trail, Glyndon City Day, Solid Waste Advisory Committee, Hawley Comprehensive Plan, Breakfast on the Farm, Hawley City Council, Georgetown City Council, Ulen Township, Felton City Council, and Chamber of Commerce Eggs and Issues.

County Administrator Brian C. Berg attended meetings regarding Otter Tail County Food & Beverage inspections, Solid Waste Advisory Committee, personnel mediation, FSCCC Tenants concerning parking and security, soil issues at the new Corrections Facility, lease agreement with the City of Moorhead for the new Law Enforcement Center, Management Team, FM Diversion, New Hire Orientation, Court Administration re: additional space for a visiting judge, Chamber of Commerce Eggs and Issues. Mr. Berg advised that the process to clear the buyout homes/buildings will commence soon.

ADJOURN

The meeting adjourned at 11:00 a.m.

Handwritten signature of Frank Gross in black ink, written over a horizontal line.

Frank Gross, Chair
Clay County Board of Commissioners

Handwritten signature of Brian C. Berg in blue ink, written over a horizontal line.

Brian C. Berg, County Administrator