

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, October 4, 2016

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Wayne Ingersoll, Jenny Mongeau, Kevin Campbell, and Grant Weyland. Commissioner Frank Gross was absent. Darren Brooke, Assistant County Administrator; Jenny Samarzja, Chief Assistant County Attorney; and Colleen Eck, Sr. Administrative Assistant, were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Campbell, and unanimously carried, the agenda was approved.

AGREEMENT WITH VICTOR LUNDEEN COMPANY

By consent agenda, the Board approved an agreement with Victor Lundeen Company to increase physical activity for staff and patrons with preapproved Community Wellness Grant (CWG) funding.

AGREEMENT WITH LAKE REGION HEALTHCARE

By consent agenda, the Board approved an agreement with Lake Region Healthcare to engage non-physician healthcare professionals in hypertension management with preapproved CWG funding.

CITIZENS TO BE HEARD

There were no citizens who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Weyland, seconded by Mongeau, and unanimously carried, the bills and vouchers were approved for payment.

APPROVAL OF RECOMMENDATION FROM PERSONNEL ISSUES COMMITTEE

Human Resource Director Darren Brooke presented a recommendation from the Personnel Issues Committee for certain staff positions to change from exempt to nonexempt status, effective December 1, 2016. The change would be in accordance with new regulations from the Department of Labor. There are 16 identified positions that would be affected by the change, with the biggest impact possibly being overtime for social workers and some juvenile counselors. The change was also discussed at the Management Team Meeting. The

status for some positions could also change depending on salary steps. Commissioner Weyland noted that if overtime is managed properly, the change should be beneficial.

On motion by Weyland, seconded by Mongeau, and unanimously carried, the Board approved 16 staff positions to be changed from exempt to non-exempt status.

Commissioner Campbell asked to have the identified positions monitored for the next year and measure the impact of the change.

APPROVAL TO SELL OUTLYING MOTOR GRADER SHOP

County Engineer David Overbo and Assistant County Engineer Erik Hove were present to request approval to sell the Rollag motor grader shop. If approved, the shop would be advertised and sealed bids would be accepted. Commissioner Campbell suggested setting a minimal bid amount. Overbo also includes a caveat on the bid instructions that any or all bids may be rejected.

On motion by Campbell, seconded by Weyland, and unanimously carried, the Board approved advertising and selling the Rollag motor grader shop.

APPROVAL OF QUOTE FOR MATERIALS TESTING SERVICE

County Engineer David Overbo asked for approval of a quote from Braun Intertec for \$9,585.00 to test materials (soils, concrete, asphalt pavement) as part of the utility work and parking lot construction project.

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved the quote from Braun Intertec for testing materials as part of the utility work and parking lot construction project.

SELECTION OF CONSULTANT FOR TRANSFER STATION & PROBLEM MATERIALS BUILDING

Solid Waste Director Kirk Rosenberger noted the County received a grant from the Minnesota legislature to develop final drawings and engineering for a new transfer station and problem materials facility. Five firms were interviewed by a committee and three were selected to submit budget information. After much consideration, Burns & McDonnell is being recommended, having provided the most detailed list of drawings and detailed utility work related to the project.

Ken Demmons, representing HDR Engineering, voiced that he also submitted budget information for the project and noted that quote from Burns and McDonnell seemed excessive. Rosenberger stated that all the firms presented well, but Burns and McDonnell's detailed drawings were far and above the others. There should be minimal change orders and minimal conflict going forward with Burns and McDonnell. Commissioner Campbell added that he was part of the interview committee and with Burns and McDonnell there will be more upfront costs, but should be less costs later.

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved hiring Burns & McDonnell for the consultant work (final drawings and engineering) for a new waste transfer station and problem materials building.

ESTABLISHING A WEIGHT-BASED TIPPING FEE FOR THE LANDFILL:

Solid Waste Director Kirk Rosenberger requested approval to begin weight-based pricing at \$45 per ton at the landfill on January 1, 2017. Tires and rims will still be charged per item. A truck scale was installed last year and the trucks loads have been weighed, but are still be charged by volume. The change will result in an increase to the main hauler (Fuchs Sanitation) in the east part of the County, and in turn, their customers will see an increase. According to the truck weights, Fuchs Sanitation has only been charged \$26 per ton. According to the truck weights from Moorhead Sanitation they have been charged between \$42 and \$45 per ton. Commissioner Campbell stated they may need a back-up plan in case the scale breaks down.

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board approved changing landfill tipping fees from volume-based to weight-based (\$45 per ton) beginning January 1, 2017.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Campbell attended meetings for Highway Tracking; Prairie Lakes Municipal Solid Waste Authority; and Solid Waste Advisory Committee
- Commissioner Mongeau attended a meeting for Lakes and Prairies Community Action Partnership.
- Commissioner Weyland attended meetings for Prairie Lakes Municipal Solid Waste Authority and Municipal Caucus (Alexandria).
- Commissioner Ingersoll attended a meeting for Prairie Lakes Municipal Solid Waste Authority.
- Assistant County Administrator Darren Brooke attended meetings for a data practice request; new hire orientation, management team, social worker representatives, and Corrections union.

ADJOURN

The meeting adjourned at 9:20 a.m.

Wayne Ingersoll, Vice-Chair
Clay County Board of Commissioners

Darren Brooke, Assistant County Administrator