

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, January 5, 2016

8:30 a.m.

County Board Room - 3rd Floor - Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg, Assistant County Attorney Steven Beitelspacher, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Gross, seconded by Mongeau, and unanimously carried, the agenda was approved with the following addition: Salary Grid Placement for Detox Director.

RENEWAL OF AGREEMENT FOR SUPERVISED PRACTICUM EXPERIENCE FOR DIETETICS STUDENTS IN WIC PROGRAM

By consent agenda, the Board authorized execution of an affiliation agreement with Iowa State University of Science and Technology to provide supervised practicum experience for dietetics students in our WIC program.

APPROVAL TO WAIVE PENALTY FOR LATE PAYMENT OF TAX (W. THOMPSON)

By consent agenda, the Board agreed to waive a penalty for late payment of tax due to extenuating medical issues (William Thompson).

APPROVAL TO EXECUTE DNR APPRAISAL DOCUMENT FOR FELTON PRAIRIE - LAND OWNER BILL OF RIGHTS

By consent agenda, the Board authorized execution of a "Land Owner Bill of Rights" document required by the DNR prior to their appraisal of the Felton Prairie property. The document does not obligate the County to sell any property.

EMPLOYEE RECOGNITION

The following employees were recognized for their years of service to Clay County: Lynnette Soule, Social Services, 30 years; Janel Roggenbuck, Sheriff's Deputy, 25 years; Rebecca Upton, Auditor's Office, 20 years; Pam Harris, County Attorney's Office, 15 years.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

APPROVE MINUTES OF DECEMBER 15, 22, 29, 2015

On motion by Gross, seconded by Ingersoll, and unanimously carried, the minutes of the County Board meetings held December 15, 22 and 29, 2015 were approved as presented.

STATE OF THE COUNTY ADDRESS

Chair Weyland presented the State of the County Address (available on the County's website).

ELECTION OF 2016 CHAIR AND VICE CHAIR

On motion by Ingersoll, seconded by Mongeau, and unanimously carried, Commissioner Gross was elected Chair of the County Board for 2016.

On motion by Mongeau, seconded by Gross, and unanimously carried, Commissioner Ingersoll was elected Vice Chair for 2016.

The Board members expressed their appreciation to Commissioner Weyland for his leadership in 2015.

ESTABLISH BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2016

On motion by Gross, seconded by Mongeau, and unanimously carried, the Board agreed to meet in regular session on the first four Tuesdays of each month at 8:30 a.m.

DESIGNATION OF OFFICIAL COUNTY NEWSPAPER; DESIGNATION OF NEWSPAPERS FOR PRINTING OF THE NOTICE AND LIST OF REAL PROPERTY TAXES AND PENALTIES (DELINQUENT TAX STATEMENT) AND THE 1ST AND 2ND PRINTINGS OF THE CLAY COUNTY FINANCIAL STATEMENT

On motion by Ingersoll, seconded by Weyland, and unanimously carried, the Board adopted the following resolutions, designating the Official County Newspaper, and newspapers for other County printing needs:

RESOLUTION 2016-1

BE IT RESOLVED, that the *Hawley Herald* is hereby designated by the Board of Commissioners of the County of Clay, State of Minnesota, as the official County Newspaper for 2016.

BE IT FURTHER RESOLVED, the *Hawley Herald* will furnish the *Barnesville Record Review*, *Clay County Union*, and *The Extra Newspaper* with copies of all proceedings published by them for the County of Clay, which may be carried in those newspapers at no additional cost to the County.

RESOLUTION 2016-2

BE IT RESOLVED, that the *Barnesville Record Review* is hereby designated by the County Board of the County of Clay as the newspaper in which the notice and list of the real property taxes and penalties becoming delinquent on the first Monday in January, 2016 must be published.

RESOLUTION 2016-3

BE IT RESOLVED, that the *Clay County Union* is designated by the Clay County Board of Commissioners to publish the first printing of the Clay County Financial Statement.

RESOLUTION 2016-4

BE IT RESOLVED, that *The Extra Newspaper* is designated as the newspaper for printing the second printing of the Clay County Financial Statement.

SALARY GRID PLACEMENT FOR DETOX DIRECTOR

Public Health Administrator Kathy McKay requested the Board's approval to place a candidate for the Detox Director position on the Salary Grid at Grade 22, Step 7, due to his years of experience and supervision.

On motion by Weyland, seconded by Mongeau, and unanimously carried, the Board approved placement of the candidate for the Detox Director position on Grade 22, Step 7 of the 2016 Salary Grid.

REVIEW COMMITTEE APPOINTMENTS

The Board reviewed committee assignments and will continue review at the January 12 meeting.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board reappointed Commissioner Gross as its Representative to the FM Metropolitan Council of Governments Policy Board, and Commissioner Mongeau as Alternate.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Weyland attended meetings of the Minnesota Rural Counties Caucus and Corrections Facility Design, Construction & Operations Committee.

Commissioner Campbell attended the Corrections Facility Design, Construction & Operations Committee meeting.

Commissioner Gross attended the press conference regarding support of Law Enforcement by wearing blue on January 8th. He reminded the Board that the Joint Powers Intergovernmental Retreat is January 22nd.

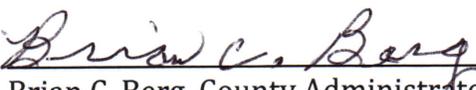
County Administrator Brian C. Berg attended meetings concerning personnel issues and the Corrections Facility Design, Construction & Operations Committee meeting.

ADJOURN

The meeting adjourned at 9:15 a.m.



Frank Gross, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator