

CLAY COUNTY BOARD OF COMMISSIONERS

8:30 p.m., Tuesday, January 9, 2018

COUNTY BOARD ROOM, 3RD FLOOR, COURTHOUSE

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Frank Gross, Jenny Mongeau, Grant Weyland, and Kevin Campbell. Others present: County Administrator Brian C. Berg and Senior Administrative Assistant Colleen Eck.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved the agenda.

RENEW CONTRACT WITH CITY OF BARNESVILLE TO HELP SUBSIDIZE FUNDING FOR AMBULANCE SERVICE

By consent agenda, the Board approved the contract renewal with City of Barnesville to subsidize funding for their ambulance service.

RENEW CONTRACT WITH LEGAL SERVICES OF NW MINNESOTA FOR SNOW REMOVAL

By consent agenda, the Board approved the contract renewal to provide snow removal for Legal Services of NW MN.

CITIZENS TO BE HEARD

There were no citizens present who asked to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Gross, seconded by Weyland, and unanimously carried, the bills and vouchers (totaling \$2,355,263.49 from 92 vendors) were approved for payment. From that total, 64 warrants issued were under \$2000 (totaling \$27,351.11); and the following 28 warrants issued were over \$2,000:

Construction Engineers, Inc.	2,038,243.50	Becker County Public Health	12,123.75
MN Counties Computer Coop	50,804.44	Advanced Public Safety, Inc.	8,726.35
Otter Tail Public Health	37,487.75	Powerplan	8,493.45
Mn State Auditor	30,325.00	The Hawley Herald, Inc.	7,488.76
PLMSWA	29,750.00	Liberty Business Systems, Inc.	6,600.37
Clay Co Public Health	22,204.00	Trane U.S., Inc.	6,450.00
MEnD Correctional Care, LLC	16,326.63	City of Moorhead	6,010.55

American Solutions for Business	5,346.55	ANJAAM HOLDINGS, LLC	2,994.83
Maco – Aitkin	4,630.00	Wisconsin Lock & Load Prisoner Transport	2,765.00
Douglas County Jail	4,466.58	The MN Transportation Alliance, Inc.	2,585.00
Braun Intertec Corp.	4,380.50	Life Systems, Inc.	2,395.90
Wideth Smith Nolting & Associates, Inc.	3,837.25	Rick Electric, Inc.	2,254.00
Farmers Coop Oil Co.	3,658.76	MN IT Services	2,100.00
Moorhead Public Service	3,374.21	Wilkin Co. Public Health	2,089.25

FINAL REVIEW OF COMMISSIONERS’ COMMITTEE APPOINTMENTS FOR 2018

On motion by Gross, seconded by Weyland, and unanimously carried, the Board approved the Commissioners’ Committee Appointments for 2018.

REQUEST APPROVAL OF ORGANIZATIONAL CHART RELATED TO LAND MANAGEMENT OFFICE

Brian C. Berg, County Administration, presented a memo and revised organizational chart related to the establishment of a Land Management Office. The first step, moving Planning and Zoning to the Assessor’s office on second floor, involves some minor modifications, and has received support from the Personnel Issues Committee. The change is to allow more privacy for the Human Resource Department on third floor and to improve land management services to the County residents. A Land Management Committee was also formed and has met several times to discuss the formation of the Land Management Office. The next steps will involve coordination of septic system inspectors, and future tie-ins with staff in the Auditor’s Office and Recorder’s Office. The proposed change on the organizational chart: removing Planning & Zoning from Central Administration, was addressed.

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved the proposed change on the organizational chart, with Planning & Zoning removed from Central Administration.

PUBLIC HEARING: CONSIDER GRANTING PROPERTY TAX ABATEMENTS/APPROVAL OF RESOLUTION

On motion by Weyland, seconded by Campbell, and unanimously carried, the Public Hearing was opened.

Brian C. Berg, County Administrator, provided the list of numerous properties in Moorhead, Dilworth, Barnesville, and Hawley that qualify for the property tax abatements as determined in a resolution that was adopted on 10/25/16. The estimated total is for the abatements is \$452,196. The property tax abatement program has been successful and has been renewed every two years.

On motion by Weyland, seconded by Gross, and unanimously carried, the Public Hearing was closed.

On motion by Weyland, seconded by Gross, and unanimously carried, the Board executed the following resolution for property tax abatements:

RESOLUTION 2018-05

WHEREAS, pursuant to property notice duly given as required by law, the Clay County Board of Commissioners met on January 9, 2018, heard, and passed upon all objections to the proposed property tax abatements granted to multiple properties located within the cities of Moorhead, Dilworth, Barnesville, and Hawley.

NOW, THEREFORE, BE IT RESOLVED, by the Clay County Board of Commissioners: Such proposed abatements, which apply to the properties described below that were found to qualify as determined by Resolution 2016-36 adopted on 10/25/16, are hereby accepted and shall constitute the estimated total of \$452,196.00

Parcel #s

50.336.0020	56.685.1070	58.768.1200	58.767.0600	58.277.0660	58.587.0010	58.608.0220
50.235.0180	56.685.0320	58.768.1190	58.350.0110	58.277.0690	58.587.0020	58.608.0230
50.235.0190	56.400.0030	58.900.1793	58.350.0120	58.278.0050	58.587.0030	58.608.0350
50.745.0070	56.685.0280	58.030.0110	58.587.0810	58.278.0055	58.587.0040	58.608.0460
50.336.0010	56.685.0720	58.357.1620	58.728.0240	58.278.0080	58.587.0050	58.614.0060
50.235.0280	56.685.0610	58.350.0580	58.767.0610	58.278.0085	58.587.0060	58.614.0070
50.235.0140	56.685.0650	58.768.0480	58.767.0640	58.278.0100	58.587.0070	58.614.0090
50.235.0130	56.687.0040	58.768.0490	58.768.1220	58.278.0105	58.587.0080	58.614.0100
50.235.0220	56.685.1120	58.768.0240	58.768.1210	58.279.0020	58.587.0090	58.614.0120
50.050.0100	56.400.0070	58.768.0450	58.587.0820	58.279.0050	58.587.0100	58.614.0130
50.745.0110	56.685.0550	58.615.0240	58.357.1600	58.337.0390	58.587.0110	58.614.0140
50.235.0150	58.276.0060 (2)	58.768.0790	58.768.0300	58.337.0430	58.587.0120	58.614.0190
50.235.0290	58.278.0060	58.350.0200	58.768.1090	58.337.0740	58.587.0130	58.614.0200
50.745.0120	58.337.0790	58.768.0340	58.348.0480	58.338.0360	58.587.0140	58.614.0340
50.337.0020	58.587.0760	58.768.0690	58.587.0720	58.338.0370	58.587.0150	58.615.0010
50.745.0210	58.808.0080	58.768.0950	58.279.0100	58.338.0380	58.587.0160	58.615.0020
52.107.0070	58.767.0300	58.768.0430	58.009.0130	58.338.0440	58.587.0170	58.615.0030
52.107.0075	58.277.0650	58.768.0470	58.231.0310	58.338.0470	58.587.0180	58.615.0040
52.760.0030	58.767.0830	58.768.0900	58.808.2920	58.338.0570	58.587.0190	58.615.0110
52.760.0130	58.337.0800	58.768.0360	58.808.2930	58.348.0020	58.587.0200	58.615.0120
52.760.0190	58.587.0790	58.768.0810	58.808.2940	58.348.0030	58.587.0210	58.615.0130
52.760.0210	58.587.0800	58.768.1010	58.092.0180	58.348.0040	58.587.0220	58.615.0140
52.760.0410	58.587.0840	58.768.0370	58.808.2220	58.348.0050	58.587.0230	58.615.0190
52.760.0420	58.337.0770	58.350.0570	58.808.2230	58.348.0060	58.587.0240	58.615.0200
52.760.0450	58.348.0400	58.768.0870	58.808.2240	58.348.0070	58.587.0250	58.615.0210
52.760.0460	58.587.0830	58.768.0330	58.808.4120	58.348.0080	58.587.0260	58.615.0220
52.760.0510	58.338.0560	58.768.1020	58.540.0180	58.348.0090	58.587.0270	58.615.0230

52.760.0520	58.608.0450	58.768.0500	58.464.0710	58.348.0110	58.587.0280	58.728.0250
52.761.0010	58.767.0220	58.768.0750	58.754.0340	58.348.0120	58.587.0290	58.750.1350
52.761.0040	58.608.0430	58.768.0980	58.231.0295	58.348.0180	58.587.0300	58.750.1360
52.761.0160	58.276.0190	58.768.0400	58.388.0090	58.348.0190	58.587.0310	58.767.0170
52.854.0120	58.277.0560	58.768.0730	58.408.0060	58.348.0200	58.587.0320	58.767.0180
52.854.0125	58.348.0170	58.233.0290	58.531.2540	58.348.0210	58.587.0350	58.767.0250
52.856.0050	58.615.0050	58.615.0080	58.726.0340	58.348.0230	58.587.0360	58.767.0260
52.856.0070	58.615.0060	58.350.0500	58.337.0410	58.348.0240	58.587.0370	58.767.0270
52.856.0080	58.026.0200	58.768.0610	58.587.1060	58.348.0280	58.587.0380	58.767.0280
52.856.0090	58.808.0590	58.615.0170	58.613.0100	58.348.0300	58.587.0410	58.767.0350
52.856.0130	58.276.0930	58.615.0180	58.357.0560	58.348.0350	58.587.0520	58.767.0390
52.857.0020	58.615.0150	58.792.0330	58.357.0550	58.348.0360	58.587.0530	58.767.0410
52.857.0060	58.276.0910	58.767.1580	58.085.0408	58.348.0390	58.587.0540	58.767.0420
52.857.0090	58.547.0390	58.808.0580	58.016.1070	58.348.0430	58.587.0550	58.767.0800
52.857.0170	58.029.0280	58.615.0260	58.791.0050	58.348.0440	58.587.0560	58.767.0810
52.625.0050	58.767.0360	58.615.0250	58.900.2325	58.348.0470	58.587.0570	58.767.0860
52.853.1380	58.279.0030	58.350.0160	58.357.0210	58.348.0500	58.587.0590	58.767.0870
52.760.0480	58.350.0150	58.607.0210	58.261.0070	58.348.0520	58.587.0640	58.789.0020
52.857.0150	58.350.0180	58.350.0230	58.836.0050	58.348.0530	58.587.0650	58.789.0040
52.761.0140	58.350.0220	58.350.0100	58.030.0040	58.357.0200	58.587.0670	58.808.0040
52.857.0030	58.357.0470	58.350.0130	58.797.0230	58.357.0320	58.587.0690	58.808.1300
52.760.0470	58.348.0220	58.357.1590	58.812.0190	58.357.0370	58.587.0740	58.808.1330
52.857.0260	58.350.0090	58.357.1570	58.009.0040	58.357.0460	58.587.0750	58.808.2680
52.857.0130	58.350.0250	58.357.1550	58.009.0100	58.357.0600	58.587.0780	58.808.3360
52.760.0160	58.350.0280	58.615.0100	58.026.0180	58.357.0610	58.587.0850	58.808.3370
52.857.0210	58.350.0320	58.615.0090	58.093.0120	58.357.0650	58.587.0860	58.808.3380
52.857.0080	58.350.0360	58.361.0010	58.093.0130	58.357.0750	58.587.0890	58.883.1828
52.857.0070	58.900.1791	58.808.4160	58.159.0210	58.357.0770	58.587.0900	58.233.0030
52.107.0145	58.005.0210	58.587.0770	58.261.0060	58.357.1510	58.587.0990	58.336.0080
52.107.0140	58.357.1540	58.768.0210	58.276.0150	58.357.1855	58.587.1010	58.338.0330
52.857.0120	58.357.1560	58.276.0120	58.276.0180	58.357.1860	58.587.1030	58.630.0190
52.855.0260	58.357.1580	58.279.0040	58.276.0200	58.357.1865	58.587.1050	58.645.0720
52.856.0240	58.357.1760	58.768.0270	58.277.0170	58.357.1870	58.587.1080	58.656.1460
52.617.0060	58.615.0160	58.357.1520	58.277.0290	58.357.2980	58.608.0090	58.695.0110
56.800.0180	58.338.0550	58.768.0530	58.277.0410	58.372.0260	58.608.0120	58.726.0460
56.800.0185	58.615.0070	58.338.0030	58.277.0510	58.373.0180	58.608.0130	58.900.1936
56.685.0580	58.792.0130	58.348.0450	58.277.0590	58.428.1170	58.608.0190	

**RECOMMENDATION FOR APPROVAL OF ONE-LOT, COMMERCIAL, PLATTED SUBDIVISION –
GOLDMARK/KARLSTROM**

Tim Magnusson, Planning Director, provided information on the proposed 40-acre, single-lot, commercial, platted subdivision in Kurtz Township. Access for the lot would be off U.S. Hwy 75.

The applicants intend to utilize 20 acres of the site to stockpile sand, dirt, gravel, concrete, etc. The Planning Commission met, reviewed the request, and recommended the County Board approve the proposed commercial lot. They will address an application for a Conditional Use Permit for the site at a future meeting.

Steve Opatril, the applicant, noted the seller would only sell 40 acres. The applicants plan to utilize a mere five acres for stockpiling in the NE corner and lease the remaining tillable acreage to the farmer.

Dan Moore addressed the Board, noting he lives near the proposed site. He, along with his neighbor (Ken Kading) who could not attend the meeting, were both originally concerned after hearing there may be an asphalt plant and concrete crusher at the site. He realizes he may have to address these concerns at another meeting for the Conditional Use Permit.

Opatril noted the main use is to stockpile, and they may crush concrete once every year or two for four-five days at a time. This could be arranged to be done in the winter if that is more favorable.

On motion by Gross, seconded by Weyland, and unanimously carried, the Board approved a request from Goldmark/Karlson, and recommendation from the Planning Commission, for a single-lot, commercial, platted subdivision in the SW/SW Section 18, Kurtz Township.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Weyland attended a MN Rural Counties Caucus meeting.
- Commissioner Campbell attended a Correctional Facility and LEC Construction Update.
- Commissioner Mongeau attended a MetroCOG Executive Committee meeting.
The Law Enforcement appreciation presentation is at 11:00 today.
- Brian C. Berg attended meetings for personnel evaluations; Barnesville news reporter; and Correctional Facility and LEC Construction Project Update. Handouts were distributed for new positions that were added in 2007. Berg also received a letter from Lakeland Mental Health requesting action on a reappointment to their board.

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board approved Mike McCarthy to serve an additional term on the Lakeland Mental Health Board.

The meeting adjourned at 9:05 a.m.

Jenny Mongeau, Chair, County Board of Commissioners

Brian C. Berg, County Administrator