

**CLAY COUNTY BOARD OF COMMISSIONERS**

8:30 a.m., Tuesday, January 16, 2018

COUNTY BOARD ROOM, 3RD FLOOR, COURTHOUSE

**MINUTES**

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Jim Haney, Frank Gross, Jenny Mongeau, Grant Weyland, and Kevin Campbell. Others present: County Administrator Brian C. Berg and Senior Administrative Assistant Colleen Eck.

**APPROVAL OF AGENDA**

On motion by Weyland, seconded by Haney, and unanimously carried, the Board approved the agenda.

**REQUEST TO ACCEPT GRANT FROM WEST CENTRAL INITIATIVE**

By consent agenda, the Board accepted a \$6,000 grant from West Central Initiative on behalf of Clay County Collaborative.

**RENEWAL OF CONTRACT BETWEEN JUVENILE CENTER AND LUTHERAN SOCIAL SERVICES**

By consent agenda, the Board approved the contract renewal between Juvenile Center and Lutheran Social Services.

**REQUEST TO ACCEPT/SUBMIT 2017 PAY EQUITY REPORT**

By consent agenda, the Board accepted the 2017 Pay Equity Report for submittal.

**REQUEST FOR TAX ABATEMENT – HOMESTEAD REMOVED IN ERROR**

By consent agenda, the Board approved the request for a tax abatement for two years on a parcel due to the homestead status removed in error.

**CITIZENS TO BE HEARD**

There were no citizens present who asked to address the Board.

**APPROVAL OF PAYMENT OF BILLS AND VOUCHERS**

On motion by Haney, seconded by Weyland, and unanimously carried, the bills and vouchers (totaling \$1,071,852.96 from 103 vendors) were approved for payment. From that total, 76 warrants issued were under \$2000 (\$40,569.75); and the following 27 warrants issued were over \$2,000:

Cass County Treasurer	3,567.00	Clay Co Public Health	89,795.08
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Clay County Attorney	2,000.00	New American Consortium	3,256.00
Clay County Public Health	23,220.11	Otter Tail Public Health	4,740.64
Clay Trail Alliance	30,618.65	Pomp's Tire Service, Inc.	6,134.55
Dakota Plains Mechanical, Inc.	3,157.15	Reserve Account	75,000.00
Department of Corrections	223,564.91	Rick Electric, Inc.	6,475.50
Fidelity Security Life	2,116.78	Sanford Health	5,455.85
Government Management Group, Inc.	6,975.00	State of MN	35,000.00
Key Contracting, Inc.	3,575.00	Summit Food Service, LLC - Jail	18,758.00
Lakes Country Service Cooperative	232,804.00	TCB Communications, LLC	9,548.00
Larson/Mary Dr.	8,700.00	Treasurer of Barnesville City	8,217.43
Michael J Burns Architects	106,205.79	Tri-County Community Corrections	31,291.03
MN Life	5,956.55	Xcel Energy	25,362.96
Moorhead Public Service	36,768.30		

**APPROVAL OF MINUTES FROM DECEMBER 19 AND 26, 2017**

On motion by Haney, seconded by Weyland, and unanimously carried, the Board approved the minutes from December 19 and 26, 2017.

**REQUEST FOR APPROVAL OF LABOR AGREEMENT WITH ASSISTANT COUNTY ATTORNEYS**

Darren Brooke, Human Resources Director, provided the contract information and tentative agreement for the Assistant County Attorneys' 2018-2020 contract.

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved the Assistant County Attorneys' 2018-2020 contract with wage increases of 2.5% - 2018; 2% - 2019; and 2% - 2020.

**REQUEST FROM ASSOCIATION OF MN COUNTIES FOR APPROVAL OF RESOLUTION FOR BEHAVIORAL HEALTH**

Brian C. Berg, County Administrator, informed the Board that behavioral health is one of top legislative bonding priorities for 2018. Pat Boyer, Social Services Supervisor, stated those who are civilly-committed without a crime will be benefitted by the bonding funds. More information on the bonding is forthcoming.

On motion by Weyland, seconded by Haney, and unanimously carried, the Board executed the following resolution endorsing behavioral mental health bonding:

**RESOLUTION 2018-06**

**Affirming Clay County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.**

**WHEREAS, Minnesota's mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual's treatment; and**

WHEREAS, Minnesota's mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

WHEREAS, individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

WHEREAS, individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

WHEREAS, the gaps in Minnesota's mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

WHEREAS, Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities; now, therefore,

BE IT RESOLVED, Clay County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

### **REQUEST FOR APPROVAL OF CONTRACT AMENDMENT #3 FOR CORRECTIONAL FACILITY AND LAW ENFORCEMENT CENTER CONSTRUCTION PROJECT**

Brian C. Berg provided information related to the additional unforeseen expenses for re-plating the campus and relocating utilities that are included in Contract Amendment No. 3.

On motion by Haney, seconded by Campbell, and unanimously carried, the Board approved Contract Amendment No. 3 for the Correctional Facility and Law Enforcement Center Construction Project.

### **DISCUSSION ON REMODELING FAMILY SERVICE CENTER (FSC) TO ACCOMMODATE JUVENILE PROBATION AND EXTENSION**

Brian C. Berg, along with Georgia Beaudry, FSC Building Manager, submitted the cost estimates for remodeling the FSC to accommodate the upcoming changes related to the Juvenile Center expansion. Juvenile Center Administration will be moving into the FSC; County (Juvenile) Probation offices will be moving from the Juvenile Center to second floor of the FSC; the State Auditor's offices will be moving out of the FSC; and Extension is relocating within the FSC. A restroom may be added for Probation; and a wall is being requested in the Public Defender's suite (unrelated to Juvenile Center).

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved a budget of up to \$35,000 for remodeling in the Family Service Center.

### **DISCUSSION ON COUNTY DEPARTMENTS' FEE SCHEDULES**

Berg noted the individual departments will be presenting their annual updates over the next several months and suggested they also discuss their fees at those times.

### **COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS**

- Commissioner Weyland attended meetings for NW Emergency Communications Board and Greater FM Economic Development Corp.

- Commissioner Campbell attended a Highway Tracking meeting and Law Enforcement Recognition Press Conference.
- Commissioner Gross attended meetings for Highway Tracking; Campus Improvements; City of Glyndon hearing and City Council; Historical & Cultural Society Recognition; and Law Enforcement Recognition Press Conference.
- Commissioner Mongeau attended meetings for Soil and Water Conservation District; Highway Engineer & MetroCOG funds; and Law Enforcement Recognition Press Conference.
- Brian C. Berg attended meetings for Highway Tracking; Campus Improvements; Greater FM Economic Development Corp.; Land Management Committee; Chamber State of the City Address; and FM Diversion Administrative Advisory Committee. He provided handouts for new construction in Moorhead, Barnesville, Dilworth, and Hawley relating to the Tax Abatement Program.

The meeting adjourned at 9:20 a.m.

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Jenny Mongeau, Chair, County Board of Commissioners

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Brian C. Berg, County Administrator