

MINUTES FOR THE June 9, 2016, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbenhoft, at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbenhoft, Chairperson
Joel Hildebrandt, Vice Chairperson
Carol Schoff, Treasurer
Randy Schellack, Secretary
Steve Dalen, Reporter

Others present: Kevin Kassenborg, District Manager
Amanda Lewis, District Coordinator
Craig Halverson, District Technician/CFO
Lynn Foss, Water Resource Management Technician
Tony Nelson, PF Biologist
Sharon Lean, District Conservationist

Absent: Jenny Mongeau, County Commissioner

The Pledge of Allegiance was recited.

APPROVE AGENDA: M/S/P Schoff/Schellack to approve the June Agenda. Motion Carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY’S REPORT: A draft copy of the May12, 2016 meeting minutes was emailed to the Supervisors prior to the June meeting. **M/S/P, Schoff/Hildebrandt to approve the May 12, 2016 minutes.** Motion carried.

TREASURER’S REPORT: Mandy discussed the financials.
M/S/P, Schellack/Dalen, to approve the Treasurer’s Report. Motion carried.

APPROVAL ITEMS:

APPROVE STATE COST SHARE CONTRACTS REQUESTING PAYMENT:

O. Ramstad.....Field Windbreak 253.00
M. Hile Well Decommissioning..... 300.00

M/S/P, Hildebrandt/ Schellack to approve the above mentioned Cost- Share contracts for payment. Motion carried.

APPROVE STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

B. Bjerken Well Decommissioning.....300.00

M/S/P, Schellack/Schoff to approve the above mentioned Cost-Share contracts for assistance. Motion carried.

APPROVE VOUCHERS PAID: The list of vouchers from Elect #16-36 to 16-41, QuickBooks checks #18954-#18984 and Bank checks # 15476 was reviewed and credit given to have been paid by due date.

M/S/P, Hildebrandt/Schoff, to approve the vouchers that had been paid as listed. Motion carried.

Sharon Lean arrived to the meeting at 4:45

NRCS ITEMS: See attached report

Sharon left at 5:10

BUFFER INITIATIVE: Kevin and Lynn gave a presentation on the Buffer Map and the process for the comment period. The deadline for the 1st comment period was May 31st. There will be tentative revisions to the map in October and January using the comments that were submitted. Kevin submitted comments that landowners had as they came in.

MAWQCP: The end of the introductory grant was May 31st. The program will continue with possible funds available through East Ottertail SWCD rather than through a BWSR grant. The final report was completed in E-link.

FARMBILL ASSISTANCE PARTNERSHIP GRANT APPLICATION: The grant application for \$65,000 was approved with \$58,500 coming from BWSR and \$6,500 coming from match dollars for a total agreement of \$65,000. There was a discussion held for the match portion of the agreement and potential partners. Discussion held for Kevin to be authorized to sign the agreement.

M/S/P, Hildebrandt/Schellack, to approve authorization for Kevin to sign the agreement. Motion Carried.

RESOLUTIONS: There was a discussion held to make any additions/corrections to the resolutions. Discussed the resolutions that will be presented at the Area 1 meeting.

SUPERVISOR CANDIDATE FILINGS: Carol Schoff, Joel Hildebrandt and Richard Menholt have filed for the upcoming election. Steve Dalen chose not to file.

TSA RESTRUCTURING:

Carol stated that there was not a quorum. There was discussion on wages and the budget. Each office will receive an I-pad after meeting with Mary Steinlicht, GIS Specialist to learn about the software program. There will be a special meeting held after the Area 1 meeting to get the approval items taken care of due to no quorum at the earlier TSA meeting.

2017 COUNTY BUDGET REQUEST: Kevin stated that he received a letter informing him that the County Budget request is due June 30th. Discussed the budget.

AREA 1 MEETING: Paul discussed the agenda. Discussed the speakers attending. There will be a special session held at the end of the meeting for the TSA.

CONGRESSMAN – AG COMMITTEE LISTENING SESSION: Kevin stated that Lynn, Tony, and he attended. There was discussion on tiling in the Red River Valley and the effects it could have on flooding in the area.

FARM BUREAU PRESENTATION REQUEST: Kevin stated that the district was asked to give a presentation on the Buffer Initiative on July 14 in Glyndon MN.

FSA COUNTY EMERGENCY BOARD-INFORMATION REQUEST: Kevin stated that James Kruiise, FSA CED, was requesting information pertaining to preventative planting acres and damaged crops.

CLAY COUNTY FAIR: Kevin stated that staff will tend a booth at the fair July 15-17.

JULY BOARD MEETING: There was a discussion held to change the July board meeting date as it is the same night as the opening night of the Clay County Fair. It was decided not to change the Board Meeting date.

COUNTY COMMISSIONER: No report

CFO PROGRAM: Craig stated that he has not started compliance checks yet.

TREE PROGRAM: Craig stated that the last trees were delivered and the cooler was shut off today, June 9th.

No-Till Drill Program – Craig said that there has been 1268 acres planted this spring.

URBAN CONSERVATION: Mandy stated that she met with Christine Holland, River Keepers and Ashley Fisk, Cass SCD, to discuss the date and location for the Workshops for 2017. She will be attending a Golf Scramble held by Riverkeepers at the Moorhead Country Club to promote Rain Barrels in the area on June 20.

LWM/WCA-CLWM PLAN UPDATE: See report

PLANNING COMMISSION: Randy stated that the Animal Units discussion went to the County Board. There was a pet resort approved in Glyndon.

RRVCSA: No Meeting.

CAI PROGRAM: Discussed weed control and complaints coming into the office. There was a discussion held to purchase a sprayer for the Ranger using the District Capacity funds. Kevin will check with Brett Arne, BWSR. The board approved the purchase pending discussion with Brett.

PHEASANTS FOREVER: Tony stated that Dave Herbranson is cleaning up the farmstead areas. Tillage demonstration and land prep will be done by Titan with hopes to plant a portion this spring. Has been doing site visits and veg surveys for expiring CCRP. Working through expiring CCRP contracts. Assisting with land prep, seed mixes and vendors for CRP plantings that end June 30. Completed enrollment/ Re-enrollment, there were 2 re-enrollments and 1 new enrollment totaling 700 acres.

UPCOMING EVENTS:

- June 15 – Advanced Employment Issues Meeting- St. Cloud
- June 21 – Area 1 Meeting – Detroit Lakes MN
- June 22-23 – Administrative Session – Bemidji MN
- July 4 – Independence Day – Office Closed
- July 6 – BWSR meeting with John Jaschke – Listening Session
- July 7 – BWSR meeting with Tom Gile – Buffer related
- July 14 – Farm Bureau Presentation – Glyndon MN
- July 14-17 – Clay County Fair – Barnesville, MN

ADDITIONAL ITEMS:

GABE FOLTZ: stated that he has been mapping RIM areas that he hopes to stake in the future.

NEXT MEETING DATE: July 14, 2016 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting. **M/S/P, Hildebrandt/Schellack, to adjourn the meeting at 5:52 pm. Motion carried.**

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved Date

NRCS DC Report

June 9, 2016

For the Clay SWCD Board Meeting

CSP (Conservation Stewardship Program)

One CSP application out of ten applications was pre-approved for a contract. This application is located in Parke and Skree Townships for 1395.7 acres. The dollar amount for the contract will be \$40,000.00 per year for a total of \$200,000.00 in five years. Producer signed up for the following enhancements:

- AIR04 – Use drift reducing nozzles, low pressures, lower boom height, and adjuvants to reduce pesticide drift
- AIR07 – GPS, targeted spray application (SmartSprayer), or other chemical application electronic control technology
- ENR12 – Use of legumes cover crops as a nitrogen source
- SOE05 – Intensive no-till (organic or non-organic systems)
- SQL04 – Use of cover crop mix
- SQL05 – Use deep rooted crops to breakup soil compaction
- SQL12 – Intensive cover cropping in annual crops
- WQL09 – Apply phosphorus fertilizer below soil surface
- WQL10 – Plant a cover crop that will scavenge residual nitrogen

I completed the field review, conservation plan and maps for this application. I uploaded the information to MN NRCS share point for the Quality Assurance Review. The deadline to obligated the CSP applications is 7/1/2016.

EQIP (Environmental Quality Incentive Program)

The 2017 EQIP signup was announced. The deadline for submitting an application is 8/19/2016. Our office has not received any new applications at this time.

I have received requests for field review on erosion sites. I completed the field reviews for the resource concerns and sent in Area Office requests for engineering on these sites. Mark Dose is surveying some of the sites. Other agency individuals are assigned to other sites to improve their job approval authority. Mark Dose is training these individuals.

Once the surveying is completed, I will send in culture resources requests. I will call the producers to apply for EQIP.

I am working on payments for Residue Management – Mulch Tillage and Forage & Biomass Planting.

WRE (Wetland Reserve Easement)

I am working on two WRE aka WRP plans to obligate money for restoration of wetlands, grass seeding, etc.

There are several forms, conservation plans, maps and management plans to complete the process. It take about a week to complete one plan. The information is sent to the Area Office for review. If everything is correct, the information is sent to the State Office for obligation.

In the next 1 ½ months, I will be working on 16 field reviews for summary reports and status reviews. I also need to complete 16 WRP modification.

FSA (Food & Security Act) Compliance Reviews

I complete 22 compliance field reviews for Becker County. I need to complete the slide reviews for wetlands on these sites and enter all information to the compliance review website.

Sharon Lean
District Conservationist
USDA NRCS