

CLAY COUNTY BOARD OF COMMISSIONERS

5:30 p.m., Tuesday, June 12, 2018

COUNTY BOARD ROOM, 3RD FLOOR, COURTHOUSE

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Jim Haney, Frank Gross, Jenny Mongeau, Kevin Campbell, and Grant Weyland. Others present: County Administrator Brian C. Berg, Assistant County Attorney Jenny Samarzja, and Sr. Administrative Assistant Colleen Eck

CALL TO ORDER

Chair Mongeau called the meeting to order.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board approved the agenda with one additional liquor license to be approved.

PUBLIC HEALTH REQUEST TO RENEW ULEN-HITTERDAL SCHOOL DISTRICT NURSING CONTRACT

By consent agenda, the Board approved the renewal of Ulen-Hitterdal School District Nursing Contract.

RENEWAL OF LIQUOR LICENSES

By consent agenda, the Board approved the renewal of liquor licenses for: J&M Bar Services, LLC; Buffalo River Race Park; Mainline Bar and Grill; and Rustic Oaks, Inc.

ADDITION: RENEWAL OF LIQUOR LICENSE FOR "THE 34 LLC"

On motion by Gross, seconded by Haney, and unanimously carried, the Board approved renewal of a liquor license for "The 34 LLC."

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Weyland, seconded by Haney, and unanimously carried, the bills and vouchers (totaling \$1,735,910.75 from 155 vendors) were approved for payment. From that total, 127 warrants issued were under \$2,000 (\$55,557.30); and the following 28 warrants issued were over \$2,000:

Construction Engineers, Inc.	1,364,630	Petro Serve USA-Hwy	3,889.13
Watch Guard Video, Inc.	81,625	Dean's Bulk Service	3,717.48
Northern Salt Incorporated	44,376.90	Weivoda Carpets	3,453.71
City of Fargo	37,885.82	Thomson Reuters - West 549780	3,198.21
Prairie Lakes Solid Waste Authority	29,750	Farmers Coop Oil Co.	2,873.06
Summit Food Service, LLC - Jail	17,907.30	Green View Inc.	2,740.50
Swanston Equip Corp	12,107.21	T.F. Powers Construction Co.	2,737.69
MEnD Correctional Care, LLC	11,869.23	Wilkin Co. Jail	2,725.09
M B Mcgee, PA	8,000	Town & Country Oil, Inc.	2,689.93
Douglas County Jail	7,766.59	Cannon/Curt	2,595.05
Floor to Ceiling Carpet One	7,500	Conklin/Jennifer	2,383.51
Nitzkorski, Inc.	6,218.89	ANJAAM HOLDINGS, LLC	2,361.07
Minn-Kota Communications, Inc.	6,129.72	Todd's Alignment & Repair, Inc.	2,109.92
Butler Machinery Co.	5,029.57	Code 4 Services, Inc.	2,082.67

SOLID WASTE REQUEST TO PURCHASE NEW LANDFILL PICKUP

Solid Waste Manager Kirk Rosenberger was present to request the purchase of a new pick-up for landfill staff. The recommendation is for a three-quarter ton Dodge 4x4 pick-up to be purchased from the State contract for \$24,056. The oldest of the landfill's three pick-ups was recently sold at auction.

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved the purchase of a Dodge pick-up in the amount of \$24,056.

SHERIFF'S DEPARTMENT REQUEST FOR NEW CORRECTIONAL FACILITY SERGEANTS

Steve Landsem, Chief Deputy Sheriff; and Darren Brooke, Human Resources Director, stated they plan to add five new sergeant positions in the new Correctional Facility. Landsem and Brooke, along with Julie Savat and Justin Roberts, recently met with Law Enforcement Labor Services (LELS) to discuss sergeant positions coming out of the bargaining unit because they would also be supervisors. Sergeants would have the opportunity to form their own bargaining unit if desired. Grid placement for the sergeants was brought to the Personnel Issues Committee and would be Grade 16. A Memorandum of Understanding from the union will need to be reviewed by our legal counsel and then signed by the Board Chair.

On motion by Campbell, seconded by Weyland, and unanimously carried, the Board approved the request for five new Correctional Sergeant supervisor positions to be placed on Grade 16.

SOCIAL SERVICES REQUEST TO REPLACE CHILD SUPPORT OFFICER POSITION

On motion by Gross, seconded by Weyland, and unanimously carried, the Board approved the request from Sandy Thorne, Child Support Supervisor, to fill a vacancy for a Child Support Officer position and to backfill positions as necessary.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Campbell attended an Insurance Committee meeting. He recognized those on the Insurance Subcommittee for all their time and effort.
- Commissioner Gross attended meetings for Dilworth Planning Commission; Cromwell Township; and Campus Improvement Committee.
- Commissioner Haney attended meetings for Insurance Committee and Campus Improvement Committee.
- Commissioner Weyland attended County Administrator interviews.
- Commissioner Mongeau attended meetings with Tony Nelson from Pheasants Forever; County Administrator Interviews; and Buffalo-Red River Watershed District.
- Brian C. Berg attended meetings for Juvenile Center Personnel Issues; Staff and Equipment Needs; Management Team; County Attorney Re: Deployment; Investiture for Judge Merkins; County Administrator Interviews; Campus Improvement Committee; and Insurance Committee.

On motion by Campbell, seconded by Gross, and unanimously approved, the Board approved scheduling interviews for the top three candidates for the County Administrator position on Monday afternoon, June 25.

The meeting adjourned at 6:05 p.m.

Jenny Mongeau, Chair, County Board of Commissioners

Brian C. Berg, County Administrator