

MINUTES FOR THE August 9, 2018, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Vice Chair Hildebrandt at 4:00 p.m.

ROLL CALL: Members present: Joel Hildebrandt, Vice Chairperson
Carol Schoff, Treasurer
Randy Schellack, Secretary
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Jenny Mongeau, County Commissioner
Greeley Mongeau, Daughter of Commissioner Mongeau
Will Borud, Long Lake Conservation Camp attendee
Tanya Borud, Mother of camp attendee
Owen Borud, Brother of camp attendee

Absent: Paul Krabbenhoft, Chairperson
Amanda Lewis, District Coordinator
Lynn Foss, Water Resource Management Technician
Tony Nelson, PF Biologist

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Schoff/Schellack, to approve the August agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

LONG LAKE CONSERVATION CAMP PRESENTATION:

Will Borud gave a short presentation on his time at camp.

SECRETARY'S REPORT:

A draft copy of the July 12, 2018, meeting minutes was emailed to the Supervisors prior to the August meeting.

M/S/P, Schoff/Schellack, to approve the July 12, 2018 minutes. Motion carried.

TREASURER'S REPORT:

Bank statements had not come in prior to Mandy being gone. No report.

APPROVE STATE COST SHARE CONTRACTS REQUESTING PAYMENTS:

CS 16-16 R. Bjornson for a well decommissioning in the amount of \$230.80.

CS 18-08 C. Sillers for a well decommissioning in the amount of \$366.30.

M/S/P, Schoff/Schellack to approve above CS contracts for payment. Motion carried.

APPROVE BUFFER STATE COST-SHARE APPLICATIONS REQUESTING ASSISTANCE:

D. Franke CS B17-50 for a Buffer Planting in the amount of \$900.00

J. Richards CS B17-51 for a Buffer Planting in the amount of \$900.00

J. Richards CS B17-52 for a Buffer Planting in the amount of \$300.00

M/S/P, Menholt/Schoff, to approve above CS contracts requesting assistance. Motion carried.

APPROVE BUFFER STATE COST-SHARE APPLICATION REQUESTING PAYMENT:

G. Hoffman CS B17-46 for a buffer planting in the amount of \$300.00.

M/S/P, Schellack/Menholt, to approve above CS contracts for payment. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #1848-1854 and Quickbooks checks #19807-19833 was reviewed and credit given to have been paid by due date.

M/S/P, Menholt/Schoff, to approve the vouchers that had been paid as listed. Motion carried.

WYLAND STREAMBANK EROSION PROJECT:

Kevin discussed the project. EQIP funding for this project was not approved. A proposal was emailed out earlier discussing the possibility of increasing SWCD funding to a total cost-share amount of \$7,698.00 (through 2018 State Cost-Share funds and District Capacity Cost-Share funds) and partnering with the BRRWD.

M/S/P, Schoff/Schellack, to approve increasing the Cost-Share funds to \$7,698.00 for the project. Motion Carried.

CLAY COUNTY BUDGET PRESENTATION:

Kevin discussed the meeting that he and Carol had with the Clay County Board on August 7th. He stated that they discussed the budget proposal. There was a brief discussion held on the District Capacity Matching Grant funds that were approved for 2019. Commissioner Mongeau has offered to assist with planning efforts of these funds.

2019 LAKES COUNTRY SERVICE CO-OP (LCSC) HEALTH INSURANCE RENEWAL MEETING:

Kevin stated that he and Mandy will attend the meeting being held on Aug. 22nd, in Fergus Falls, to discuss the proposed rate changes to our health insurance premiums.

CLAY COUNTY POLLINATOR HABITAT PROJECT:

Kevin stated that the SWCD and PF staff have felled trees and stockpiled limbs and branches. We will meet with Rick Roers Construction representatives and County staff to have them remove stumps/branches and move boulders on-site. Further site preparation will continue after this process is completed.

BUFFER LAW UPDATE:

Gabe mentioned that there is \$3,383.00 remaining in the Buffer Cost-Share funds and that we will potentially be using remaining funds to assist with side-water inlet project, which will be an alternative practice. Gabe also talked about the monitoring plan that needs to be in place by November and posted to the SWCD website and about the buffer meeting in DL next week with surrounding SWCDs and BWSR staff.

COUNTY AG INSPECTOR (CAI) NOXIOUS WEED GRANT:

Gabe discussed the grant and stated that there is roughly \$2,500.00 remaining in the grant to spend on Wild Parsnip control. There will also be another opportunity to apply for a grant through the MDA for next year for noxious weed control (more info to come next board meeting).

CONSERVATION PLANNING TRAINING:

Gabe talked about his experience at the conservation planning course. He said it was a good experience and he learned quite a bit of information. Enjoyed how it was a field-based training, with 6 outdoor field stations and a final group planning exercise.

CONSERVATION RESERVE ENHANCEMENT PROGRAM (CREP) UPDATE:

The Board of Water and Soil Resources (BWSR) has been holding webinars (question and answer sessions) every other week with those individuals working with the program.

1WIP's:

No meetings. No report.

2019 OUTSTANDING CONSERVATIONIST SELECTION:

Kevin stated that Supervisor Krabbenhoft chose Steve Thompson, from Barnesville, as his first choice with River Keepers, a non-profit organization out of the Fargo-Moorhead area, as an alternate for the 2019 Outstanding Conservationist award.

2018 MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST (MCIT) DIVIDEND NOTICE:

Kevin discussed the dividend notice for 2018. He stated that we will receive \$2,498 in mid-November as our dividend. The total premium for 2018 was \$8,566.

RED RIVER BASIN COMMISSION (RRBC) BOARD MEETING AND TOUR INVITATION:

Kevin stated that the RRBC tour will be held September 5th with their board meeting being held the 6th at the Marriott in Moorhead. Paul and Joel plan on attending the tour.

REPORTS:

COUNTY COMMISSIONER:

Commissioner Mongeau reported that Ezra Baer has been appointed to the County Board of Adjustment. Also, Jay Leitch has been re-appointed as a manager to the Buffalo-Red River Watershed District (BRRWD).

MASWCD:

No report

CFO PROGRAM: Craig stated that he has 8 compliance checks to do this year.

NO-TILL DRILLS: Craig stated that the drills are in use for the fall season.

URBAN CONSERVATION: See report.

LWM/WCA: No report.

PLANNING COMMISSION:

Randy stated that a daycare, along Highway 75, was permitted in the old Bagco building.

RRVCSA:

No report

CAI PROGRAM:

Gabe talked about the CAI Shortcourse training that he attended on July 16th-18th and gave an update on Palmer Amaranth, stating that it is confirmed in 4 counties, but there are 7 more counties that palmer seed has been confirmed in the plantings, but no actively growing plants have been found yet.

PF UPDATE: See report.

NRCS: See report.

UPCOMING EVENTS:

August 15 – 2018-2019 MASWCD Leadership Institute Presentation – Marriott Moorhead
August 16 – Buffer Update Meeting – Detroit Lakes
August 27 – BWSR BC/District Manager’s Meeting
August 29 – Lakes Country Service Co-op (LCSC) Health Insurance Renewal Meeting – Fergus Falls
September 3 – Labor Day – Office Closed

ADDITIONAL ITEMS:

Brian Berg’s Retirement Party – card from SWCD Supervisors and Staff
August 13–17 – Empty Ag Pesticide Container Collection – 8:30 a.m.–3:30 p.m. – Clay County Landfill
August 29 – “Soil Health Program” – American Legion, Lake Park – 8:30 a.m.-3:30 p.m.

NEXT MEETING DATE: September 13, 2018 - - - 4:00 p.m.

ADJOURN: Supervisor Hildebrandt called for a motion to adjourn the meeting.

M/S/P, Schellack/Schoff, to adjourn the meeting at 5:10 p.m. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved Date