

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, September 24, 2013

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Evert, Gross, Ingersoll, and Weyland. County Administrator Brian C. Berg, Assistant County Attorney Jenny Samarzja, and Administrative Assistant Colleen Eck were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Evert, and unanimously carried, the agenda was approved as presented.

APPROVAL TO CONTRACT WITH MOORHEAD SCHOOL DISTRICT #152 FOR SPACE IN JUVENILE CENTER

By consent agenda, the Board authorized West Central Regional Juvenile Center Director Steve Larson to execute a contract with Moorhead School District #152 to lease 647.43 square feet in the Juvenile Center at \$11.75 sq.ft. for the period September 1, 2013 to June 30, 2014 for a pilot in-school suspension program.

APPROVAL TO AWARD SALE OF COUNTY PROPERTY IN ELKTON TOWNSHIP TO SUCCESSFUL BIDDER

By consent agenda, the Board approved the sale of 10 acres in Section 10, Elkton Township, to the high bidder, Nature Conservancy, for \$8751. Two sealed bids were received for the property, and bidders in attendance at the bid opening were allowed to raise their bid.

APPROVAL OF NEW CONTRACT FOR LONG DISTANCE TELEPHONE SERVICE

By consent agenda, the Board approved a new 36-month service agreement with Integra Telecom for long distance telephone service, saving the County approximately \$500/month and providing quality long distance telephone service to staff.

AUTHORIZATION TO EXECUTE CERTIFICATION OF CATEGORICAL EXCLUSION DOCUMENT FOR CLAY COUNTY HOUSING & REDEVELOPMENT AUTHORITY'S HUD GRANT

By consent agenda, the Board authorized execution of a Certification of Categorical Exclusion required for the Clay County Housing & Redevelopment Authority to receive \$31,414 in federal Capital Fund Program (CFP) funds, which will be used for operating activities.

ALLOCATION OF 2012 REVENUES OVER EXPENDITURES – WEST CENTRAL REGIONAL JUVENILE CENTER

By consent agenda, the Board approved using \$34,405.74 from 2012 revenues over expenditures in repayment to Clay County for a deficit incurred in 2009; approved the

Secure Unit utilizing a portion of the 2012 revenues over expenditures to purchase 67% of a digital security system upgrade totaling \$71,910.03; and approved applying \$31,307.18 of the remaining surplus dollars to the 2014 budget as a one-time revenue (paying down the cost per bed for all counties in 2014).

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Gross, seconded by Campbell, and unanimously carried, the bills and vouchers were approved for payment.

REQUEST FOR CERTIFICATION OF EASEMENTS FOR WILDLIFE HABITAT PROTECTION IN SECTION 34, TANSEM TOWNSHIP

Ms. Lynn Sebek, Realty Specialist with the U.S. Department of the Interior, Fish & Wildlife Service, was present to request the Board's certification of two easements for wildlife habitat protection in Section 34, Tansem Township. Ms. Sebek stated that both parcels will stay in private ownership and the landowners will continue to pay the taxes.

- Valorie Howard and Christopher Howard (40 acre parcel which the landowner will continue to use for hay land)
- Arland O. Anderson and Rebecca L. Anderson (62.06 acre parcel which the landowner will use for grazing)

On motion by Campbell, seconded by Weyland, and unanimously carried, the Board certified the above mentioned easements for wildlife habitat protection in Section 34, Tansem Township.

RESOLUTION IN SUPPORT OF MERGING THE CLAY COUNTY BOARD OF HEALTH WITH BECKER, OTTER TAIL AND WILKIN COUNTY BOARDS OF HEALTH INTO ONE COMMUNITY HEALTH BOARD (PARTNERSHIP4HEALTH)

Public Health Administrator Kathy McKay requested the Board's support of merging the Clay County Board of Health with Becker, Otter Tail and Wilkin County Boards of Health into one Community Health Board. She stated that a committee comprised of Public Health Directors, Commissioners, County Administrators and Nursing Advisors have been studying ways to work together more efficiently, effectively, etc. Once a joint powers agreement and operational details have been developed, further approval will be requested and the Clay Wilkin Board of Health will be dissolved.

On motion by Evert, seconded by Campbell, and unanimously carried, the following resolution was adopted:

RESOLUTION 2013-48

WHEREAS; The Clay County Board of Commissioners desires to maintain a strong public health infrastructure now and into the future; and

WHEREAS ; The Clay County Board, through one commissioner, the county administrator, a lay community member, staff participation and consultation from the Minnesota Department of

Health, has thoroughly studied the opportunities and challenges associated with the formation of a Community Health Board comprised of Clay County and Becker, Otter Tail and Wilkin Counties;

NOW THEREFORE BE IT RESOLVED: The Clay County Board of Commissioners approves the merging of the Clay County Board of Health with Becker, Otter Tail and Wilkin County Boards of Health into one Community Health Board, (Partnership4Health) effective January 1, 2014;

BE IT FURTHER RESOLVED: The Clay County Board of Commissioners commits to provide Commissioner and staff participation necessary to continue the planning and development process.

UPDATE RE: FLU SEASON

Public Health Administrator Kathy McKay informed the Board that the Health Department has their supply of flu vaccine on hand and vaccine clinics are being organized.

RESOLUTION IN SUPPORT OF METROPOLITAN FOOD SYSTEMS PLAN

Mr. Wade Kline, Executive Director, FM Metropolitan Council of Governments and Ms. Gina Nolte, Director of Health Promotion, Public Health, addressed the Board regarding support of the Metropolitan Food Systems Plan which outlines five strategic objectives to improve the local food system: 1) support the development of local food; 2) address issues of food access and environmental justice; 3) ensure public policy that recognizes and supports the Local Food System; 4) increase public awareness regarding the benefits of the Local Food System; and 5) improve community health outcomes.

On motion by Weyland, seconded by Evert, and unanimously carried, the Board adopted the following resolution supporting the Metro Food Systems Plan:

RESOLUTION 2013-49

In Support of Metropolitan Food Systems Plan

WHEREAS, the Cass Clay Food Systems Initiative (CCFSI) was created in 2010 with the goal to increase access to safe, nutritious, and affordable food for our residents by strengthening all aspects of the local food system, and has been guided by existing staff from the City of Fargo, Clay County, Cass County, and a host of other partnering agencies; and

WHEREAS, the local food system includes producers, processors, distributors, and consumers; and strengthening the local food system will benefit the health, food security, economy, and environment of our bi-state metropolitan area; and

WHEREAS, CCFSI has worked continuously since 2010 to build consensus and momentum from throughout the community to build data sets, create awareness, and expand the understanding among a multi- disciplinary set of both public and private stakeholders regarding the conditions and opportunities of the local food system with Cass and Clay County; and

WHEREAS, CCFSI has forged commitments from both public and private partners to sustain three (3) ongoing Task Forces to address food systems issues related to Urban Agricultural, Food Access/Outreach & Education, and Food Infrastructure/Economic Development; and

WHEREAS, in 2012 CCFSI secured support through the Fargo-Moorhead Metropolitan Council of Governments (Metro COG) to develop a metropolitan wide Food Systems Plan; and

WHEREAS, Metro COG has completed a Food Systems Plan for the FM Metropolitan Area which outlines a series of issues, opportunities, and implementation strategies to address Food Systems within its study area; and

WHEREAS, the Metropolitan Food Systems Plan outlines five (5) Strategic Objectives to improve the local food system: 1) Support the Development of Local Food; 2) Address Issues of Food Access and Environmental Justice; 3) Ensure Public Policy that Recognizes and Supports the Local Food System; 4) Increase Public Awareness Regarding the Benefits of the Local Food System; and 5) Improve Community Health Outcomes; and

NOW, THEREFORE, BE IT RESOLVED, that the Clay County Board of Commissioners does hereby support and approve the Metropolitan Food Systems Plan.

ELECTED OFFICIALS' ENROLLMENT IN HEALTH CARE SAVINGS PLAN

Human Resources Director Darren Brooke reminded the Board that he had previously addressed the Board regarding the possibility of the elected officials (Recorder, Auditor-Treasurer, Attorney, and Sheriff) forming their own group to participate in the MN State Retirement System (MSRS) Health Care Savings Plan (HCSP). He explained law changes/clarifications which have occurred which preclude elected officials' compensation plans having a provision for vacation or sick leave accrual. Based on the fact that elected officials have been of the impression since their election that they have been accruing sick leave, they have proposed a one-time lump sum payment into the HCSP based on years of elected service or 15% of annual salary, whichever is less. Originally, the proposal also included a contribution by the County and the elected official of \$500/year to their HCSP.

After discussion with the Personnel Issues Committee and the elected officials, the proposal now includes the lump sum payment and not a continued county contribution. The elected officials will contribute to their HCSP at \$19.25/pay period (\$500.50/year). The total of the lump sum payments for the four elected officials is \$27,711.

Commissioner Gross inquired how it will be handled if any of the current elected positions become appointed. County Administrator Brian Berg noted that as an appointed employee, the vacation and sick leave accrual will occur as it does for other employees and they would retain the lump sum payment which was made into their HCSP.

On motion by Weyland, seconded by Evert, and unanimously carried, the Board approved a one-time payment for current elected officials into the HCSP based on years of elected service or 15% of annual salary, whichever is less; elected officials will contribute \$19.25/pay period into their own HCSP account; there will be no county contribution after initial lump sum payment; and the lump sum payment will be paid from the Fund Balance.

On motion by Weyland, seconded by Campbell, the Clay County Board of Commissioners unanimously voted to not participate in the MN State Retirement System's Health Care Savings Plan.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Gross attended a meeting of the F-M Metropolitan Council of Governments.

Commissioner Evert attended meetings concerning truck weight limitations, Planning Commission, AMC, and the Red River Basin Commission Executive Committee.

Commissioner Weyland attended the Planning Committee meeting for financing a future jail.

Commissioner Campbell attended the Planning Committee meeting for financing a future jail.

Commissioner Ingersoll attended meetings of the Local Advisory Council for Mental Health and the Lake Agassiz Regional Library.

County Administrator Brian Berg attended the Planning Committee meeting for financing a future jail, FM Diversion Administrative meeting, and a truck weights meeting. He informed the Board that Solid Waste Manager Kathy Maher is planning to retire at the end of October. He informed the Board that Department of Transportation Commissioner Zeller will be in Moorhead September 30th to meet with local leaders.

ADJOURN

The meeting adjourned at 9:45 a.m.



Wayne Ingersoll, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator