

**MINNESOTA GOVERNMENT DATA PRACTICES ACT**  
**2016 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS**

<b>Clay County</b>	<b>Responsible Authority - Rhonda Porter Clay County Social Services Director</b>		<b>Department/Division Social Services Child Protection On-Going Case Management</b>		<b>Employee Work Access</b>
<b>Name of Form, Record, File, System, or Process</b>	<b>Description (Purpose, what it collects, in terms understandable by general public)</b>	<b>Classification</b>	<b>Citation for Classification (Statute, Law, or Rule)</b>	<b>Designee (Name, Title)</b>	<b>(Name, Title)</b>
SSIS Voucher	SSIS Voucher for Payments-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Application for Social Services	Application for Services-DHS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Minnesota Department of Human Services Child Protection Notice of Privacy Practices DHS-3378	Notice of Privacy Practices	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Social Services Authorization for Release of Information DHS-3377	Release of Information	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Request for Birth or Death Certificate	Request for Birth or Death Certificate-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Request for Father's Adoption Registry	Request for Father's Adoption registry-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Voluntary Out of Home Placement Agreement Consent-Indian Child DHS-3374	Voluntary Placement Agreement	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Voluntary Out of Home Placement Agreement Consent-Non-Indian Child DHS-1776	Voluntary Placement Agreement	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Birth Parent Social and Medical History DHS-3205	Outline for Social and Medical History	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Child Information Sheet	Child Information Sheet for Foster Care Children-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Foster Care Consent Form	Foster Care Consent Form-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Child's Medication History	Medication List for Children in Foster Care-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Foster Family Setting Clothing and Personal Item Inventory	Clothing Inventory Form-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Social Services Supervised Visitation Referral Form	Supervised Visitation Referral Form-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Supervised Visitation Expectations	Supervised Visitation Expectations Consent-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Foster Care Medical Mileage Claim Form	Medical Mileage Form for Children in Placement-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Schools of Out-of Home Placement	Notice to Schools of the Out of Home Placement of a child in foster care-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Parents Clay County Short Term Placement	Financial acknowledgement for Short Term Placements of Children-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Parents Clay County Over 30 Days Placement	Financial Acknowledgement of Placement of Children Over 30 Days-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Full Disclosure of Permanency Planning	Full Disclosure of Permanency Planning for Children in Out of Home Placement	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Permanency Planning Form	Permanency Planning Information Sheet-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Volunteer Driver Request Form	Request for Volunteer Driver-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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30 Day Evaluation Program Referral Form	Referral for the 30 Day Evaluation Program-County Social Services Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Adolescent Community Service Work Contract	Referral for Community Service Work for Adolescents- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Social Services Visitation/Transport Request	Internal Visitation and Transport Request for Child Protection Cases-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Chemical Dependency Referral Form	Referral for a Chemical Health Assessment-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Children's Mental Health Referral	Referral for Rule 79 Targeted Case Management- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Mental Health and Developmental Screenings Referral	Referral to Public Health for Mental and Developmental Screenings for Children-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Initial Referral to Clay County Public Health Home Visiting Program	Referral to Clay County Public Health for Home Visiting Programs-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Application for Clay County Collaborative Children's Mental Health Flex Funds	Referral for Children's Mental Health Flex Funding- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Child Protection Determination/Consultation Form	Case consultation and determination form-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Family Group Decision Making Referral Form	Referral form for Family Group Decision Making-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Family Based Collaborative Form	Referral for Family Based Services-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Family Based Collaborative Release Form	Release of Information for Family Based Services- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Clay County Consent for Minor Parent Program	Release of Information for the Minor Parent Program- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
MA Health Status Assessment- Referral for PCA DHS-3244	Referral Form for PCA Services	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Pre-Placement Screening Form	Informational Form for Pre-Placement Screening for a Child-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Rainbow Bridge County Referral Form	Referral Form for Supervised Visits by Rainbow Bridge- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Relative Information Form	Informational Form for Relative Searches-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Wraparound Referral	Referral Form for the Wraparound Program-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Permission to Pick A Client Up From School	Consent Form To Pick A Child Up From School-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Pre-Placement Re-Screen Form	Re-Screen Form for Pre-Placement Screening-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
County Funded Supplemental Child Care for MAPCY Assessed Rates Worksheet	Worksheet to Calculate Supplemental Day Care-Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Confidential Document Cover Sheet	Confidential Form Cover Sheet-SSIS CON113	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Confidential Information Sheet	Confidential Information for CHIPS Cases-SSIS CON114	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice of Child's Return Home or Move In Foster Care	Notification to Court of a Child Returning Home or a Move in Foster Care-SSIS CHP901	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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MFIP Notice of Intent to Sanction DHS-3175	Notice of Intent to Sanction for Minor Parent Program	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
DWP/MFIP Status Update Form DHS-3165	Minor Parent Program Status Update Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Discovery Records Request Form	Referral Form for Discovery and Records Requests- Agency Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
MAPCY Assessment	Assessment Tool for the MAPCY Rate of a Child-SSIS	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Safety Assessment	Safety Assessment for Children-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Risk Assessment	Risk Assessment for Children-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Strengths and Needs Assessment	Strengths and Needs Assessment for Children and Families-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Risk Re-Assessment	Risk Re-Assessment for Child Protection Cases and Case Closure-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Open Letter	Open Letter to Clients, Collaterals and Agencies-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Report to Court	Report to the Court-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Outline for Health and Social History Narrative	Outline for the Social Medical History-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Child Protective Service Plan	Child Protection Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan Adoption/Guardianship-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
90 Day Transition Plan for Youth Discharged after Age 18	90 Day Transition Plan for Youth Discharged after Age 18-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Adolescent Parent Assessment and Service Plan	Adolescent Parent Assessment and Service Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan-Safety Plan and Services-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Out of Home Placement Plan	Out of Home Placement Plan-Permanent Custody to the Agency-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan-to Access Treatment SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan-Delinquency Petition	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan-Child 18-21 SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Out of Home Placement Plan	Out of Home Placement Plan-Trial Home Visit-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Social Services Plan	Greenall Social Services Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Independent Living Plan	Independent Living Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
CMH Crisis Plan	Children's Mental Health Crisis Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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CW-TCM Service Plan	Child Welfare Targeted Case Management Service Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
CMH Individual Family Community Support Plan	Children's Mental Health Individual Family Community Support Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Family Safety Plan	Family Safety Plan-SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Adoption Placement Agreement for a Child Under Guardianship of the Commissioner DHS-0312-ENG	Adoption Placement Agreement	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Adoption Placement Decision Summary for a Child Under Guardianship of the Commissioner DHS-0312A-ENG	Adoption Placement Decision Summary	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Adoption Process Checklist for Children Under Guardianship of the Commissioner DHS-6542-ENG	Adoption Process Checklist	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Minnesota Adoption and Child Foster Care Application DHS-4258A-ENG	MN Adoption and Child Foster Care Application	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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Adoptive Applicant Registration- State Adoption Exchange DHS-0968-ENG	Adoptive Applicant Registration	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
American Indian Child in Voluntary Foster Care for Treatment Agreement DHS- 5726-ENG	Voluntary Placement Agreement-American Indian Child	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Background and Health History - All Children in Out of Home Care DHS-3235-ENG	Background and Health History of Children in Placement	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Child In Voluntary Foster Care for Treatment Agreement DHS-5727-ENG	Voluntary Placement Agreement for Treatment of a Child	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Consent of Child Over 14 Years of Age for Adoption DHS-1956-ENG	Consent Form for a Child 14 Years of Age to be Adopted	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Hospital Discharge Report DHS-3384-ENG	Hospital Discharge Report for Newborns/Mothers	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
ICPC 100A Interstate Compact On The Placement Of Children Request DHS-4266	ICPC Request	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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ICPC 100B Interstate Compact On The Placement Of Children Report On Child's Placement Status DHS-4267	ICPC Report	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
ICPC Financial Medical DHS-1542D	ICPC Financial Medical Plan	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
ICPC Priority Home Study DHS-4268-ENG	ICPC Priority Home Study	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
ICPC Receiving State's Priority Home Study DHS-4269-ENG	ICPC Receiving State's Priority	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Minnesota Adoption and Foster Care Individual Fact Sheet DHS-4258B-ENG	Individual Fact Sheet for Adoption and Foster Care	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Information for Attorney or Family to File Adoption Petition DHS-0329-ENG	Information for Attorney's and Family's to File Adoption Petitions	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
MAPCY EFC-SILS Domains	MAPCY for Children is Extended Foster Care and Semi- Independent Living Settings-DHS/SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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MAPCY-Youth Domain's	MAPCY for Youth-DHS/SSIS Form	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Mental Health Screening Notice	Mental Health Screening Notice to Parents-DHS-4828-ENG	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Minnesota Adoption and Foster Parent Family Disaster Plan	Disaster Plan for Adoptive and Foster Parents-DHS-4258F-ENG	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
MNYTD Notice of Privacy Practices DHS-6235B-ENG	MNYTD Notice of Privacy Practices	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice of Social Services Action DHS-4369-ENG	Notice Regarding Level of Social Services	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Parent Considering Voluntary Placement of a Child DHS-4427A-ENG	Notice to Parent Considering Voluntary Placement of a Child	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Parent Considering Voluntary Placement of an Indian Child DHS-4427B-ENG	Notice to Parent Considering Voluntary Placement of an Indian Child	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Notice to Parent(s) Considering Voluntary Treatment Foster Care DHS-5729-ENG	Notice to Parent(s) Considering Voluntary Treatment Foster Care	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

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	Name of Form, Record, File, System, or Process	Description (Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification (Statute, Law, or Rule)	Designee (Name, Title)
Notice to Parent(s) Considering Voluntary Treatment Foster Care - Indian Child DHS-5728-ENG	Notice to Parent(s) Considering Voluntary Treatment Foster Care	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Post-placement Assessment and Report to Court DHS-0188-ENG	Report to Court for Adoptions	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Request for Foster Care Payment DHS-4567-ENG	Request for Foster Care Payment	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Request for Return of an Indian Child DHS-4525-ENG	Parent Request Form for Return of an Indian Child	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Reunification Assessment	Reunification Assessment SDM-05 SSIS	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Title IV-E Eligibility Determination Checklist DHS-5103	Title IV-E Eligibility Determination Checklist	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director
Voluntary Foster Care for Youth Ages 18 - 21 DHS-6248-ENG	Voluntary Foster Care Agreement for Youth Ages 18-21	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director

**MINNESOTA GOVERNMENT DATA PRACTICES ACT**  
**2016 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS**

<b>Clay County</b>	<b>Responsible Authority - Rhonda Porter Clay County Social Services Director</b>		<b>Department/Division Social Services Child Protection On-Going Case Management</b>		<b>Employee Work Access</b>
<b>Name of Form, Record, File, System, or Process</b>	<b>Description (Purpose, what it collects, in terms understandable by general public)</b>	<b>Classification</b>	<b>Citation for Classification (Statute, Law, or Rule)</b>	<b>Designee (Name, Title)</b>	<b>(Name, Title)</b>
Case Notes	Notes made in the SSIS system regarding a specific case	Private	M.S. 13.46, subd. 2	Amy Amundsen, Social Services Supervisor	County Agency Social Workers, Supervisors, Support Staff, Director