



REQUEST FOR BID

SALE OF CLAY COUNTY HIGHWAY DEPARTMENT
SHOP BUILDING AND LAND LOCATED AT
329 10TH STREET IN HAWLEY, MN

BID MUST BE RECEIVED BY:
May 23rd, 2017
9:00 A.M., CST

CLAY COUNTY COURTHOUSE
807 11th STREET NORTH
MOORHEAD, MN 56560

CLAY COUNTY

REQUEST FOR BID

SALE OF CLAY COUNTY HIGHWAY DEPARTMENT SHOP BUILDING AND LAND LOCATED AT 329 10TH STREET IN HAWLEY, MN

Bid Due: May 23, 2017, no later than 9:00 a.m., CST

Sealed bids must be received at the office of Lori J. Johnson, Clay County Auditor, Court House, 807 11th Street North, Moorhead, Minnesota 56560, until **9:00 a.m. May 23rd, 2017**. The envelope shall show the name of the bidder, and shall be plainly marked HAWLEY HIGHWAY DEPARTMENT SHOP.

All responses will be publicly opened and portions thereof read aloud in front of the Clay County board at the date and time stated above.

DESCRIPTION OF PROPERTY

The land measures approximately 200 by 300 feet (60,000± square feet) located on 10th Street and Main Street which includes an extensive area of aggregate surface together with grassed areas along the southerly and westerly edges with minimum tree cover.

The building structure is a 50 by 80-foot concrete block building with 16-foot side walls and a rubber membrane/wood-decked roof. The interior walls are painted concrete block with a concrete block roof-height wall partitioning the interior into a north and south section, each being about 24 feet in width. The floor is bare concrete. The building is served by two 12 by 14-foot overhead doors with electric openers and two walk doors. Electric service includes a 200 ampere service. Illumination is by fluorescent lighting. Heat is provided by four hanging propane heaters. Bathroom facilities include a stool and sink. The building is served by city water and sewer.

- City zoning is R-3 Multi-Family Residential.

Digital copies of the following information are available to all prospective bidders at no charge:

- Phase 1 Environmental Site Assessment
- Historic utility bills

Please direct all questions to highway.department@co.clay.mn.us or call **218-299-5099** to set up a time to view the property.

TERMS AND CONDITIONS OF BID

1. Submit your completed bid **ON THIS FORM** in a sealed envelope clearly marked on the outside with the words HAWLEY HIGHWAY DEPARTMENT SHOP and the bidder's name.
2. Sealed bids must be received no later than 9 a.m. May 23rd, at which time bids will be publicly opened.
3. The bidder's proposal shall be signed with ink by the individual, by one or more members of a partnership, or by one or more of the officers of a corporation.
4. **An award will be made to the highest responsible bidder meeting all the requirements, and terms and conditions contained herein.**
5. Clay County will cover all expenses to facilitate the transaction and prepare the purchase agreement at no cost to the buyer.
6. Clay County reserves the right to accept or reject any or all bids and to waive informalities therein.
7. Bid is made on the basis of bidder's personal inspection of the property and bidder's knowledge of all conditions. **The sale of this property shall be sold as-is.**
8. Bidder agrees for and on behalf of bidder, bidder's heirs, successors and assigns that bidder shall indemnify and hold Clay County harmless from and against any claim, demand or cause of action arising or alleged to have arisen out of the sale or failure to sell any item including claims for personal or bodily injury, death, or contract damages.
9. **Bids must be accompanied by a certified check or bidders bond in the amount of \$1,000.00 made payable to the Treasurer of Clay County.**

Total Bid Amount

Bidder's Printed Name

Signature (in ink)

Date

Street Address

City

State

Zip Code

Phone Number