

CLAY COUNTY, MINNESOTA “PROPERTY FRAUD ALERT” APPLICATION

Use this application to request notification when real estate documents containing your name are recorded. The notification could help protect against property fraud.

According to the FBI, property and mortgage fraud is the fastest growing white-collar crime. It can be as simple as someone recording a fraudulent document in the County Recorder’s Office so it appears someone else now owns your home or property.

To address these concerns, the Clay County Recorder’s Office has teamed up with Fidlar Technologies to create a notification service to help alert property owners when a real estate document containing their name is recorded. This service is only for Clay County real property owners with a **set-up fee of \$10.**

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| PART 1: Property Owner NAME to be TRACKED (one name per application) | |
| <ul style="list-style-type: none"> • Make sure the application is legible and complete. Please print or type. • Enter the personal name OR business name to be tracked. • The property owner can designate a different person to be notified. | |
| First Name | Last Name |
| OR | |
| Business Name | |

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| PART 2: Notification Information – Who should be notified? | |
| <ul style="list-style-type: none"> • Name and contact information of the person to be notified. • Complete one application for each person you want notified. • Phone Number or Email Address for notification is required and MUST be legible. | |
| First Name | Last Name |
| Phone Number OR e-Mail Address where notification is to be sent | |

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| PART 3: Property information and property owner information. | |
| <ul style="list-style-type: none"> • Clay County requires an applicant to have “tangible interest” to be notified of real estate transactions. • You must check one of the relationships listed below. • You must attach documentation to prove your relationship to the property owner as indicated below. | |
| Attach a copy of the Clay County tax statement or provide tax parcel ID number _____. If multiple tax parcels are owned only one tax parcel ID number needs to be provided. | |
| <input type="checkbox"/> I am one of the property owners. | |
| If the property owner is not able to sign, check the item below to clarify who will be signing. | |
| <input type="checkbox"/> I am a personal representative of the property owner’s estate (Provide a copy of the appointment.) | |
| <input type="checkbox"/> I am Power of Attorney for the property owner. (Provide a copy of Power of Attorney.) | |
| <input type="checkbox"/> I am the legal custodian, guardian or conservator of the property owner (Provide a copy of the court order.) | |
| <input type="checkbox"/> I am an owner of an interest. (Examples: Remainder interest, Contract for Deed interest, Transfer on Death interest or Mortgage/Lien interest.) Explain your interest: _____ | |

PART 4: Applicant and Notary Information

- The applicant must read the **disclaimer**, take the oath and sign the application in front of a notary.
- The notary must provide a signing date. The notary's stamp or seal (if required in your state) must be legible on the application. When the application is faxed, if an impressed notary seal was used please shade the seal to make it visible.
- **Attach copy of the property owner/applicant's driver's license or state-issued ID.**

| | | |
|----------------------|-------------------------|---------------|
| Applicant's Name | | Date of Birth |
| Mailing Address | | |
| City | State | ZIP Code |
| Daytime Phone Number | e-Mail Address optional | |

I certify that the information provided on this application is true to the best of my knowledge.

DISCLAIMER: The Property Fraud Alert system is made available as a public service. Any information received through Property Fraud Alert is to be used for reference purposes only. Clay County, Minnesota and Fidlar Technologies are not responsible for any inaccuracies contained therein. All information received should be verified through the real estate records themselves. No responsibility is assumed by Clay County or Fidlar Technologies for damages or other liabilities due to the accuracy, availability, use or misuse of the information provided. Property Fraud Alert information is public data as it relates to documents that have been filed in the County Recorder's Office.

The Property Fraud Alert system is triggered by documents that contain the name of the requesting individual or the individual the request is made on behalf of. Therefore, you may receive notifications that do not relate to you or your property if another individual has the same name as you do. Furthermore, there may be documents recorded against your property that you do not receive notice of. Signing up for Property Fraud Alert is merely a tool to help you keep informed. It is not exhaustive and should not be relied upon as a sole means of fraud protection.

The information contained in Property Fraud Alert should be used for reference purposes only and is NOT to be construed or used as a legal document, legal advice, title opinion or verification as to the status of any parcel or parcels of property. The information conveyed is believed to be accurate but accuracy is not guaranteed. In no event will Clay County or Fidlar Technologies be liable for any damages that might arise from the use or misuse of the Property Fraud Alert system or the information it contains.

PROPERTY OWNER/APPLICANT'S SIGNATURE:

| | |
|---|-------------------|
| Sworn/affirmed to before me on _____ day of _____, 20____ | NOTARY STAMP/SEAL |
| NOTARY PUBLIC SIGNATURE: | |
| MY COMMISSION EXPIRES: | |
| Attach a copy of picture ID of property owner/applicant. | |

PART 5: Mail or FAX application

MAIL to: Clay County Recorder's Office, 807 11th St. N., Moorhead, MN 56561-0280 Phone: 218-299-5031
Please include check (\$10) or credit card information (\$10 + \$3.95 credit card service provider fee).
FAX to: 866-908-2452 Please include credit card information (\$10 + \$3.95 credit card service provider fee).

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|---------------------|---------------------|--------------------------|
| Name on credit card | Type of credit card | |
| Credit Card Number | Expiration Date | 3 digits on back of card |

PART 6: Confirmation

- **The person to be notified will receive a confirmation email if choosing to be notified by e-mail. No confirmation will be received if requesting phone notification.**
- **To change, cancel or ask questions about this notification contact Fidlar Technologies 1-800-728-3858.**
- **We encourage you to configure any SPAM filters you might be using to allow email messages from the following address to pass through: alert@PropertyFraudAlert.com**