

## COUNTY COMMISSIONERS

District 1 – JENNA KAHLY, Moorhead  
District 2 - FRANK GROSS, Dilworth  
District 3 - JENNY MONGEAU, Moorhead  
District 4 - KEVIN CAMPBELL, Moorhead  
District 5 – DAVID EBINGER, Moorhead  
Office Telephone: (218) 299-5002 / Fax: (218) 299-5195

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### Webcast of the Entire Meeting

(Note: To view the webcast of a specific agenda item, click the corresponding link below.)

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### Webcast by Agenda Item

#### Clay County Board of Commissioners

Tuesday, January 5, 2021  
Community Room – 3<sup>rd</sup> Floor – Courthouse

#### 8:15 a.m. Oath of Office

#### Administered by District Court Judge Michelle Lawson

Re-elected Commissioner Frank Gross  
Newly Elected Commissioners Jenna Kahly and David Ebinger

### AGENDA

1. 8:30 [Call to Order](#)

#### Approval of Agenda

*The following Consent Agenda item(s) will be approved along with the regular agenda, unless discussion is requested by a Commissioner:*

- Request to fill new Systems Administrator Position (Attachment A)
- Renewal of contract with Lakeland Mental Health (Attachment B)
- Fill vacancies for a Juvenile Worker and a Juvenile Counselor in Non-Secure Program (Attachment C)
- Convert two positions in Juvenile Center from Counselor to Coordinator; and one position from Counselor to Training & Standards Coordinator (Attachment D)
- Convert two open secretarial positions to one Juvenile Worker/Office Coordinator (Attachment E)
- Convert one Juvenile Worker in Secure Unit to Cultural Coordinator (Attachment F)

#### Employee Recognitions (Attachment G)

#### Citizens to be Heard

*During this pandemic, citizens continue to have the opportunity to share feedback at board meetings by completing the form at the following link: <https://claycountymn.gov/CivicAlerts.aspx?AID=288>*

#### Approval of Payment of Bills and Vouchers

- Approval of Minutes from December 15 and 22, 2020 (Attachments H and I)
2. 8:40 [State of the County Address](#): Chair Frank Gross
  3. 8:50 [Election of 2021 Chair and Vice-Chair](#)
  4. 8:55 [Establish Board of Commissioners Meeting Schedule for 2021](#)
    - The County Board meets the 1st four Tuesdays of the month at 8:30 a.m. There are no regular meetings on the 5<sup>th</sup> Tuesdays of the month.
  5. 9:00 [Request to Adopt Resolution\(s\) 2021-01 – 2021-04 for Newspaper Designations for 2021](#) (Attachment J)
    - Official Newspaper
    - Printing of Notice of Real Property Taxes and Penalties (Delinquent Tax Statement)
    - First Printing of the Clay County Financial Statement
    - Second Printing of the Clay County Financial Statement
  6. 9:05 [Review Committee Appointments](#) (Attachment K)
    - Appoint 2021 AMC Committees
  7. 9:15 [Request for Approval of Contracts for Social Workers, Case Aides, and Deputies for 2021 – 2022](#): Human Resources Director Darren Brooke (Attachment L)
  8. 9:20 [Update on COVID-19](#): Public Health Director Kathy McKay and Staff
  9. 9:30 [Request from Kathleen Schaefer to Waive Penalties on Taxes](#): Michelle Rohrich, Deputy Treasurer (Attachment M)
  10. 9:35 [Request from Carol Pettengill to Waive Penalties on Taxes](#): Michelle Rohrich, Deputy Treasurer (Attachment N)
  11. 9:40 [Highway Department Items](#): County Engineer David Overbo (Attachment O)
    - Request Approval of Final Contract Voucher for CSAH 33 Mill & Overlay SAP 014-633-017
    - Request Approval to Advertise Mill & Overlay on CSAH 2
    - Request Approval to Advertise for Mill & Overlay on CSAH 6
    - Request to Adopt Resolution 2021-05 - County Deficient Bridge Prioritization; and Resolution 2021-06 – Township Deficient Bridge Prioritization
  12. 9:50 [Committee Reports/County Administrator Update/Discussions](#)
  13. 10:00 Adjourn

## Upcoming Meetings

Tuesday, January 12, 8:30 a.m.

County Board of Commissioners

*Monday, January 18<sup>th</sup>*

*Martin Luther King Day – Courthouse Closed*

Tuesday, January 19, 8:30 a.m.

County Board of Commissioners

Tuesday, January 26, 8:30 a.m.

County Board of Commissioners

Friday, January 29, 9 - Noon

Tuesday, February 2, 8:30 a.m.

Virtual Intergovernmental Retreat

County Board of Commissioners