

## COUNTY COMMISSIONERS

District 1 - Jenna Kahly, Moorhead  
District 2 - Frank Gross, Dilworth  
District 3 - Jenny Mongeau, Moorhead  
District 4 - Kevin Campbell, Moorhead  
District 5 - David Ebinger, Moorhead  
Office Telephone: (218) 299-5002 / Fax: (218) 299-5195



### Webcast of the Entire Meeting

(Note: To view the webcast of a specific agenda item,  
click the corresponding link below.)

### Webcast by Agenda Item

## Clay County Board of Commissioners

8:30 a.m., Tuesday, June 22, 2021

Meeting Room A / B – 3<sup>rd</sup> Floor – Courthouse

### AGENDA

1. 8:30 [Call to Order](#)

Approval of Agenda

*The following Consent Agenda item(s) will be approved along with the regular agenda, unless a Commissioner requests discussion:*

- Liquor License Renewal: Pitchfork (Attachment A)
- Amendment to 12/22/20 Minutes (Attachment B)

Citizens to be Heard

*Citizens are able to appear in person or may complete a form with the following link:*  
<https://claycountymn.gov/CivicAlerts.aspx?AID=288>

Approval of Payment of Bills and Vouchers

Approval of Minutes from June 1, 2021 (Attachment C)

Approval of Board of Appeal and Equalization Minutes from June 15, 2021  
(Attachment D)

2. 8:35 [COVID-19 Update](#): Public Health Director Kathy McKay and Staff

3. 8:45 [Request to Waive Penalty for G. Mallick for Late Payment of Taxes](#): Deputy Treasurer Michelle Rohrich and Kris Lynch (Attachment E)

4. 8:50 [Update on Financial Documents from 2020 and January - May 2021](#): County Administrator Stephen Larson and Auditor–Treasurer Lori J. Johnson (Attachment F)

5. 9:00 [Meet New FM Chamber CEO Shannon Full](#)

6. 9:05 [Meet New Regional Director of Extension Cecilia Amadou](#)

Clay County Courthouse  
807 11<sup>th</sup> Street North, PO Box 280  
Moorhead, MN 56561-0280  
An Equal Opportunity Employer

visit us at: [claycountymn.gov](http://claycountymn.gov)

7. 9:10 [Retirement Recognition of Carolyn Strnad, Clay Collaborative Coordinator](#): Social Services Director Rhonda Porter (Attachment G)
8. 9:15 [Requests from Social Services](#):
  - Fill Vacancy for Case Aide Position in Behavioral Health and Adult Protection Division: Ms. Porter and Supervisor Kirstin Wegenast (Attachment H)
  - Fill Vacancy for Social Worker Position in Child Protection / Child Welfare Services: Ms. Porter and Supervisor Amy Amundson (Attachment I)
  - Fill Vacancy for Office Support Specialist Position: Ms. Porter and Support Supervisor Diane Kluck (Attachment J)
9. 9:20 [Consider Revoking Policy Allowing Employees to Utilize up to 80 Hours of Sick Time Prior to Accrual](#): County Administrator Stephen Larson (Attachment K)
10. 9:25 [Request to Discontinue “By Appointment Only” Access to Family Service Center](#): Mr. Larson and Facilities Director Joe Olson (Attachment L)
11. 9:30 [Consider Extending or Ending Security Officer Contract for Family Service Center](#): Mr. Larson and Mr. Olson (Attachment M)
12. 9:35 [Report from Performance Measure 2020 and Consider Adoption of Resolution 2020-26 to Participate in State Performance Measurement Program in 2021](#): Human Resources Director Darren Brooke (Attachment N)
13. 9:45 [Committee Reports/County Administrator Update/Discussions](#)
14. 10:10 Adjourn

## Upcoming Meetings

Friday, June 18, 3:30 p.m.

FM Diversion P-3 Reception  
Hjemkomst Center, 202 1st Ave N, Moorhead

Tuesday, June 22, 8:30 a.m.

County Board of Commissioners

*Tuesday, June 29 (5<sup>th</sup> Tuesday)*

*NO Board Meeting*

*Monday, July 5 (Holiday)*

*Courthouse/Government Center Closed*

Tuesday, July 6, 8:30 a.m.

County Board of Commissioners

Tuesday, July 13, 8:30 a.m.

County Board of Commissioners

Tuesday, July 20, 8:30 a.m.

County Board of Commissioners