

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 A.M., TUESDAY, JANUARY 21, 2020
County Board Room, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Grant Weyland, Frank Gross, Jim Haney, Kevin Campbell. Commissioner Absent: Jenny Mongeau. Others present: County Administrator Stephen Larson, County Attorney Brian Melton, and Administrative Assistant Rita Rueckert

CALL TO ORDER

Chair Gross called the meeting to order.

APPROVAL OF AGENDA

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously carried, the Board approved the agenda.

CITIZENS TO BE HEARD

There were no citizens present who wished to be heard.

APPROVAL OF MINUTES FROM JANUARY 7, 2020

On motion by Commissioner Haney, seconded by Commissioner Weyland, and unanimously carried, the Board approved the minutes from January 7, 2020.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Commissioner Campbell, seconded by Commissioner Weyland, and unanimously carried, the Board approved payment for bills and vouchers totaling \$989,970 from 106 vendors. From that total, 80 warrants issued were under \$2,000 (\$40,933) and the following 26 were over \$2,000:

MN Counties Intergovernmental Trust	\$634,664	Holiday Credit Office	\$5,076
Moorhead Public Service	\$43,125	FirstLink	\$5,000
City of Fargo	\$38,617	Franklin Industries Co.	\$4,688
ESRI, Inc.	\$35,000	Essentia Health	\$4,675
Clay Trail Alliance	\$32,022	Rick Electric, Inc.	\$4,549
Xcel Energy	\$29,174	MidStates Wireless, Inc.	\$3,401
MEnD Correctional Care, LLC	\$24,700	J & K Cleaning, LLC	\$3,400
Performance Kennels, Inc.	\$15,395	Deputy Registrar #15	\$3,315
Pemberton, Sorlie, Rufer	\$12,930	Nurse-Family Partnership, Inc.	\$3,085
MN Counties Computer Co-op	\$11,120	W Central Regional Juvenile Center	\$3,040
Uline	\$9,873	Code 4 Services, Inc.	\$2,655
Advanced Public Safety, Inc.	\$9,620	Ed's Towing Service, Inc.	\$2,231
Lutheran Social Service of MN	\$5,585	MN IT Services	\$2,100

PRESENTATION OF AWARD TO ATTORNEY MIKE RENGEL OF PEMBERTON LAW

Attorney Mike Rengel is retiring and was recognized for his years of service for Clay County. Darren Brooke

presented him with a plaque in appreciation of his service for the past 20 years.

REQUEST FOR APPROVAL OF EMERGENCY MANAGEMENT PERFORMANCE GRANT

Lt. Gabe Tweten, Emergency Management Director, requested approval of the Emergency Management Performance Grant (EMPG) for \$33,886.00 for 2019.

On motion by Commissioner Weyland, seconded by Commissioner Haney, and unanimously carried, the Board approved the Emergency Management Performance Grant (EMPG) for \$33,886.00 for 2019.

REQUEST FOR APPROVAL OF RESOLUTION 2020-08 FOR DNR LAND ACQUISITION FOR WILDLIFE MANAGEMENT AREA

Mike Oehler, DNR Area Wildlife Manager, stated this 158-acre parcel in Section 23 of Flowing Township is currently owned by Dan Murphy. Mr. Murphy came to the DNR requesting they acquire this land when it comes out of CRP. The location and land content criteria had high scores for acquisition. The current taxes are \$1,679. The 2019 estimated assessment value was \$441,000. Payment in lieu of taxes (PILT) payments would be \$3,309 using current figures and calculations. It has been in CRP for the last several years so has been well vegetated to prairie. Chair Gross pointed out that the taxes the County will collect from DNR will be higher than the current taxes collected.

On motion by Commissioner Campbell, seconded by Commissioner Weyland, and unanimously approved, the Board approved the following resolution:

RESOLUTION 2020-08

Clay County Board of Commissioners Review of Proposed State Land Acquisition

In accordance with Minnesota Statutes 84.944, Subd. 3 and 97A.145, Subd. 2, the Commissioner of the Department of Natural Resources on January 13, 2020, provided the County Board with a description of lands to be acquired by the State of Minnesota for Wildlife Management Area purposes.

Land to be acquired is described as follows: The Northeast Quarter of Section Twenty-Three (33), Township One Hundred Forty-One (141N), Range Forty-Six (46W), (Flowing Township).

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Clay County on January 21, 2020 that the State's proposed acquisition of the described property be:

REQUEST TO ADOPT REVISED ACCEPTABLE USE POLICY AND SOCIAL MEDIA POLICY

Darren Brooke, Human Resources Director, presented the revised policies to the Board for their review. Development of these policies has been under review for several years. Other policies were reviewed in developing the policies being implemented. The current plans are to add the Social Media Policy within the Respectable Workplace Policy as a subsection.

Commissioner Campbell asked Mr. Brooke to check with AMC to determine if they have a policy that they recommend or that would correlate with what is being recommended.

Tim Dent, Technology Service Director, stated the policies have not been updated since 2003. The recommended updates will be incorporated into the Personnel Policy. They will also be presented at new hire orientations.

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously approved,

the Board adopted the Acceptable Use Policy and Social Media Policy.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATES/DISCUSSIONS:

- Commissioner Haney attended a Lake Agassiz Regional Library Board meeting.
- Commissioner Weyland attended meetings for Correction Facility and Juvenile Center Construction Updates; Juvenile Detention Advisory Board; and Heartland Trail Extension.
- Commissioner Campbell attended meetings for Highway Tracking and West Central Regional Juvenile Center Project.
- Commissioner Gross attended meetings for Highway Tracking and Heartland Trail Extension.
- County Administrator Stephen Larson attended meetings for Highway Tracking; Juvenile Center Construction Project; Building Maintenance Items; Master Planning; and Refugee Resettlement. He also conducted several Department Head evaluations. He announced that bonding for new transfer station was included in the bonding bill. There will be an MCIT annual coverage webinar for department heads next year. The board room will be used for Magistrate Court hearings twice a week.

The meeting was adjourned at 9:15 a.m.

Frank Gross, Board Chair

Stephen Larson, County Administrator