

**MINUTES**  
**CLAY COUNTY BOARD OF ADJUSTMENT**  
**5:30 PM, TUESDAY, JANUARY 26, 2021**  
**3<sup>RD</sup> FLOOR CLAY COUNTY COURTHOUSE**

**Members Present:** Bill Davis, Paul Krabbenhoft, Greg Anderson, Ezra Baer, Perry Bushaw

**Members Absent:** None

**Others Present:** Matt Jacobson, Erika Franck, Rita Rueckert, Caitlin Hurlock, Tom Jensen, Tim Brendemuhl

The meeting was called to order at 5:29 PM by Chair William Davis. Roll call was taken for this meeting that was held virtually.

**APPROVAL OF AGENDA:**

**On motion by Ezra Baer, seconded by Perry Bushaw, and unanimously carried, the Board approved the meeting Agenda as presented.**

**APPROVAL OF MINUTES:**

**On motion by Greg Anderson, seconded by Ezra Baer, and unanimously carried, the Board approved the Minutes from November 17, 2020.**

**PUBLIC HEARING(S):**

**There are no public hearings scheduled for this meeting.**

**UNFINISHED BUSINESS:**

- Matt Jacobson, Director of Planning & Zoning: 2021 Comprehensive and Transportation Plan update. MetroCOG has been developing data-gathering based on census demographics data. There is a project website: <http://fmmetroco.org/projects-rfps/clay-county-comprehensive-transportation-plan>. First review is scheduled for February 1, 2021. MetroCOG has drafted community input survey that they will be rolling out. The first public engagement meeting is scheduled for the first part of March 2021. It is hoped that these meetings will be held in person, but that determination will be made based on the current pandemic situation.

Greg Anderson asked if these meetings are opened to the public. Matt Jacobson responded that the meetings are open to the public and there will also be paper copies available for review at public places like the library. The time frame is quite aggressive as it is hoped to have the entire revision done within a year.

**NEW BUSINESS:**

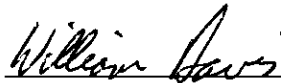
- Recognition of Service – Greg Anderson was recognized for his service for the last 9 years on the Board of Adjustment, and his many years prior on the Planning Commission. All Board of Adjustment members acknowledged the wealth of information and history that Mr. Anderson has contributed to these committees over the years, and they expressed their gratitude for his service. A recognition plaque has been presented to him.
- New member candidate discussion and recommendation of appointment:  
The following individuals have expressed interest in becoming a member on the Board of Adjustment: Tom Jensen of Barnesville, Linda Ekre of Hawley, and Tim Brendemuhl of Oakport Township. All candidates have experience serving in various capacities on other government committees and positions.

After the Applicants left the virtual meeting, there was discussion among the Board of Adjustment members. A review was done of the requirements for being on the Board of Adjustment. All Board of Adjustment members are “at large” members.

**After extended discussion a motion was made by Ezra Baer, seconded by Perry Bushaw, and unanimously approved, to recommend Tim Brendemuhl to the Board of Commissioners to serve on the Board of Adjustment.**

**ADJOURNMENT:**

On motion by Greg Anderson, and seconded by Ezra Baer, the meeting was adjourned at 6:03 PM.



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William Davis, Chair  
Clay County Board of Adjustment