

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 A.M., TUESDAY, FEBRUARY 11, 2020
County Board Room, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Frank Gross, Jim Haney, Kevin Campbell, Grant Weyland, and Jenny Mongeau. Others present: Human Resources Director / Assistant County Administrator Darren Brooke and Senior Administrative Assistant Colleen Eck

CALL TO ORDER

Chair Gross called the meeting to order.

APPROVAL OF AGENDA

On motion by Commissioner Mongeau, seconded by Commissioner Haney, and unanimously carried, the Board approved the agenda with one addition: Discuss requesting information from Buffalo-Red River Watershed District: Commissioner Campbell.

GRANT FUNDS OF \$12,000 FOR EARLY CHILDHOOD INITIATIVE IMPLEMENTATION/COORDINATION PROJECT

By consent, the Board approved a \$12,000 Grant for an Early Childhood Initiative Implementation and Coordination Project.

CITIZENS TO BE HEARD

There were no citizens present who wished to be heard.

APPROVAL OF MINUTES FROM JANUARY 28, 2020

On motion by Commissioner Weyland, seconded by Commissioner Haney, and unanimously carried, the Board approved the minutes from January 28, 2020.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Commissioner Campbell, seconded by Commissioner Haney, and unanimously carried, the Board approved payment for bills and vouchers totaling \$705,267 from 148 vendors. From that total, 110 warrants issued were under \$2,000 (\$53,029) and the following 38 were over \$2,000:

Construction Engineers, Inc.	\$141,215	Dakota Plains Mechanical, Inc.	\$7,096
Otter Tail Public Health	\$91,747	Farmers Co-op Oil Co	\$6,549
Clay Co. Public Health	\$74,684	Anjaam Holdings, LLC	\$6,264
Prairie Lakes Solid Waste Authority	\$51,680	MacQueen Equipment, Inc.	\$5,843
Nelson Auto Center	\$49,982	Sabin C Store	\$5,660
Becker Co. Public Health	\$47,316	MN Life	\$5,515
MEnD Correctional Care, LLC	\$33,890	Burns McDonnell	\$5,012
Wilkin Co Public Health	\$30,383	Key Contracting, Inc.	\$4,950
Treasurer of Barnesville City	\$9,620	Veolia North America	\$4,891
Amazon Capital Services	\$7,104	Nancy Hein-Kolo, PsyD, LP	\$4,750

The Retrofit Companies, Inc.	\$4,223	Mouser/Katrina	\$3,005
Kris Engineering, Inc.	\$4,038	Madison National Life	\$2,985
Moorhead Public Service	\$3,875	Uline	\$2,968
Kimberly Schonert-Reichl	\$3,819	Summit Food Service, LLC - PH	\$2,805
Wegner Psychological&Therapeutic	\$3,750	R Travelmart	\$2,723
H & L Mesabi	\$3,700	Burnn Boiler & Mech., Inc.	\$2,662
SeaChange Print Innovations	\$3,599	Motorola Solutions, Inc.	\$2,521
Brenco Corp.	\$3,500	Maco - Aitkin	\$2,500
Barnesville C-Store	\$3,057	Wild Rice Electric Co-op, Inc.	\$2,355

REQUEST APPROVAL OF EMERGENCY MANAGEMENT PURCHASE OF A NEW MOBILE COMMAND TRAILER

Sheriff Empting and Chief Deputy Stephen Landsem approached the Board with a request to replace the mobile command trailer. The current 20-year old trailer has been deployed for flood events, community events, trainings, and other emergencies within the County. The plan is to order a custom-built, 21-foot, Yetti trailer that would last 20 to 30 years. Diagrams of the trailer were provided. Yetti would basically convert a fish house-style trailer which can be lowered to the ground for easier access. It would include an aluminum frame, rubberized flooring, AC, customized cabinetry, and network wiring. It would hook-up to the Emergency Management truck. If their order is submitted in February, it should be built by April. The total cost is \$39,929 and would be paid from Emergency Management Internal Service Funds.

On motion by Commissioner Weyland, seconded by Commissioner Haney, and unanimously carried, the Board approved the request to purchase a new mobile command trailer.

REQUEST APPROVAL TO FILL VACANCY FOR LPN POSITION IN DETOX PROGRAM

Kathy McKay, Public Health Administrator, and Troy Amundsen, Detox Director, relayed to the Board that they recently received a resignation leaving an LPN position open in Detox. They would like to start advertising to fill that full-time position.

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously carried, the Board approved the request to fill a vacancy for an LPN in the Detox Center.

ADDITION: DISCUSSION OF REQUESTS FROM BUFFALO-RED RIVER WATERSHED DISTRICT

Commissioner Campbell has attended the last few Buffalo-Red River Watershed District (BRRWD) meetings with the most recent meeting last night. He felt the Commissioners need to keep on top of matters related to this watershed district. He added that the County continues to invest money with them and yet they probably are not working on behalf of the County's position. He listed seven items he would like the BRRWD to submit to Clay County. After those items are received, there may be more requests. Commissioner Mongeau noted that part of the reason for the request is because of citizens who have contacted some of the Commissioners with questions regarding the BRRWD.

On motion by Commissioner Weyland, seconded by Commissioner Haney, and unanimously carried, the Board agreed to request the following items from BRRWD:

- 1) Approved agenda from BRRWD Annual Meeting in January 2020.
- 2) Approved minutes from BRRWD Annual Meeting in January 2020.
- 3) Minutes showing the approval to hire the expert witness from Washington D.C.

- 4) Breakdown of the costs related to the \$12,000 bill that was received from said expert witness.
- 5) Per diem vouchers for all BRRWD Managers from March 2019 thru January 2020.
- 6) A detailed accounting report of the BRRWD dollars spent since the FM Diversion Permit application process began.
- 7) A detailed accounting report of all legal bills/invoices from Vogel Law Firm from the date of the FM Diversion Permit application through February 2020.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Campbell attended meetings for Joint Powers Committee; FM Diversion Authority Executive; Correctional Center and Juvenile Center Construction Project Updates; FM Diversion Envision Resilience Sustainability; Buffalo-Red River Watershed; and attended an open house for a Lakes Service Country Co-op Academy.
- Commissioner Haney attended meetings for NW Emergency Communications Board; Joint Powers Committee; and Children’s Mental Health Local Advisory Committee.
- Commissioner Mongeau met with a potential new member for Cass Clay Food Systems and attended a Clay County Lands Committee meeting.
- Commissioner Weyland attended meetings for Recorder’s Compliance; NW Emergency Communications Board; and FM Diversion Authority Executive.
- Commissioner Gross attended a Clay County Lands Committee meeting.
- Mr. Brooke attended meetings for Strive for Excellence; County Managers; and Employees Appreciation Committee. He reported the new HR Coordinator will be starting work next week.

The meeting adjourned at 9:06 a.m.

Frank Gross, Chair
County Board of Commissioners

Darren Brooke, HR Director/Asst. County Administrator