

**MINUTES FOR THE May 10, 2018, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.**

The meeting was called to order by Supervisor Krabbenhoft at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbenhoft, Chairperson  
Joel Hildebrandt, Vice Chairperson  
Randy Schellack, Secretary  
Carol Schoff, Treasurer  
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager  
Lynn Foss, Water Resource Management Technician  
Gabe Foltz, District Technician/ CAI  
Craig Halverson, District Technician/ CFO  
Amanda Lewis, District Coordinator  
Tony Nelson, PF Biologist  
Jim Haney, County Commissioner  
Jenny Mongeau, County Commissioner  
Greeley Mongeau  
Sharon Lean, District Conservationist

Absent:

The Pledge of Allegiance was recited.

**APPROVE AGENDA:**

**M/S/P, Schellack/Menholt, to approve the May agenda.** Motion carried.

Meeting and mileage forms completed by Supervisors.

**SECRETARY'S REPORT:**

A draft copy of the April 12, 2018, meeting minutes was emailed to the Supervisors prior to the May meeting.

**M/S/P, Schellack/Schoff, to approve the April 12, 2018 minutes.** Motion carried.

**TREASURER'S REPORT:**

Mandy discussed the financials.

**M/S/P, Schellack/Menholt, to approve the Treasurer's Report.** Motion carried.

**NRCS ITEMS:**

See report

**APPROVE STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:**

C. Berg C/S 18-05 requesting assistance for a Water & Sediment Control Basin in the amount of \$1,689.13

R. Steele C/S 18-06 requesting assistance for a Well Decommissioning in the amount of \$500.00

J. Surma C/S 18-07 requesting assistance for a Well Decommissioning in the amount of \$600.00

**M/S/P, Schoff/Schellack, to approve the above CS contracts for assistance.** Motion carried.

**APPROVE BUFFER STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:**

R. Olson B17-31 requesting assistance for a Buffer Planting in the amount of \$1,050.00

S. Bjorhus B17-32 requesting assistance for a Buffer Planting in the amount of \$1,800.00

E. Dahl B 17-33 requesting assistance for a Buffer Planting in the amount of \$300.00

K. Dahl B 17-34 requesting assistance for a Buffer Planting in the amount of \$300.00

K. Schultz B 17-35 requesting assistance for a Buffer Planting in the amount of \$600.00

M. Kreps B 17-36 requesting assistance for a Buffer Planting in the amount of \$300.00

K. Thoen B 17-37 requesting assistance for a Buffer Planting in the amount of \$600.00  
B. Thomas B 17-38 requesting assistance for a Buffer Planting in the amount of \$300.00  
Cress Farms B 17-39 requesting assistance for a Buffer Planting in the amount of \$150.00  
L. Hovelson B 17-40 requesting assistance for a Buffer Planting in the amount of \$300.00  
R. Menholt B 17-41 requesting assistance for a Buffer Planting in the amount of \$300.00  
R. Menholt B 17-42 requesting assistance for a Buffer Planting in the amount of \$300.00  
M. Harris B 17-43 requesting assistance for a Buffer Planting in the amount of \$1,500.00

**M/S/P, Schellack/Menholt, to approve the above CS contracts for assistance.** Motion carried.

Sharon left the meeting at 4:40 PM

**APPROVE VOUCHERS PAID:**

The list of vouchers from Elect #18-23 – 18-28 and #19702-19730 was reviewed and credit given to have been paid by due date.

**M/S/P, Schellack/ Schoff, to approve the vouchers that had been paid as listed.** Motion carried.

**NRCS SOIL HEALTH STUDY: BRANDON DEFOE**

Kevin discussed the study. Wilkin SWCD has agreed to pay half of the costs up to \$1,250.00 over the course of 5 years towards the study. Discussion was held for Clay SWCD to pay the other half up to \$1,250.00 over the course of 5 years.

**M/S/P, Schellack/Menholt, to agree to pay up to \$1,250.00 towards the cost of the study over the course of 5 years.** Motion carried.

**PHONE SYSTEMS UPDATE:**

Kevin discussed the phone systems. There was a request sent out for our new phone numbers. The system could potentially be installed by the end of the month.

**COMMISSIONER REPORT:**

Jim stated that two commissioners visited St. Paul to lobby for the County's Transfer Station Project. There was a confusion with this project and the overpass project the City of Moorhead is lobbying for. Discussion was held on the two projects. Jenny stated that County Administrator Brian Berg's job was posted today. The 2019 budget process will start next month.

Jim Haney left the meeting at 4:50pm.

**PHEASANTS FOREVER REPORT:**

Tony stated that Shirlee Holland sold both Braton RIM parcels. The Walk-In-Access (WIA) southeast of Barnesville was terminated. The WIA contract on the Comstock Road transferred to Frank Schindler. Dave Herbranson will meet with Kevin and Tony next week to discuss his CRP plantings and RIM restoration. We received the CREP Easement agreement for Jason Wang, we will review and meet with Jason and his wife to sign. Chad Oberg preliminary funding was approved, boundary adjustment required, waiting on approval from Chad to move forward. He attended a Regional CREP Update on 4/26. It was a question and answer session on what is working and what isn't. He has completed 2 WIA applications for Max Peppel.

He will attend the North Region Team Meeting in Merrimack, Wisconsin on May 29 – June 1.

**CLAY COUNTY POLLINATOR PROJECT:**

Tony stated that Kevin, Amanda, and he met with Brian Friedrichs, County Maintenance Foreman, on May 3, at the Clay County Pollinator Project location to discuss options and availability for land prep. The Forum ran an article on the project. Gopher one call was out on 5/7 to mark utilities in the project area.

Tony left the meeting at 4:55 after giving his Pheasants Forever report.

**BUFFER LAW UPDATE:**

Gabe stated that he has been completing site visits and flagging areas for buffer plantings, he has completed most but still has a few Public Waters and farmed through areas to visit. He met with Rodger Hemphill, MN DNR on May 2 to

visit the Manston site, Rodger sent a recommendation to have the site removed from the Buffer map. Clay SWCD was awarded an additional \$18,000 in Buffer Cost Share funds. There was a meeting held on April 25<sup>th</sup> to discuss the Buffer Law and the Cost-Share funds associated with it, 12 people attended the meeting held in Felton. There has currently been \$10,000 of the \$18,000 Buffer Cost-Share funds encumbered. He stated that there has been a discussion held for a Buffer extension in the Legislative Session.

#### **MDA NOXIOUS WEED GRANT – GABE**

Gabe stated that the contract was signed in the amount of \$7,500 to help eradicate Wild Parsnip in the county. He will meet with Dave Overbo, Highway Department, to discuss areas to be sprayed for Wild Parsnip.

#### **WCA RULE CHANGES: LYNN**

Lynn stated that he is part of a Technical Review Panel that is looking at potential WCA Rule revisions.

#### **2018 SUPERVISOR ELECTIONS REMINDER:**

Kevin reminded the Supervisors of the upcoming election and to make sure to file at the County Auditor's office between the dates of May 22 – June 5.

#### **CALL FOR RESOLUTIONS:**

Paul discussed the Audit Threshold resolution. Kevin stated that potential resolutions will be discussed at the June Board meeting and will be voted on at the June Area Meeting.

#### **U of M TILLAGE TRANSECT PROJECT:**

Kevin discussed the project. Gabe will work with Dan Wheeler to monitor the same points as last year. There was a letter sent out to landowners to allow us access to complete the project. Landowners have called in with issues on the wording of the letter. Some landowners have declined access for the project. Dan will potentially be here next week to complete the project.

#### **BRRWD 1W1P**

The Policy Committee (Paul's Clay SWCD's representative) has met once already. The Steering Committee met for the first time on April 18<sup>th</sup> to discuss budgets and "plan" consultant recommendations. Kevin is on this committee. A kick-off meeting is planned for some time in June.

Joel arrived to the meeting at 5:10 pm

#### **MASWCD LEADERSHIP TRAINING**

Kevin discussed the training.

#### **RIVERKEEPERS "PARTNERSHIP AWARD"**

Mandy stated that Kevin, Carol and she attended the Riverkeepers annual meeting where Clay SWCD was awarded the "Riverkeepers Partnership Award" along with Cass SCD.

Jenny Mongeau left at 5:15 pm.

#### **COUNTY MANAGERS OFFSITE PLANNING SESSION**

Kevin discussed the session that was held on May 9<sup>th</sup>. MCIT held a presentation on job stress and depression. There was discussion held on resiliency, the future of Clay County, and ways to save money.

#### **FAC MEETING REPORT**

Kevin stated that there was discussion held on the potential of the Farm Loan Program moving to Fergus Falls, with one officer being in Clay County per week. Working towards building an FPAC Business Center.

#### **LOCAL WORK GROUP MEETING:**

Kevin, Carol and Tony attended the meeting that was held on April 17, 2018. There was a discussion held on the meeting where they ranked the importance of the top programs.

**REPORTS:**

**COUNTY COMMISSIONER:** The report was given earlier.

**MASWCD:**

Paul stated that all dues have been paid for 2018.

**CFO PROGRAM:** Craig stated that he will complete 8 site inspections in 2018.

**TREE UPDATE:** Craig stated that we have sold 14,392 trees, we ordered 16,335. We have sold 31,255' of matting. We have 15 planting jobs.

**NO TILL DRILL:** Craig stated that there has been 412 acres seeded with the no-till drills.

**URBAN CONSERVATION:** Mandy discussed the attendance at the workshops. The Rain Barrel Workshop that was scheduled in Lindenwood was canceled due to low attendance. She has discussed moving the workshops to Barnesville and Hawley for the 2019 season in hopes to keep attendance higher. Paul suggested involving children to help boost interest.

**SENIOR ENVIROTHON:** Mandy stated that the Senior Envirothon was held on May 2 at the Prairie Wetland Center in Fergus Falls. There were 20 teams that attended. First place was Dilworth-Glyndon-Felton with 2<sup>nd</sup> and 3<sup>rd</sup> place going to Underwood as well as overall for Oral Presentation Schools. D-G-F will move onto State which is being held in Slayton, MN on May 21. The Clay SWCD Board discussed donating \$150.00 to help cover their costs at State.

**M/S/P, Schoff/Hildebrandt, to approve donating \$150 per Clay County team to the School that attends the State Envirothon.** Motion carried.

**LWM/WCA:** See report

**PLANNING COMMISSION:** Randy stated that a concrete "reclaimed plant" area on Highway 75 (south of Moorhead) was approved.

**RRVCSA:** No meeting there is one planned for June 12.

**CAI UPDATE:** Gabe stated that the general weed notice will be in papers next week. He met with Leo Splonskowski, L&M Roadside Services and the County Highway Department on April 27th to discuss road maps and miles to be sprayed.

**PF UPDATE:** Report was given earlier see above report.

**UPCOMING EVENTS:**

May 15 & 16 – WASCOB Training – Detroit Lakes  
May 16 – Compost Tumbler Workshop – Lindenwood Park  
May 21 – Rain Barrel Workshop – West Fargo  
May 28 – Office Closed – Memorial Day  
May 31 Compost Tumbler Workshop – West Fargo

**NEXT MEETING DATE:** June 14, 2018 - - - 4:00 p.m.

**ADJOURN:** Supervisor Krabbenhoft called for a motion to adjourn the meeting.

**M/S/P, Hildebrandt/Schoff, to adjourn the meeting at 6:05 p.m.** Motion carried.

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BY: Amanda Lewis  
District Coordinator

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Randy Schellack  
Secretary

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Signature after approved

Date