

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 A.M., TUESDAY, MAY 28, 2019
County Board Room, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Grant Weyland, Frank Gross, Jim Haney, Kevin Campbell, and Jenny Mongeau. Others present: County Administrator Stephen Larson, Chief Assistant Attorney Tony Weigel, and Senior Administrative Assistant Colleen Eck.

CALL TO ORDER

Chair Weyland called the meeting to order.

APPROVAL OF AGENDA

On motion by Gross, seconded by Haney, and unanimously carried, the Board approved the agenda.

LEASE RENEWAL FOR BIRTHRIGHT AT FAMILY SERVICE CENTER

By consent the Board approved the Lease Renewal for Birthright, Family Service Center, Suite #103C, 962 SF @ \$13.25/SF, 6/1/19 to 5/31/21.

TAX ABATEMENT ON PARCEL IN ULEN DUE TO VALUATION DOUBLED IN TAX SYSTEM

By consent the Board approved a tax abatement on a Ulen parcel (60.980.0050) due to the valuation being doubled in the tax system.

CITIZENS TO BE HEARD

There were no citizens who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Haney, seconded by Campbell, and unanimously carried, the Board approved bills and vouchers totaling \$398,018 from 98 vendors for payment. From that total, 79 warrants issued were under \$2,000 (\$26,147.67) and the following 19 were over \$2,000:

Lakes Country Service Co-op	\$254,551	The Retrofit Co., Inc.	\$5,273
Buffalo-Red River Watershed	\$26,130	Wild Rice Watershed	\$5,248
Department of Corrections	\$17,600	Dakota Plains Mechanical, Inc.	\$4,870
Lakes Country Service Co-op	\$11,589	Nitzkowski, Inc.	\$4,175
Northern Plains Sus. Ag Society	\$8,854	Summit Food Service, LLC - PH	\$3,017
Verizon-386550144	\$7,190	TrueNorth Steel	\$2,779
City of Dilworth	\$6,790	MN Counties Computer Coop	\$2,530

Kimberly Schonert-Reichl	\$2,500	Key Contracting, Inc.	\$2,100
Further	\$2,382	West Central Reg. Juvenile Center	\$2,021
CDW Government, Inc.	\$2,271		

APPROVAL OF MINUTES FROM MAY 14, 2019

On motion by Mongeau, seconded by Haney, and unanimously carried, the Board approved the minutes from May 14, 2019.

REQUEST TO FILL VACANCY FOR FT CORRECTIONS OFFICER

On motion by Mongeau, seconded by Haney, and unanimously carried, the Board approved the request from Justin Roberts, Assistant Correctional Facility Administrator, to fill a vacancy for a FT Corrections Officer.

REPORT FROM COMPLIANCE FUND COMMITTEE AND RECOMMENDED DISBURSEMENT IN 2020

Kimberly Savageau, County Recorder, reported the Clay County Recorder’s Office was 100% compliant in 2018 and therefore met the statutory requirements. For each document recorded the County receives \$11 that goes into the compliance fund. The Compliance Fund Committee recently met and recommended disbursement of compliant funds in 2020 as follows:

Tax System Maintenance	\$15,000
Re-monumentation Program	\$40,000
Information Services	\$37,850
Assessor’s Office Software Maintenance	\$12,150

On motion by Campbell, seconded by Haney, and unanimously carried, the Board approved the request to disburse \$105,000 of compliance funds as presented.

RE-APPOINTMENT OF MARK KLEVGAARD FOR HIS THIRD THREE-YEAR TERM ON PLANNING COMMISSION

Emma Notermann, Interim Planning Director, requested approval to re-appoint Mark Klevgaard to a three-year term on the Planning Commission.

On motion by Mongeau, seconded by Haney, and unanimously carried, the Board approved re-appointment of Mark Klevgaard to the Planning Commission.

The new Planning Director, Matt Jacobson, started at Clay County this week and was introduced to the Commissioners.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Mongeau attended meetings for Personnel Issues Committee; EMS First Responder Subcommittee; and Planning Commission.

- Commissioner Campbell attended meetings for Health Insurance Committee; Prairie Lakes Municipal Solid Waste Authority; FM Diversion Authority Public Outreach; FM Diversion Land Management; FM Diversion Authority; and took part in a teleconference of the Executive Committee regarding litigation.
- Commissioner Gross attended meetings for Historical and Cultural Society and Glyndon City Council.
- Commissioner Haney attended meetings for Lake Agassiz Regional Library Board; Early Childhood Initiative; Adult Mental Health Local Advisory Council; and Flood Finance Committee.
- Commissioner Weyland attended meetings for Personnel Issues Committee; Prairie Lakes Municipal Solid Waste Authority; and FM Diversion Authority.
- County Administrator Stephen Larson attended meetings for Personnel Issues Committee; Insurance Committee; Board of Adjustment; Human Resource Issues; Five-Year Plan; FM Diversion Authority; EMS First Responder; Noxious Weed Issue; and District 7 Court Needs.

The meeting adjourned at 8:52 a.m.

Grant Weyland, Chair, County Board of Commissioners

Stephen Larson, County Administrator