

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 A.M., TUESDAY, JUNE 4, 2019
County Board Room, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Grant Weyland, Frank Gross, Jim Haney, Kevin Campbell, and Jenny Mongeau. Others present: County Administrator Stephen Larson, Chief Assistant Attorney Tony Weigel, and Senior Administrative Assistant Colleen Eck.

CALL TO ORDER

Chair Weyland called the meeting to order.

APPROVAL OF AGENDA

On motion by Campbell, seconded by Haney, and unanimously carried, the Board approved the agenda.

CONFIRMATION OF RED RIVER BASIN COMMISSION LONG-TERM FLOOD STUDY UPDATE

By consent the Board approved the Red River Basin Commission long-term flood study update following a brief explanation from the County Administrator.

CITIZENS TO BE HEARD

There were no citizens who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Haney, seconded by gross, and unanimously carried, the Board approved bills and vouchers totaling \$5,655,685 from 106 vendors for payment. From that total, 73 warrants issued were under \$2,000 (\$22,409) and the following 33 were over \$2,000:

Independent School Dist. 152	\$3,523,354	Clay County Attorney	\$11,238
Independent School Dist. 2164	\$506,990	The Retrofit Companies, Inc.	\$10,285
Independent School Dist. 150	\$419,017	Amazon Capital Services	\$9,805
Sellin Bros, Inc.	\$313,842	Advanced Public Safety, Inc.	\$9,163
Construction Engineers, Inc.	\$212,761	Magic Fund	\$8,725
Independent School District 146	\$203,101	Chiller Systems, Inc.	\$8,675
Independent School Dist 914	\$185,352	Sanford Clinic Fargo Region	\$7,414
WC Regional Juvenile Center	\$93,691	Independent School Dist. Otc 548	\$6,981
Historical & Cultural Society	\$15,578	H & L Mesabi	\$6,941
Independent School Dist. Nc 2854	\$14,736	Fargo Freightliner	\$5,175
Independent School Dist. Bc 2889	\$13,410	Burns McDonnell	\$4,770
Bob Barker (WCRJC)	\$11,489	Independent School Dist. Nc 2527	\$4,129

Interstate Power Systems, Inc.	\$3,947	MidStates Wireless, Inc.	\$2,829
Town & Country Oil, Inc.	\$3,672	Mobile Home Transport	\$2,604
Moorhead Public Service	\$3,192	Aqua Lawn & Landscaping, Inc.	\$2,450
Jones Law Office	\$2,885	Clay Co. Public Health Dept (Sheriff)	\$2,240
Brock White Co. LLC	\$2,835		

APPROVAL OF MINUTES FROM MAY 21, 2019

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board approved the minutes from May 21, 2019 with one change to reflect the precise amount of an extended warranty.

EMPLOYEE RECOGNITIONS

The following employees were recognized and congratulated for their years of service at Clay County:

Georgia Beaudry, 35 years, Central Administration
 Deb Benson, 30 years, Corrections
 Deb Reed, 25 years, Social Services
 Karen Jenkins, 20 years, Probation
 Lori Ishaug, 15 years, Motor Vehicle
 Tracey Cummings, 15 years, Technology Services.

ACKNOWLEDGEMENT / PROCLAMATION FOR WORLD ELDER ABUSE AWARENESS DAY

Kirstin Wegenast, Social Services Supervisor, and Coreen Graham, Adult Protection Social Worker, were present with information on elder abuse awareness. Wegenast provided an overview of elder abuse problems that include financial, emotional, physical, sexual, or self-neglect. She announced the 9th Annual Elder Abuse Awareness Summit scheduled for June 12, 2019 at the Hjemkomst Center in Moorhead.

Graham informed the Board that in 2017 they received 396 reports with 160 of the reports investigated after proper screening was completed. They also had eight emergency protective service responses. In 2018, they received 422 reports with 149 of the reports investigated, and four emergency responses. She mentioned the number of adult exploitation cases that the department deals with and the ones that have been prosecuted in court.

Chair Weyland read the Clay County Proclamation for World Elder Abuse Awareness Day.

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board approved the proclamation.

REQUEST FOR APPROVAL TO FILL VACANCY FOR FT JUVENILE COUNSELOR FOR SECURE PROGRAM

On motion by Campbell, seconded by Gross, and unanimously carried, the Board approved the request from James O'Donnell, WCRJC Superintendent, to fill a vacancy for a full-time Juvenile Counselor in the Secure Program.

REQUEST APPROVAL OF JOINT POWERS AGREEMENT FOR DISTRICT-WIDE STRIPING PROJECT

David Overbo, County Engineer, and Justin Sorum, Assistant Highway Engineer, informed the Board that this proposed striping project involves 11 of the District 4 Counties. Grant County will be the lead County for the project. They have applied for Joint Highway Safety Improvement Program (HSIP) funds and plan to bid the project soon. A Joint Powers Agreement has been drafted to clearly identify the mutual duties and responsibilities of each County. The agreement has been reviewed and approved by County Attorney's Office and was presented for approval.

On motion by Gross, seconded by Haney, and unanimously carried, the Board approved the Joint Powers Agreement for a District 4 Striping Project.

REQUEST APPROVAL OF ATTACHMENTS FOR UNIT #164 – CAT 316 BACKHOE

Overbo stated he recently received Board approval for a CAT 316 backhoe. He noted the Internal Service funds available will cover the cost of the backhoe, but not the two attachments - a coupler and a thumb attachment. He requested transferring \$17,890 from Maintenance Funds to Internal Service Funds to cover those costs. When the County receives payments from FEMA they are added to the Maintenance Fund account.

On motion by Mongeau, seconded by Gross, and unanimously carried, the Board approved the request to transfer funds to cover expenses in the amount of \$17,890 for attachments for the CAT 316 backhoe.

REQUEST FOR INCREASES IN FEE SCHEDULE FOR SUBSCRIBERS OF LAREDO PROGRAM

Kimberly Savageau, County Recorder, recommended fee increases for real estate professionals for the County's subscription-based program called Laredo. They currently have 30 agreements in place. The current fees were set in 2005 and the proposed increases would commence in January 2020 as follows:

LEVELS	USAGE	2005 Fee	2020 Fee (proposed)
Level I	0-250 minutes	\$50	\$60
Level II	250 – 1000 minutes	\$100	\$110
Level III	1001-3000 minutes	\$200	\$220
Level IV	3001-6000 minutes	\$300	\$330
Level V	Unlimited minutes	\$500	\$550

On motion by Gross, seconded by Haney, and unanimously carried, the Board approved the request in the Laredo fee schedule as presented.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Mongeau attended a meeting with the Auditors for MetroCOG; attended Breakfast on the Farm; and is in the process of doing Executive Committee Reviews.
- Commissioner Campbell attended meetings for Correctional Facility and LEC Construction Update; Regional Juvenile Center Construction Update; and FM Diversion Chairs.
- Commission Gross attended meetings for Criminal Justice Advisory Committee; Georgetown Township; Georgetown City Council; and attended Breakfast on the Farm.
- Commissioner Haney attended a Clay County Collaborative meeting.
- Commissioner Weyland attended meetings for Correctional Facility and LEC Construction Update; Regional Juvenile Center Construction Update; and Rural Cities and County.
- County Administrator Stephen Larson attended meetings for Correctional Facility and LEC Construction Update; Regional Juvenile Center Construction Update; Criminal Justice Advisory Committee; Tour of FSC with Klein McCarthy; Moorhead City Council; Planning and Zoning Director; Conference call on legal issues; a Department Head evaluation; Discussions with a concerned citizen; Addressed concerns about Lakeland Mobile Mental Health Unit; and attended a Deputy Retirement Event.

The meeting adjourned at 9:42 a.m.

Grant Weyland, Chair, County Board of Commissioners

Stephen Larson, County Administrator