

**MINUTES FOR THE June 9, 2020, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD ELECTRONICALLY THROUGH ZOOM. The Clay Soil and Water Conservation District (SWCD) held the June 9, 2020 meeting via “Zoom” according to Minnesota Statutes 13D.021, subdivision 1. The Clay SWCD will return to in-person meetings when allowable and safe. In the meantime, the Clay SWCD will continue to hold meetings via telephone or other electronic means if the conditions of this section are met.**

The meeting was called to order by Supervisor Hildebrandt at 4:00 p.m.

ROLL CALL: Members present: Joel Hildebrandt, Chairperson  
Paul Krabbenhoft, Vice Chairperson  
Carol Schoff, Treasurer  
Randy Schellack, Secretary  
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager  
Craig Halverson, District Technician/ CFO  
Lynn Foss, Water Resource Management Technician  
Gabe Foltz, District Technician/ CAI  
Amanda Lewis, District Coordinator  
Tony Nelson, PF Biologist  
Jenny Mongeau, County Commissioner  
Jim Haney, County Commissioner  
Robert Guetter, NRCS Team Lead

Absent:

The Pledge of Allegiance was recited.

**APPROVE AGENDA: M/S/P, Schoff/ Krabbenhoft, to approve the June agenda.** Motion carried.

**SECRETARY’S REPORT:** A draft copy of the May 14, 2020 meeting minutes was emailed to the Supervisors prior to the June meeting.

**M/S/P, Schoff/Krabbenhoft, to approve the May 14, 2020 minutes.** Motion carried.

**TREASURER’S REPORT:** Mandy sent out the financial report to the board ahead of the meeting today. There was a discussion held on the financials.

**M/S/P, Krabbenhoft/Menholt, to approve the monthly financials.** Motion carried.

**APPROVE FY 2021 DNR GROUNDWATER LEVEL MONITORING CONTRACT:** There was a discussion held on the Contract.

**M/S/P, Schoff/Menholt, to approve the FY 2021 DNR Groundwater Level Monitoring Contract.** Motion carried.

**APPROVE AIS INVOICE FOR FIRST AID KITS:**

River Keepers ordered first aid kits for their canoe race with the AIS logo, Clay SWCD’s logo and River Keepers logo on them.

**M/S/P, Schoff/Krabbenhoft, to approve paying the invoice for the first aid kits.** Motion carried.

**APPROVE VOUCHERS PAID:** The list of vouchers from Elect #2033-2038 and #20548-20549 & 20570-20595 was reviewed and credit given to have been paid by due date.

**M/S/P, Menholt/Schoff, to approve the vouchers that had been paid as listed.** Motion carried.

**2020 CLEAN WATER FUND PROJECT:**

Kevin stated that he has turned the program over to Lynn. He discussed the program and the current projects that are being discussed. See Kevin’s report.

**SUPERVISOR ELECTIONS:** Kevin stated that Richard Menholt, Joel Hildebrandt, and Carol Schoff filed for the supervisor positions. There was a discussion held on the election.

**MASWCD RESOLUTION PROCESS:** There was a discussion held on the resolutions. There was a suggestion made to change the current Clay SWCD Supervisor per diem resolution from \$150 to \$125.

**M/S/P, Krabbenhoft/Schoff, to approve sending the resolution with the new amount.** Motion carried.

There was a discussion on the Clay SWCD's Pollinator Habitat on Public Land resolution.

**M/S/P, Krabbenhoft/Menholt, to approve resending the current resolution with the potential of wording changes.**

Motion carried.

Paul discussed the resolution process for 2020.

Randy Schellack arrived at the meeting at 4:30.

**BRR 1W1P:** There was a discussion held on the policy committee meeting. The DRAFT plan was submitted for a 60-day review.

**WR 1W1P:** The advisory and policy committees met on June 8<sup>th</sup>. There was a discussion held on the meeting.

**BUFFER PROGRAM:** See Gabe's report.

**COVER CROP COST SHARE PROGRAM:** See Gabe's report.

**U OF M TILLAGE TRANSECT SURVEY UPDATE:** See Gabe's report.

**CRESTWOOD POLLINATOR SITE:** See Tony and Mandy's report.

**COVID UPDATE:** See Kevin's report.

**DISCUSSION TO PURCHASE TONY A LAPTOP COMPUTER:** There was a discussion held on purchasing a laptop for Tony.

**M/S/P, Krabbenhoft/Schellack, to approve purchasing a laptop for Tony, if NRCS is unable to provide one for him.** Motion carried.

**2020 OUTSTANDING CONSERVATIONIST:** Randy stated that he will meet with Kevin to discuss a potential landowner selection.

**NRCS:** See Report

Robert Guetter gave a short briefing on NRCS's CSP program as well as applications. He also gave an update on their COVID 19 phasing plan for reopening. He stated that he will check into NRCS purchasing a laptop computer for Tony.

## **REPORTS:**

**COUNTY COMMISSIONER:** Jenny stated that a BRRWD board member was removed and that they are currently looking to replace him. Currently the Family Service Center remains locked to the public. There was a discussion held on the demonstrations taking place in the area. Jim stated that he will not be running for County Commissioner this year, he will retire once his term is up.

**MASWCD:** Paul discussed the legislative session and topics. Working on the District Capacity workgroup project. Paul stated that they are currently dealing with the unknowns in many situations.

**PF UPDATE:** See Tony's report.

**CFO PROGRAM:** See Craig's report.

**TREE UPDATE:** See Craig's report.

**NO TILL DRILL:** See Craig's report.

**URBAN CONSERVATION:** See Mandy's Report

**LWM/WCA/AIS:** See Lynn's report.

**PLANNING COMMISSION:** No report.

**CAI UPDATE:** See Gabe's report.

**UPCOMING EVENTS:** To be Determined.

**ADDITIONAL ITEMS:**

**NEXT MEETING DATE:** July 9, 2020 - - - 4:00 p.m.

**ADJOURN:** Supervisor Hildebrandt called for a motion to adjourn the meeting. **M/S/P, Schoff/Schellack, to adjourn the meeting at 5:41 p.m.** Motion carried.

\_\_\_\_\_  
Amanda Lewis                      Randy Schellack                      Signature after approved                      Date                      BY:  
District Coordinator                      Secretary

## Kevin's Report – June 9, 2020

**Approval Items – FY 2021 DNR Groundwater Level Monitoring Contract** – the same contract number of wells to check and dollar amount as in the FY 2020 contract.

- **2020 Clean Water Fund (CWF) Project** – late last Friday, a survey, design, & cost estimate was received for Greg Johnson's project. Have yet to get cost share contract signed but need to meet with landowner to go over plans.
- **Erosion Projects** –
  - **Turtle Lake Shoreline Erosion** –
    1. **Gene Boyle** – approved last meeting. Project was installed on June 3<sup>rd</sup>, with help from Becker SWCD. Gabe and I assisted with reshaping shoreline and planting native plants.
    2. **Cathrine Currie** – approved last meeting. In limbo at this time due to additional erosion to shoreline that had Becker SWCD revisit site and have increased cost estimate to where Ms. Currie is questioning proceeding or not.
    3. **Tony Leaf** – new request to make site visit. Gabe and I met with the landowner, Jeff Haverland and Matt Jacobson on June 3<sup>rd</sup>. This will be a rock riprap project. Jeff is working with the landowner.
- **2021 County Budget Request** – I have not yet received a notice, from the County Administrator, as to when to submit our 2021 County Request. I've been informed that the County is proposing a 3% COLA for employees in 2021. Typically, we've been following the County's lead pertaining to COLA. In recent years, the County has allowed a 2% COLA, which we've followed. We've also allowed a 2% merit increase for SWCD staff. I'm proposing to follow the 3% COLA with a 1% merit increase. A week or so ago I forwarded an email from our health insurance carrier alerting us to figure in a 9% increase in rates. Last month the SWCD Board approved requesting an overall increase from the County Board in the 2-3% range. I will be working with Carol as I get closer to completing the proposal.
- **Supervisor Elections** – Thank you to Carol, Joel, and Richard for filing!
- **MASWCD Resolution Process** – Paul and the Area 1 planning committee met to discuss the 2020 resolution process being there will not be an area meeting. It's been decided that each SWCD with a resolution passed at the local level will forward it on to me and I will email to the other offices for each respective board to approve/disapprove.
  - **Clay SWCD's 2016 Resolutions are due to "sunset" at the end of this year. Do you want to re-submit?**
    1. Supervisor Per Diem (only difference from original is a change from \$150 to \$125)
    2. Pollinator Habitat on Public Land – (LeAnn Buck suggests changing to "Private" if re-submitting with additional wordage?)
  - **East Otter Tail SWCD** –
    1. Leveraging NRCS Federal Program Funding to Implement 1W1Ps, Not Supplanting them with State Watershed Implementation Funds
- **BRR 1W1P** – The Policy Committee (Paul) met on May 27<sup>th</sup> the discuss/approve the DRAFT version. It has been submitted for the 60-day review process.
- **WR 1W1P** – I've had 1 teleconference since last board meeting. We reviewed the timeline (we seem to be keeping on track) and are concentrating on Section 5, the Implementation Process. The Advisory and Policy Committee are meeting Monday June 8<sup>th</sup>, at 9 AM.

- **COVID 19** – Since March 24<sup>th</sup>, we have heeded Gov. Walz’s Stay-At-Home order as much as possible. A few things are changing in the State (as of June 1<sup>st</sup> and 10<sup>th</sup>) as well as with USDA allowing for more employees in their office. We are still being told to work remotely if we can. So far, we’ve been lucky with only a few scares in the building. I’d like to continue working remotely as much as possible (selfish reasons), but to allow up to 4 of us in the office at any one time rather than the 2-3 we’ve been working under – keeping our distance from each other. We just need to continue coordinating with each other.
  - **Discuss Purchasing a Laptop Computer for Tony** - We have been working remotely, as much as we can, except for Tony. Tony does not have a laptop so, working from home is not an option. Plus, with much of his work involving CRP, folders/files relating to CRP are not allowed out of the office. He did have a 3-week Stay-At-Home stint due to a COVID-19 scare with a family member and is presently waiting to hear the results on another instance. I asked Sharon if a laptop is something NRCS would consider purchasing to update Tony’s computer and she said, no that is something the District would have to do.

## **Craig's Report – June**

**No-Till Drills** – 1200+ acres planted thus far. Mostly alfalfa this spring

**Tree Program** – Finished tree planting 5/19/2020. Matting also completed. Cooler shut off 6/4/2020. Matting for next year was delivered on 5/27/2020.

**County Feedlot Officer** – Not much for now.

## **Gabe's June 2020 Board Meeting**

### **CAI:**

- Leo started spraying last week. Roughly 200 miles to spray to start out, and we will add more if needed, as long as funds are still available. He will also spray a few flood buy-outs, and also some township roads that we will use grant money to pay for.
- Craig and I sprayed leafy spurge at the landfill last week and sprayed the border of Crestwood.
- Tactical Invasive Plant Management Plan Webinar tomorrow that I will participate in. Put on by the U of M Extension and MDA. Included some online courses as prerequisites. Purpose is to learn more about noxious and invasive weeds that are threats to our area of the state and learn about all the tools that the state has in place to help with management and education of these invasive weeds.
- Monika Chandler, the biocontrol specialist with the MDA will not be coming up here this year to collect leafy spurge beetles (this is good news for Brad Bjerken, as she likes to take beetles from his land, which he isn't usually too thrilled about). I have had a couple other counties, and the Hutterites, ask if they can get some beetles from us this year. We will have to see if we are able to collect any to distribute to them.

### **Buffers:**

- I let Matt Jacobson at the County know that July 1 is the date we plan on starting to send the Notifications of Noncompliance for those landowners who are out of compliance and haven't been working with us to get into compliance. Hopefully this is only a couple landowners, but we will see how this month goes. 13 landowners are currently labeled as "compliance in progress." Flagged for 7 of them, the rest have said they will handle it themselves.
- There are 20 Counties, including us, who have not started the enforcement process yet. BWSR is pushing for that enforcement process to begin. The remaining Counties are either fully compliant or have sent out the enforcement letters to landowners.

### **Cover Crop:**

- 2 producers planted oats as a companion crop at the same time as planting their soybeans. They plan to let the oats get about 10 inches tall, and then terminate them. Supposed to help with soil erosion and Iron Chlorosis, and takes up some excess Nitrogen to promote nodulation in the soybeans
- 1 producer is planting a season long 5+ species cover crop mix that he hopes he will be able to graze throughout a good portion of the winter
- 1 producer is inter-seeding clovers into his wheat to help provide some Nitrogen. He plans to let the clovers grow after harvest until they winter kill.
- 1 producer is inter-seeding 4 species into corn at the same time as side-dressing Nitrogen, at the V5-V7 growth stage (about knee high). 3 of the species will winterkill and one will continue to grow early next spring to use up some moisture and Nitrogen before next year's soybeans
- 1 producer plans to plant a couple species after harvesting early variety soybeans sometime in September. This really limits what will be able to grow (if anything). I talked to him about inter-seeding at the time the soybeans start to lose their leaves, to give the cover crops a head start. He doesn't have the ability to do that, so would have to hire someone.

**U of M Residue Project:**

- Two good days of collecting data. A little over 100 points collected out of 300 total points, which they were happy with. I sent our invoice to them.

**Shoreline Restoration:**

- Kevin and I helped Becker SWCD do a shoreline native planting for Gene Boyle on Turtle lake on the 3<sup>rd</sup>.

# Lynn's June Report

**AIS:** Signs out at Sand Lake. Invoice from River Keepers for first aid dry bags \$629.16.

**Mhd Comm Resilience Task Force:** Information sent via email for comments.

**Potential Violation:** Hagen Sec 10. Road ditch activity. No authorization from WCA, NRCS, Township or watershed. Site visit with landowner township officers, county hwy dept, Nature Conservancy and Conservation Officer (CO). Cease and Desist Order issued by CO. Under investigation. **Waiting for NRCS review.**

**Brantner/Mortenson Bank Site:** Plan to reduce cells from 6 to 4. Grazing plan from Jeff Duchene. Have verbal and email OK to proceed. Contacted Jeff and provided a copy of the new grazing plan and cell configuration. He will get interior fences moved and water established.

**Potential Violation:** Riverton 16. Culvert lowered 145<sup>th</sup> St S. Road ditch clean to north. Culvert and approach along 17<sup>th</sup> Ave S. No BRRWD permit, No Township approval. No downstream landowner approval. 569 filed with Feds. Duane Hanson. **No violation per NRCS determination.**

**AI Pit 21 :** Contact by MPCA staff about sediment from haul road washing into wetland. Arranged site visit. Area already restored. Will hydro seed in the spring. Constructing apron of Cty RD 86 this spring. Will hydroseed as part of that project and let me know when done.

**AI Pit 21 :** Application emailed 5/7 2020 for expansion of Pit 21 site. Under review. Application withdrawn. Significant challenges with proposed mitigation. Working with Steve and consultant to revise and then will be re-submitted.

**BRRWD Bank Sites** Elkton 28 (Chuck Anderson). Proposal to burn wither this fall or next spring. OK'd buy BWSR and ACOE. Final Deposit submitted for remaining credits.

**Oakport:** Final delineation on all but one creation site (reseeded last year) to be done this summer. Monitoring of reseeded creation site will continue until performance standards met. Restoration Site 4 failed. Will replace with credit from Elkton bank after final delineation credit determination this summer.

**Cty of Mhd:** 50<sup>th</sup> Ave South Flood mitigation project. 0.22 ac impact. Propose to take from BRRWD bank (C. Anderson). Credits in bank. Was never deducted. Work with Steve and BWSR State office staff. Have document for final credit deposit. BWSR State Office staff will account for impact through their tracking software. **Forms submitter to BWSR to close this project. Approval document received via email.**

**RFP Road Bank:** RFP March 9 – May 21<sup>st</sup> 2:30. Conversation with Kirk Watt (Kermis.site). Waiting for follow-up from Kirk and/or Kermis family. Howard/Jeff Pender proposal submitted this week.

**Wetland Bank - Pender:** Skree Sec 16. Howard working on easement docs. Electric Company Blanket easement corrected. 105.6 acre easement. 33.14 credits WCA, 25.2 Credit ACOE.

**Steve Opatril:** Cromwell Sec 7. Violation. NWI 1.75 acres. Photo estimate 2.3 acres. Replacement site finished. Site visit 10/16. Monitoring report received on April 15, 2020.

Recommend removal of temporary culvert, management (mowing, spot spraying) and continued monitoring.

**Novel Olek Solar LLC** Application for delineation review from Novel Olek Solar LLC project located in Flowing Township, Sec 9. No wetlands identified within the 10 acre project site. Notice of Application out. Comments back by June 17<sup>th</sup>. No comments anticipated. Will issue Notice of Decision thereafter.

**1W1P BRRWD/WRWD:** Meetings continue. BRRWD ongoing WRWD requesting “Resource Concerns and Issues”. BRRWD Tour Sept 19<sup>th</sup> 1:30-5:30.

**Potential Violation:** Call about potential violation in Tansem Sec 19. Investigation found NRCS approved ditch cleanout. Bruce Albright BRRWD visited site yesterday. Road, culvert, fill in wetland. Under investigation. Waiting for NRCS review.

**Amie Ramberg:** Tansem Sec 34 Wetland holding extra water do to previous project. Elevation data from USFWS. Adjacent landowner interested in approach. Definite high spot in ditch. Joint meeting to be set. USFW easements in area, but not this wetland.

**ACOE:** WEBEX meeting March 27<sup>th</sup>. Concentrated on mitigation site in ND.

**404 Assumption:** Update Feb 12<sup>th</sup>. Lewis Brochette hired to manage. Regular discussion with EPA. Stakeholder meeting starting soon.

**AI pit 150:** Transaction to Deposit into bank completed, signed and returned to Matt Vollbrecht Dec 12<sup>th</sup> (4.9 acres). Accounts for Pit 21 mitigation from past. Conversation with Matt yesterday. AI may wait until after Jan to deposit. \$1000 max cost per year. Use for Pit 3 dragline move. Work around until credits in the bank. Monitoring Report

# Mandy's Report

Financial Reports – These reports are the monthly reports for May. I should have the 2<sup>nd</sup> qtr reports with our time spent towards the grants at the July meeting.

Pollinator - I was out last week on Thursday to look at the site. It was a little WEEDY. We decided that it should be mowed ASAP. Kevin set up a mowing with Dave Overbo for this week, however, thank goodness or mower came in and Craig and I went out to mow the site on Monday morning. While I was mowing the weed guys (Craig and Gabe) came and spot sprayed some leafy spurge that is at the site as well as sprayed the perimeter of the site. There are lots of flowers ready to start blooming. I can't wait!

Office – I sent the audit letter to Amy. I will wait to hear from her as to when we will complete the 2019 audit. I completed the tree bills and Cost Share bills and am waiting for payment from them so that I can send out the Cost Share payments. Tree deposits were made on Wednesday this week.

Trees- I completed the second round of tree sales last week with Kevin Tony and I helping hand the trees out. Calls have been coming in here and there for tree orders and we have made them work. Today Kevin delivered the River Keepers trees to the City of Moorhead where they will be stored in their pit until this fall when hopefully they can have their planting. The cooler was shut off today, so that's a wrap on the 2020 tree season, to say it won't be forgotten is an understatement.

CAI – I have held 15 pesticide applicator tests this past month with the test takers completing the tests in their vehicles.

Camp- shortly after our last Board Meeting Jenny contacted me to let me know that the camp has been cancelled for 2020. Her son Croix was devastated to say the least. It sounds like all the camps have been cancelled for this year unfortunately.

Urban Conservation – Our Compost Tumbler workshop that was to be held in West Fargo was scheduled for June 2<sup>nd</sup>, due to COVID we had planned to build the barrels for the participants and they could pick them up at their convenience along with our presentation on how to compost. Unfortunately, due to our COVID scare with Tony's daughter I was not able to attend the workshop. We will plan another time for our barrel cleaning. Kim, Amy, and Dan built the barrels and have notified the participants they are ready when they are able to pick them up. We have our Moorhead Rain Barrel workshop scheduled for June 10<sup>th</sup> at MB Johnson Park. I have been in contact with Moorhead Parks to keep that workshop scheduled so at this time we will hold a workshop June 10<sup>th</sup> for 6 participants outside at MB Johnson Park. Tony and I have been working with landowners interested in pollinator plots as they call in. We cancelled our order for plants from Prairie Resto due to lack of plants available which might mean that we will have a bigger order next year, we will have to see how the plantings look going into the fall.

AIS – I have been in contact with Christine about some first aid kits that she ordered with our logo and the AIS logo on them for her events this summer, she is looking to see what we would be willing to pay towards the invoice the total was \$629.16. We have left over funds from 2019 as well as all our funds from 2020.

# Tony's Report

## Re- Invest In Minnesota Projects Ongoing

📄 Thompson, Robert – No Change Posted, need RIM signs

📄 Thompson, Steve – No Change Need posting

📄 Herbranson, Dave – No Change Construction complete, Contractor Paid, Need posting

## RIM

📄 Working w/ BWSR and NRCS to explore options for re-opening restoration work on Lundeen RIM/WRP Site; Grazing and Food Plot options ?

📄 2020 Site visit inspection list received from BWSR; 26 Sites

## CREP III –

-Request for interest for FY 21/22 CREP Outreach and Implementation Grant (Due to BWSR 15 May)submitted; Pheasants Forever and SWCD; No extension granted for current grant; funding tied to special session in June ?

-CREP batching period completed 1 June

- Jennen-Wilkin Co and Gruhl – Skree TWP submitted

-Tentative CREP Batching period for 22 June; waiting on announcement from BWSR

-Ongoing projects:

- G. Hess – Working w/ landowner to complete seed mix and coordinate seeding
- M. Halverson – Working with WOT SWCD to coordinate site prep, seeding and C/S; tentative start next week.
- J. Butenhoff – Seeding in process.
- J. Wang – Seeding complete; working w/landowner to complete C/S process
- Working through CREP proposal process w/ 6 landowners

## Conservation Reserve Program

📄 General SU Completed –

- Continue working w/ landowners on CCRP and CREP
- Working on Monitoring/Status reviews
- SHIPP – SU ongoing; 30 Mar - 31 Aug

📄 Important Dates:

- June 1 – August 1 – CRP Primary Nesting Season
- July 15 – Final Date to report crops including CRP
- August 21 – Deadline to submit an offer for the CRP Soil Health and Income Protection Program (SHIPP)

- August 21 – Deadline to submit an offer for the Continuous CRP signup

## **WIA Program**

- ☑ Received completed JPA for WIA
- ☑ State notified all expiring contract landowners
- ☑ Application period through 12 June

## **Pollinator**

- ☑ Crestwood site
  - Working to complete invoice for payment
  - Clipped with new mower (Thanks Craig and Amanda !)
- ☑ Working w/ Corteva on SWCD/PF pollinator project partnership
  - SWCD C/S and Outreach/Education component
- ☑ All workshops, briefings and pint nights cancelled until further notice

## **Hunting season (Pheasant)**

- ☑ Tentatively 10 October 2020; 127 days !!

## **1W1P**

- ☑ WRWD – Advisory and Policy Committee Meeting Monday 6/8/2020
- ☑ BRRWD – Sat in for Kevin on policy/planning team meeting on 5/27
  - Approved both draft document as well as internal review document
  - Voted to release document for formal 60 day public comment period

## **CTA**

- ☑ No Update

## **News/Meetings/Presentations (Completed)**

- ☑ Weekly Pheasants Forever Zoom Meetings
- ☑ BRRWD – 1W1P Policy Committee Meeting
- ☑ WRWD – Advisory and Policy Committee Meeting
- ☑ Most meetings canceled until further notice

## **Upcoming events News/Meetings/Presentations**

- ☑ WRWD – Meeting 6/8

## **Pheasants Forever**

☑ Soil Health and Habitat Program (SHHP) – Cover Crop program application period ends 30 June 2020

# **NRCS Report**

**June 9, 2020**

**For Clay County SWCD Board Meeting**

## **EQIP**

Moorhead NRCS has completed the ranking for 8 high prioritized EQIP applications. With these applications, the resource concerns were added and reranked to increase the scores.

Worked on changes the NEPA 052 forms to add the new resource concerns. I have completed the soil maps, soil information, job sheets and implementation requirement sheets for the EQIP applications.

I completed two EQIP payments for a Conservation Activity Plan – CNMP and a Forage & Biomass Planting. I field review another EQIP practice for Residue Management – No Till and I am working on the payment. Waiting on a Critical Area planting, so I can field review the site and start payment on the planting, two Grade Stabilization Structure and Water & Sedimental Control Basin.

## **CSP**

I am working on a new RCPP-CSP application which is under the funding of Prairie Pothole Working Lands Partnership. I am working on the assessment of the application in Conservation Desktop-CART.

## **WRE**

I completed a field review on a WRE grass seeding for an encroachment violation. I completed a review of the seed mix and PLS pounds planted. The seeding meets NRCS Standards and Specifications. I emailed the information to the Fergus Falls WRE team to close the violation.

I signed three payment applications for prescribed burning.

## **CRP**

I have complete mapping in Conservation Desktop for the 79 CRP offers. Out of the 79 CRP offers, I must field review 74 offers to ensure that the point covers meet what the individuals signed up for. I hope to start the field reviews as soon as possible. I have created CRP maps and township maps to help with the field reviews.

I completed soil borings for wetlands on one CREP application.

I completed reviews for three CRP spot mowing requests.

I completed five CRP modifications.

I have been reviewing all CCRP eligibilities that were completed by Tony.

## **Office**

FSA is working on a request to allow more employees to work in the building. FSA requesting 6 employees in their office and 3 employees in the NRCS office. The building will still be locked down to the public. We will continue to work though emails, phone call, drop off box, and mailing. This is phase one for reopening. Hope to hear soon if we are approved for phase one.

## **Other items**

- I have pasture scoring training and cultural resource training this week.
- Sent out two email to producers on the Journal of Soil & Water Conservation and Soil Health Café events.
- Sent in one possible wetland violation located in Hagen for the wetland team in Fergus Falls
- Completed two AD 1026 forms for wetlands.

Sharon Lean  
Designated Conservationist  
USDA NRCS Moorhead











