

MINUTES FOR THE July 12, 2018, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbennhoft at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbennhoft, Chairperson
Joel Hildebrandt, Vice Chairperson
Randy Schellack, Secretary
Carol Schoff, Treasurer
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Amanda Lewis, District Coordinator
Tony Nelson, PF Biologist

Absent: Jenny Mongeau, County Commissioner

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Hildebrandt/Schellack, to approve the July agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY'S REPORT:

A draft copy of the June 14, 2018 meeting minutes was emailed to the Supervisors prior to the July meeting. Corrections were made.

M/S/P, Schoff/Hildebrandt to approve the June 14, 2018 minutes. Motion carried.

TREASURER'S REPORT:

Mandy discussed the financials.

M/S/P, Hildebrandt/Schellack, to approve the Treasurer's Report. Motion carried.

APPROVE STATE COST-SHARE CONTRACTS REQUESTING ASSISTANCE:

CS 18-09 BRRWD for a Grade Stabilization Structure in the amount of \$5,000

M/S/P, Schellack/Hildebrandt, to approve the above CS contract for assistance. Motion carried.

APPROVE STATE COST-SHARE CONTRACTS REQUESTING PAYMENT:

CS 18-06 R. Steele for a Well Decommissioning in the amount of \$450.00.

M/S/P, Schellack/Schoff, to approve the above CS contract for payment. Motion carried

APPROVE BUFFER COST-SHARE CONTRACTS REQUESTING ASSISTANCE:

CS B17-47 M. Maring for a Buffer planting in the amount of \$450.00

CS B17-48 A. Hansen for a Buffer planting in the amount of \$300.00

CS B17-49 B. Olek for a Buffer planting in the amount of \$1,500.00

M/S/P, Hildebrandt/Menholt, to approve the above CS contracts for assistance. Motion carried.

APPROVE BUFFER COST-SHARE CONTRACTS REQUESTING PAYMENT:

CS B17-07 D. Stumbo for a Buffer planting in the amount of \$750.00

CS B17-35 K. Schultz for a Buffer planting in the amount of \$600.00

CS B17-14 R. Minch for a Buffer planting in the amount of \$150.00

CS B17-31 R. Olson for a Buffer planting in the amount of \$1,050.00

CS B 17-02 S. Akers for a Buffer planting in the amount of \$1,500.00

M/S/P, Schoff/Schellack, to approve the above CS contracts for payment. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #18-38-18-47 and Quick books checks #19770- 19806 was reviewed and credit given to have been paid by due date.

M/S/P, Hildebrandt/Schoff, to approve the vouchers that had been paid as listed. Motion carried.

NRCS ITEMS: See attached copy of Sharon's report.

PHONE SYSTEM UPDATE:

Kevin stated that the phone systems have been installed. We are waiting for software to complete the installation.

2018 COUNTY LOCAL MATCH FUNDS

Kevin stated that he and Mandy attended a meeting with Brian Berg, County Administrator, and Lori Johnson, County Auditor-Treasurer to discuss the County Match Funds for 2018. They will send the full amount minus the difference in the total for the tree planting. We will invoice the County to let them know how the funds were spent for their records.

CLAY COUNTY POLLINATOR HABITAT PROJECT

Tony stated that the SWCD has done the tree felling and limbed all the trees. He and Mandy met with Rick Roers, Roers Construction, out at the property to discuss potential volunteer work that we are interested in having him complete. He is willing to volunteer his and his crew's time and equipment to do some stump removal as well as clean up.

2019 COUNTY BUDGET PROPOSAL SUBMITTED

Kevin stated that he submitted the proposal. Brian Berg and Lori Johnson will discuss it and it will be brought before the Board at the June 19th Meeting.

NEW CLAY COUNTY ADMINISTRATOR HIRE

Kevin stated that there was an article in the paper introducing the new County Administrator, Stephen Larson.

AREA 1 MEETING REPORT

Paul stated that the meeting went well. The resolutions were discussed. The MPCA software resolution was passed with background information to the resolution being added and has been sent on to the state.

BUFFER LAW UPDATE

Gabe stated that there is an estimated \$5,900 left to spend in the Buffer Cost-Share program. There have been a few landowners that showed interest in signing up for cost-share but have not contacted Gabe to fill out the application yet. Darren Mayers, BWSR Buffer Specialist, has been in contact and is working on a process to follow when dealing with non-compliant landowners.

COUNTY AG INSPECTOR

Gabe stated that he and Kevin held a Wild Parsnip identification meeting on a parcel of land where there is an outbreak of the noxious weed. There were 12 people in attendance from the 13 townships that we are focusing on. Leo Splonskowski was out and sprayed Wild Parsnip in areas that have been reported to us. Currently we are using Perspective to spray ditches however this product is being discontinued and will be replaced with 2 different chemicals that will have to be mixed together. We have received \$7,500 of the \$10,000 funds for the Noxious Weed Grant from the MDA.

SENATOR AMY KLOBUCHAR FARM BILL COMMUNITY MEETING

Gabe and Tony attended the meeting where discussion focused on the upcoming Farm Bill.

CREP UPDATE

Tony stated the increase in payment rates and an increase in the amount of non-crop acreage that would be accepted \should be an incentive to the landowners to sign up for CREP. 2 of the 3 applications that we have right now received letters and their payments will increase with the new payment rates. Kevin and Tony attended a question and answer conference call to discuss the new incentives. A news release was sent out and will be in the county papers next week.

CLAY COUNTY FAIR

Kevin stated that the fair is July 13-15. Craig and Gabe set up the booth earlier today. Staff will be at the booth throughout the fair.

1W1P

Kevin stated that the Wild Rice Watershed District submitted their application to BWSR on July 2nd. The BRRWD received notice today, that their BWSR grant had been executed. Committee meetings will soon be scheduled.

LOCAL WORK GROUP (LWP) TRAINING SESSION

Kevin stated that he attended the session in Fergus Falls. MASWCD, NRCS, and the University of Minnesota Extension held the session. BWSR was in attendance. There was a discussion held on who conducts the meetings, what is accomplished during these meetings and different ideas of things to discuss at these meetings. Sharon conducts the session currently which will remain the same.

2019 OUTSTANDING CONSERVATIONIST

Kevin discussed the deadline. Paul discussed different potential candidates. He will choose someone before the deadline.

MASWCD LEADERSHIP TRAINING PROGRAM

Kevin stated that the deadline to sign up for the program is July 17. Paul discussed the program.

STATE CONVENTION REQUEST FOR IDEAS

Kevin stated that there was an email sent out from Area 8 requesting speaker and topics for the Annual Convention.

REPORTS:

COUNTY COMMISSIONER: No report

MASWCD: No report

CFO PROGRAM: Craig stated that he has 8 compliance checks to complete. He has completed the 2017 reporting through TEMPO.

NO TILL DRILL:

Craig stated that there has been 1,350 acres planted.

URBAN CONSERVATION:

Mandy discussed the flower beds that were adopted through the "Adopt a Flower Bed Program" with Moorhead City Parks. They are located on the west side of the Scheels store in Moorhead. They are planted to Native Pollinators (Forbs) as well as some Native Grasses. She discussed the County Buy Out Pollinator Habitat Program. She shared pictures of both projects.

LWM/WCA:

See report

PLANNING COMMISSION:

Randy stated that there was a gravel pit permit approved as well as an event center south of Hawley near Silver Lake.

RRVCSA: No report

CAI UPDATE:

Gabe discussed the gravel pit certification issues that have arisen this summer. Cass and Becker Counties both have a certification program. The certification states that there were no visible noxious weeds at the time of the visit, it doesn't certify that there were no noxious weed seeds. This would be a case by case process. Gabe will come up with a plan to present at the next meeting. More to come.

PF UPDATE:

Tony stated that the 51st CRP sign- up was announced and applications will be accepted from June 4- Aug. 17 for limited conservation practices. There are options for extensions to current CRP contracts. He has been consulting with landowners on seed mixes and marking fields for CRP plantings. Discussed the Clay County Buy Out Property Pollinator Project. He has completed the WRP monitoring in Clay County and has 10 more to complete in Norman/Polk Counties.

UPCOMING EVENTS:

July 13-15 – Clay County Fair
July 16-18 – MN Association County Ag Inspector – Short Course – St. Cloud
July 31 – Aug 3 – Conservation Planning Training Session – St. Cloud

ADDITIONAL ITEMS:

NEXT MEETING DATE: August 9, 2018 - - - 4:00 p.m.

ADJOURN: Supervisor Hildebrandt called for a motion to adjourn the meeting.
M/S/P, Schoff/Hildebrandt, to adjourn the meeting at 5:55 p.m. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved Date