

CLAY COUNTY BOARD OF COMMISSIONERS

8:30 a.m., Tuesday, August 14, 2018

COUNTY BOARD ROOM, 3RD FLOOR, COURTHOUSE

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Jim Haney, Frank Gross, Jenny Mongeau, Kevin Campbell, and Grant Weyland. Others present: County Administrator Stephen Larson, Assistant County Attorney Stephen Beitelspacher, and Sr. Administrative Assistant Colleen Eck.

CALL TO ORDER

Chair Mongeau called the meeting to order.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Haney, and unanimously carried, the Board approved the agenda.

REQUEST FOR OUT-OF-STATE TRAVEL FOR CHILD PROTECTION SPECIALIST

By consent agenda, the Board approved the request for out-of-state travel for a Child Protection Specialist to attend training.

REQUEST FOR LIQUOR LICENSE FOR EVENT CENTER – HIGHLAND HIDEAWAY, INC.

By consent agenda, the Board approved a request for a liquor license for Highland Hideaway, Inc. event center.

REQUEST FOR EXEMPT GAMBLING PERMIT – WESTERN MN STEAM THRESHERS REUNION

By consent agenda, the Board approved a request for an exempt gambling permit for Western MN Steam Threshers Reunion.

RENEWAL OF CURRENT AGREEMENT WITH MN COUNTIES COMPUTER COOP

By consent agenda, the Board approved renewal of the current agreement with MN Counties Computer Coop.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Haney, and unanimously carried, the bills and vouchers were approved for payment.

REQUEST TO EXTEND MOORHEAD PROPERTY TAX EXEMPTION PROGRAM THROUGH 2020

Lisa Bode, City of Moorhead Govt Affairs Director, reported that the School Board and the City of Moorhead both passed participation for the extension of the property tax exemption program. The program has helped Moorhead to stay competitive with ND jurisdictions. The program has gained approval every two years since 2012.

On motion by Gross, seconded by Campbell, and unanimously carried, the Board approved extending the Moorhead Property Tax Exemption Program through 2020.

Following a public hearing and resolution for the extension of the program, the other local units of government will be notified that they also have the option to engage in the tax exemption program for new housing for 2019-2020.

REQUEST FROM GILBERTO CERVANTES BAEZ TO REPURCHASE TAX FORFEIT PROPERTY IN MOORHEAD

Nanci Krenelka, Deputy Auditor, along with Gilberto Cervantes Baez, were present with the request to repurchase tax forfeit property in Moorhead. Reportedly, Gilberto’s mother does not speak English and Gilberto did not realize there was a lapse in tax payment on the family home since his father was incarcerated. Gilberto stated he is able to pay the taxes in two installments, on August 17 and September 17, in order to keep his mother and family in their home.

On motion by Weyland, seconded by Gross, and unanimously carried, the Board approved the request from Cervantes to repurchase their property in Moorhead.

REQUEST AUTHORIZATION TO SELL 2005 JEEP CHEROKEE, FLEET #12

Georgia Beaudry, Family Service Center Building Manager, requested authorization to sell Fleet Vehicle #12, a 2005 Jeep Cherokee that has been used by the Assessor’s office. The vehicle now has 128,000 miles on it with an estimated value of \$1500 to \$2500. There is a 2013 Ford Explorer available from the Sheriff’s Office to replace the Jeep Cherokee.

On motion by Gross, seconded by Haney, and unanimously carried, the Board authorized the sale of Fleet Vehicle #12 - 2005 Jeep Cherokee.

2019 BUDGET REVIEW FOR SOCIAL SERVICES

Rhonda Porter, Social Services Director, distributed a handout for the 2019 Social Services budget review. The 2018 levy was \$9.498 million and the increase for 2019 is shown as 3.64% The 2018 fund balance is at \$366,000. The budget includes a \$10,000 increase for County burials. The County follows the State Statute for County-funded burials for low income residents. There can also be out-of-county travel expenses for an autopsy if there is an unattended death. Out-of-home placements expenditure and revenues were also covered. LSS

Guardianship is a mandated service for vulnerable individuals with numbers that continue to rise. The cost for mental health professional and practitioner services for the Correctional Facility will be adjusted some between 2018 and 2019. The LMHC Opportunity Funds of \$75,000 will be divided out over two years and there will be some opportunities for Lakeland Mental Health to bill services as well. Out-of-home placements are stable at this time. When placements are needed, they first look at relatives, then family foster homes, then group home options if needed. Court is involved in 95% of the cases.

2019 BUDGET REVIEW FOR PUBLIC HEALTH

Kathy McKay, Public Health Director, and Mary Frahm, Admin and Finance Director, were present with the 2019 budget for Public Health and Environmental Health. The spreadsheet provided the areas of increases and decreases from 2018 to 2019 with an overall 4% increase expected.

Mary Frahm was recognized and thanked by the Commissioners for her years of thorough and precise budgeting for Public Health. She will retire by the end of the year.

APPROVAL OF RIGHT-OF-WAY DOCUMENTS WITH CITY OF MOORHEAD

David Overbo, Highway Engineer, informed the Board that Assistant County Attorney Steve Beitelspacher reviewed the right-of-way documents that were presented in the packets. Beitelspacher was comfortable with the quick claim deeds but suggested some minor changes in the easements to the City of Moorhead for the irrigation easement and permanent easement for the levee clear zone before they are approved.

On motion by Gross, seconded by Haney, and unanimously carried, the Board approved two quick claim deeds between the City of Moorhead and Clay County for properties just west of the courthouse and Law Enforcement Center as presented.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Haney attended a Night to Unite event.
- Commissioner Campbell attended meetings for Solid Waste Advisory Committee and FM Diversion Authority.
- Commissioner Weyland attended meetings for Beyond the Yellow Ribbon; FM Diversion Authority and attended a Night to Unite event.
- Commissioner Gross attended meetings for Highway Tracking; Wild Rice Watershed District; and attended a Night to Unite event.
- Commissioner Mongeau attended a Soil and Water Conservation District meeting and a Night to Unite event.
- County Administrator Stephen Larson attended meetings for Highway Tracking; Personnel Matters; Correctional Facility Construction; FM Diversion Authority; Correctional Facility

Meals; toured the Correctional Facility with Construction Engineers; Planning and Zoning Staff Needs; Attorney Mike Rengel; and Auditor for 2019 budget.

The meeting adjourned at 9:23 a.m.

Jenny Mongeau, Chair, County Board of Commissioners

Stephen Larson, County Administrator