

MINUTES FOR THE September 12, 2019, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbenhoft at 4:00 p.m.

- ROLL CALL: Members present: Paul Krabbenhoft, Chairperson
Joel Hildebrandt, Vice Chairperson
Carol Schoff, Treasurer
Randy Schellack, Secretary
Richard Menholt, Reporter
- Others present: Kevin Kassenborg, District Manager
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Amanda Lewis, District Coordinator
Tony Nelson, PF Biologist
Emma Brinkman, Camp attendee
Leah Brinkman, Emma's Sister
Denise Brinkman, Emma's Mom
- Absent: Jenny Mongeau, County Commissioner

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Schoff/Schellack, to approve the September agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

LONG LAKE CONSERVATION CAMP PRESENTATION:

Emma Brinkman gave a short presentation on her time at the camp.

SECRETARY'S REPORT:

A draft copy of the August 8, 2019, meeting minutes was emailed to the Supervisors prior to the September meeting.

M/S/P, Schellack/Schoff, to approve the August 8, 2019 minutes. Motion carried.

TREASURER'S REPORT:

Mandy discussed the financials.

M/S/P, Schellack/Menholt, to approve the Treasurer's Report. Motion carried.

APPROVE AREA ENVIROTHON ACCOUNT:

Mandy discussed the transfer of the Area Envirothon Account from West Otter Tail SWCD to Clay SWCD due to the retirement of Mary Jensen. Clay SWCD would need to open another account under their current account for these funds.

M/S/P, Hildebrandt/Schoff, to approve the transfer of the Envirothon Funds to the new bank account with Clay SWCD.

Motion carried.

APPROVE BUFFER STATE COST SHARE CONTRACTS REQUESTING PAYMENT:

CS B17-41 R. Menholt.....	Buffer Planting.....	300.00
CS B17-42 R. Menholt.....	Buffer Planting.....	300.00

M/S/P, Schellack/Hildebrandt, to approve above Buffer CS contracts for payment. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #1957 – 1963 and Quick books checks #20269-20294 was reviewed and credit given to have been paid by due date.

M/S/P, Menholt /Schoff, to approve the vouchers that had been paid as listed. Motion carried.

CWF APPLICATION:

Kevin stated that he and Lynn met with Matt Jacobson and Eric Jones to complete a Clean Water Fund application. There was a discussion held on potential projects for the grant.

SWCD AUTHORITIES TO OBTAIN LOANS OR INCUR DEBT:

Kevin discussed the laws for the SWCD's incurring debt. He stated that BWSR sent out a statement reminding us that it is not allowed for SWCD's to incur debt.

REQUEST TO SHARE COST TO SEAL 2 WELLS:

Kevin stated that Carl Erickson visited the office shortly after the last Board Meeting to discuss cost-sharing 2 wells that he had sealed. Cost Share funds cannot be used due to the work being completed prior to approval of the contract. Discussion was held and the Board decided to share the cost with Mr. Erickson using funds from our General Fund.

M/S/P, Menholt/Schellack, to approve sharing the cost of sealing the two wells. Motion carried.

BUFFER COST SHARE GRANT EXTENSION:

Gabe stated that there was an extension granted for the funds to expire December 2020 instead of December 2019. Kevin signed the extension. Gabe discussed the funds that have been spent as well as what is left to spend.

COVER CROP COST SHARE UPDATE:

Gabe stated that he sent the request form out to the board. Gabe discussed the 3-year commitment that BWSR requires for these funds. There was a discussion held on Wilkin SWCD's program and the funding sources for that program.

NRBG:

Lynn discussed the program. He will be on the County Board's agenda Tuesday, September 17th, to discuss the match portion for the Local Water Management program. He will be requesting that the match portion of the program continues as it has in the past.

AIS:

Lynn stated that he participated at the River Arts Fishing Clinic where he presented on the AIS program. He needs to post signs at a couple of the public accesses in Clay County.

BR 1W1P:

Randy stated that his next meeting will be around Thanksgiving. Tony stated that he attended a meeting on the 28th of August where they reviewed spreadsheets and made recommendations for changes. There was a discussion held on the spreadsheets.

WR 1W1P:

Richard stated that they had a hard time getting a quorum. There was a decision made on a 1W1P logo. There was a discussion held on the feedback from the Public Open House. Decided on resource priority issues.

REVIEW DRAFT AUDIT:

Mandy stated that Amy Roggenbuck was here to conduct the 2018 audit on August 21st. Mandy discussed the audit. Mandy stated that there were no major changes needed and that it will be sent on to the State Auditor for review. Once completed the final audit report will be sent to us.

POLLINATOR PROJECT:

Mandy stated that the County Highway Department was out to mow the Crestwood Pollinator site on August 27th. It will need to be mowed again, as soon as possible, to stop the weed growth. There was a discussion held on the flowerbeds in front of Scheels downtown.

LAWNS TO LEGUMES COST-SHARE PROGRAM:

Kevin discussed the program. BWSR is still coming up with the specifications for the program. More to come.

CREP UPDATE

Tony stated they are not accepting any more applications. He is working with landowners to complete the current easements. He has landowners interested in the program once it opens again.

PF CONTRIBUTORS:

Kevin discussed the contributors for the Farm Bill Grant match portion. The Buffalo-Red River Watershed District approved and has sent in their contribution. Clay and Pelican Pheasant Forever chapters plan on contributing to the match portion as well.

BRRWD ANNUAL FALL TOUR INVITATION:

Kevin stated that the Buffalo-Red River Watershed District's Tour will be September 19th and that all staff and supervisors are invited.

BARNESVILLE "DIRT RICH" SOIL HEALTH EVENT:

Tony, Gabe, and Lynn attended the event. There was a tour of the Grommesh and Hough Farms with equipment and practices on display.

BIG IRON:

Kevin stated that we shared a booth with Cass SCD. Craig and Tony worked the booth the morning of September 11 and Mandy and Gabe worked the afternoon. The booth stayed busy throughout the day.

RIVER KEEPERS "WATER FESTIVAL"

Mandy stated that she and Lynn will attend the water festival the week of September 16-20th and Monday September 23rd. Mandy invited the staff as well as the Board to attend the festival on Thursday September 19 from 9:30-10:30, or 12:30-1:30 at the Hjemkomst Center for a tour.

REPORTS:

COUNTY COMMISSIONER: No report

MASWCD: Paul stated that there was a board meeting held September 11th. They discussed resolutions and the State Convention. Discussion held on the future for District Capacity funding.

CFO PROGRAM:

Craig stated that he has 3 compliance checks left and all of them to enter into the TEMPO software.

NO-TILL DRILL:

Craig stated that there has been 1,750 acres planted with the No-Till Drill for the 2019 season. He had one of the No-Till Drills on display at the "Dirt Rich" soil health event.

URBAN CONSERVATION:

Mandy stated that she met with Kim, Ann, and Jeff on August 27th to discuss the 2019 workshop season and the potential dates for the 2020 season. There was a discussion held on supplies and different avenues for those supplies as well as future workshops for 2020.

LWM/WCA: See report

M/S/P, Schellack/Hildebrandt, to approve the Pender bank with Supervisor Krabbenhoft to sign after final numbers are calculated. Motion carried.

PLANNING COMMISSION:

Randy stated that there was a dog kennel and boarding kennel approved.

CAI UPDATE:

Gabe stated that Leo Splonskowski (L&M Road Services) will start spraying for the fall season. Discussed the County properties and who is responsible for the maintenance of those properties. The District Match portion dollars will be used for those properties this year.

FY 20 NOXIOUS WEED GRANT PROGRAM:

Gabe discussed the grant for next year. He will apply when the application is available.

PF UPDATE:

Tony stated that Herbranson's construction is complete and he is waiting for him to sign a couple of documents. CRP signups have been completed and the conservation plans are at FSA. The new Walk-In Access atlas has been received. We sent the Walk-In Access invoice and are currently waiting for the payment.

UPCOMING EVENTS:

September 17-23 – Water Festival
September 19 – BRRWD Fall Tour
September 19 – Rural Cities & County Meeting – LEC
September 25 – BR 1W1P – Barnesville
September 30 – October 1 – WCA Training – Cloquet
October 1 – WR 1W1P – Ada
October 2 – Junior Envirothon – Fergus Falls
October 12 – MN Pheasant Opener

ADDITIONAL ITEMS:

Mandy handed out the Clay SWCD coffee mugs. Discussed promotional attire for 2019.

NEXT MEETING DATE: October 10, 2019 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting.
M/S/P, Schellack/Schoff, to adjourn the meeting at 6:00 p.m. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved Date