

MINUTES FOR THE September 13, 2018, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbenhoft at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbenhoft, Chairperson
Joel Hildebrandt, Vice Chairperson
Carol Schoff, Treasurer
Randy Schellack, Secretary
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Amanda Lewis, District Coordinator
Tony Nelson, PF Biologist
Mikiya Livdahl, Camp attendee
Chase Livdahl, Mikiya's dad

Absent: Jenny Mongeau, County Commissioner

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Schoff/Schellack, to approve the September agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

LONG LAKE CONSERVATION CAMP PRESENTATION:

Mikiya Livdahl gave a short presentation on her time at the camp.

SECRETARY'S REPORT:

A draft copy of the August 9, 2018, meeting minutes was emailed to the Supervisors prior to the September meeting.

M/S/P, Schoff/Hildebrandt, to approve the August 9, 2018 minutes. Motion carried.

TREASURER'S REPORT:

Mandy discussed the financials.

M/S/P, Schellack/Menholt, to approve the Treasurer's Report. Motion carried.

APPROVE STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

CS 19-01 G. Wendt.....	Well Decommissioning.....	900.00
CS 19-02 M. Beckett	Well Decommissioning	1,000.00
CS B17-53 D. Schroeder.....	Side Water Inlet	540.54

M/S/P, Hildebrandt/Schellack, to approve above CS contracts for assistance. Motion carried.

APPROVE STATE BUFER STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

CS B17-53 D. Schroeder.....	Side Water Inlet	2,820.00
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M/S/P, Hildebrandt/Menholt, to approve above Buffer CS contracts for assistance. Motion carried.

APPROVE BUFFER STATE COST-SHARE CONTRACTS REQUESTING PAYMENT:

CS B17-51 J. Richards	Buffer Planting	900.00
CS B17-52 J. Richards	Buffer Planting	300.00

M/S/P, Hildebrandt/Menholt, to approve above Buffer CS contracts for payment. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #18-55 – 18-61 and Quick books checks #19775-19857 was reviewed and credit given to have been paid by due date.

M/S/P, Schellack/Schoff, to approve the vouchers that had been paid as listed. Motion carried.

TREE EQUIPMENT/STORAGE LEASE: Kevin stated that the current lease with Steve Schroeder is up for renewal. A new 3-year lease agreement at the same rate of \$695 per year plus electricity was agreed to by Steve Schroeder.

M/S/P, Menholt/Schellack, to agree to the new lease agreement. Motion carried.

2019 HEALTH INSURANCE MEETING UPDATE:

Kevin stated that he and Mandy attended the annual Health Insurance Renewal meeting on August 22 at Lakes Country Service Co-op in Fergus Falls. Our rates will increase by 22% for 2019. We have done some checking to possibly switch insurance companies. We will meet with Justin Kroeger, President of Public Employees Insurance Program (PEIP) to discuss potential policies through PEIP.

MEETING WITH COUNTY ADMINISTRATOR STEVE LARSON:

Kevin stated that staff met with new County Administrator Steve Larson. Each staff member gave a brief description of their role with the SWCD. He will invite Steve to attend our October Board Meeting.

LOCAL CAPACITY MATCHING FUNDS:

Kevin stated that he will set up a meeting with Commissioner Jenny Mongeau as well as County Personnel to discuss the District Capacity Matching funds and where they could potentially be spent, if approved.

CLAY COUNTY POLLINATOR HABITAT PROJECT:

Tony stated that Roers Construction was out to remove stumps and brush at the Pollinator habitat site on August 23rd. Kevin, Mandy, Jenny Mongeau, Dave Overbo, Kirk Rosenberger, and he met to discuss the next stage in the process and who would do the work, on August 27. It was decided that the County would put the brush into piles to burn this winter and move the boulders that are onsite to new parking boundary locations and the SWCD would spray and work the ground up as best they could before winter. The County was out to do their portion of the work on August 29th. Tony stated that Steve Thompson could potentially have a disk for the SWCD to use at the site. River Keepers has a volunteer event on Sunday September 16th to help clean up debris and small branches to prep the area for disking.

TRADED PICKUPS:

Craig discussed the pickup trade in. The pickup that we ordered was pulled for a quality assurance check and will be available after that, sometime this week or next.

BUFFER LAW:

Gabe discussed the new Buffer Map with the waterways that have been removed. These waterways were the areas that were being farmed through. He will attend a meeting with BWSR's Tom Gile and Darren Mayers to discuss the process and progress for handling enforcement issues with the Buffer Law. He stated that all the Buffer Cost Share dollars have been encumbered.

2019 MDA NOXIOUS WEED GRANT:

Gabe stated that the current grant ends in November. The Final report and all funds need to be spent by November 16. There is an opportunity to apply for a grant of up to \$20,000 for the spring of 2019. The applications for this grant are due by Oct. 15, 2018.

CREP UPDATE

Tony stated that he is currently working on 4 contracts for the program. All 4 contracts are moving through the process. He discussed the changes and updates to the program.

FY 2019 FARBILL ASSISTANCE GRANT APPROVED:

Kevin stated that the grant has been approved. There is a 10% match requirement from the SWCD. We will be sending out requests for contributions from BRRWD, The Pelican River Pheasants Forever Chapter, and the Clay County Pheasants Forever Chapter.

1W1P'S UPDATE:

Kevin stated that the Wild Rice Watershed has been approved for state funding for the program. Representatives from the Board and Staff will be on different committees for the program.

CHANGES TO RRVCSA FEES FOR SERVICES:

Kevin discussed the fee structure. BWSR has decided that if Clean Water Funds are being used there would have to be a billable rate charged to projects instead of a flat rate.

RRBC TOUR:

Supervisor Joel Hildebrandt attended. He discussed the tour. He stated that the tour of Jerry Nordick farms was very interesting.

BRRWD TOUR:

Supervisor Carol Schoff, as well as Lynn, and Gabe attended the tour. Carol discussed the agenda for the tour as well as some of the projects that they toured.

MN AGRICULTURE WATER QUALITY CERTIFICATION PROGRAM (MAWQCP):

Kevin stated that Clay County has its first approval for the program. Jim Lahn contacted Kevin to set up a time for him to meet out at Lee and Noreen Thomas's farm to present them with the award. Lynn Brakke and Kevin Nelson are also working through the process. Dave Grommesh has also applied for the program.

OUTSTANDING CONSERVATIONIST FOLLOW-UP:

Kevin discussed the Outstanding Conservationist award. River Keepers has been nominated and accepted. Their picture as well as a short story discussing their achievements was submitted to the MASWCD.

BIG IRON:

Kevin stated that we shared a booth with Cass SCD. Craig and Gabe worked the booth the morning of September 12 and Lynn and Tony worked the afternoon. The booth stayed busy through-out the day.

BWSR ACADEMY:

Kevin stated that the Academy will be held Oct. 29-31 at Breezy Point. Five of us have registered.

73RD NACD ANNUAL MEETING:

Kevin stated that the Annual Meeting will be held in San Antonio Feb. 2-6, 2019.

REPORTS:

COUNTY COMMISSIONER: No report

MASWCD: Paul stated that he is running for Vice President. He stated that the MASWCD budget was discussed and submitted.

PF UPDATE:

Tony stated that he has initiated contact with the contractor to begin wetland restoration work on Dave Herbranson's RIM parcel. He has a preconstruction meeting scheduled for Tuesday Sept. 18. He stated that the 51st CRP Sign-up is completed. There was 19 Conservation Plans completed for approximately 660 acres and 58 extensions completed. He is working with the MN DNR Walk-In Access (WIA) Coordinator to clear up an overpayment for the contract completion. There is a new WIA booklet available. He discussed the Fall pheasant forecast in MN, ND and SD.

CFO PROGRAM:

Craig stated that he has 7 compliance checks left to do before the end of the year. Our MASWCD resolution is moving along for issues with MPCA's "TEMPO" software program.

NO TILL DRILL:

Craig stated that there was 421 acres planted this fall. The drills have been put away for the year.

URBAN CONSERVATION:

Mandy stated that she has been in contact with Bill Gottenborg, Community Education Hawley, to discuss a potential Rain Barrel workshop this fall in Hawley. She stated that she met with River Keeper’s employees Christine and Kim and Jeff Miller, Cass SCD, to discuss potential dates for the Spring of 2019 workshops. There was a discussion held to hold the April Rain Barrel workshop later in the year to boost attendance. They applied for a grant to receive 25 Rain Barrel Kits per workshop for the 2019 season. She will be attending the Water Festival Sept. 18-24.

LWM/WCA: See report

PLANNING COMMISSION:

Randy stated that they held a discussion on renewable energy.

RRVCSA: No report

CAI UPDATE:

Gabe stated that Leo Splonskowski (L&M Road Services) as well as he and Craig have been spraying county roads. He has had a few phone calls from concerned landowners wanting him to come out and identify weeds that they thought could be Palmer Amaranth. After visiting the areas with MN Extension Educator, Randy Nelson and submitting samples to NDSU, it was determined all were Water Hemp.

NRCS: See report

UPCOMING EVENTS:

- September 16 – Clean-up Crew @ Pollinator Habitat Site
- September 18-24 – Water Festival – Hjemkomst Center
- October 8 – Columbus Day – Office Closed

ADDITIONAL ITEMS:

NEXT MEETING DATE: October 11, 2018 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting.
M/S/P, Schellack/Schoff, to adjourn the meeting at 5:40p.m. Motion carried.

BY: Amanda Lewis District Coordinator	Randy Schellack Secretary	Signature after approved	Date
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