

CLAY COUNTY BOARD OF COMMISSIONERS
1:30 P.M., TUESDAY, SEPTEMBER 20, 2022
Rooms A/B, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Jenna Kahly, Frank Gross, Jenny Mongeau and David Ebinger. Commissioners absent: Kevin Campbell. Others present: County Administrator Stephen Larson, Assistant County Attorney Michael Leaser, HR Director/Asst. Administrator Darren Brooke, and Sr. Admin. Asst. Colleen Eck

CALL TO ORDER

Chair Mongeau called the meeting to order at 8:30 a.m.

APPROVAL OF AGENDA

On motion by Commissioner Gross, seconded by Commissioner Kahly, and unanimously carried, the Board approved the agenda.

MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE OFFICER PROGRAM AT ULEN-HITTERDAL PUBLIC SCHOOLS

By consent, the Board approved the Memorandum of Understanding for the School Resource Officer Program at Ulen-Hitterdal Public Schools.

CITIZENS TO BE HEARD

There were no citizens to be heard.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board approved the payment of bills and vouchers totaling \$1,109,913 from 104 vendors. There were 71 warrants issued were under \$2,000 (\$34,452) and the following 33 were over \$2,000:

Dennis Drewes, Inc.	\$366,318	NetCenter Technologies	\$7,779
Klein McCarthy & Co Ltd	\$192,292	TrueNorth Steel	\$6,104
Mn PERA	\$143,831	Ramsey Co. Med Examiner	\$6,070
Turner Sand & Gravel, Inc.	\$ 87,865	ANJAAM HOLDINGS, LLC	\$5,982
City of Moorhead	\$ 38,200	Otter Tail Public Health	\$5,949
City of Fargo	\$ 35,161	Psychologics	\$5,160
Xcel Energy	\$ 24,182	Johnson Controls, Inc.	\$5,048
Cardmember Services	\$ 21,236	Rick Electric Inc	\$4,572
Medical Pharmacy	\$ 16,541	LELS	\$4,330
High Point Networks, LLC	\$ 14,630	Advanced Striping & Sealcoating, Inc.	\$4,230
Dakota Plains Mechanical	\$ 13,128	Green View Inc.	\$3,591
Lakes & Prairies Community Action	\$ 12,976	Family Healthcare Center	\$2,684
Primadata, LLC	\$ 10,000	Reliance Telephone	\$2,662
Lutheran Social Service of Mn	\$ 8,762	MnCounties Intergovernmental Trust	\$2,500
Kurita America, Inc.	\$ 8,335	City of Pelican Rapids	\$2,472
Stein's, Inc.	\$ 8,316	BDT Mechanical, LLC	\$2,396

APPROVAL OF MINUTES FROM SEPTEMBER 6, 2022

On motion by Commissioner Gross, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the minutes from September 6, 2022.

RECOGNITION OF DONATION(S) TO SHERIFF'S OFFICE FOR DARE PROGRAM

The Board recognized a \$100 donation from D. and D. Rasmussen and \$50 donation from D. and L. Polloch for the DARE Program in honor of Sheriff Bergquist.

REQUEST FOR APPROVAL TO REPLACE UNIT HEATERS AT HIGHWAY JOINT FACILITY

County Engineer Justin Sorum and Facilities Director Joe Olson asked the Commissioners to approve the low bid to replace nine 20-year-old unit heaters at the Highway Joint Facility. The total cost is \$77,385 with Clay County's portion at \$34,823.25.

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board approved a bid from Valley Service for replacement of the unit heaters at the Highway Joint Facility.

REQUEST TO FILL VACANCIES FOR TWO LPN POSITIONS IN DETOX

Public Health Director Kathy McKay and Detox Director Troy Amundsen requested filling vacancies for two LPNs in the Detox Unit.

On motion by Commissioner Gross, seconded by Commissioner Kahly, and unanimously carried, the Board approved filling two vacancies for LPNs in the Detox Unit.

Ms. McKay provided the Public Health schedule for flu shots and COVID vaccines.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Kahly reported on meetings for Extension Committee; AMC Fall Policy Conference; Law Library; Moorhead Planning Commission; and attended Contractor Interviews for the Substance Abuse Crisis Facility.
- Commissioner Gross reported on a Highway Tracking meeting and AMC Fall Policy Conference. He also attended Contractor Interviews for the Substance Abuse Crisis Facility.
- Commissioner Ebinger reported on AMC Fall Policy Conference; NW Emergency Communications Board; Greater Fargo Moorhead Economic Development Corp; and Contractor Interviews for the Substance Abuse Crisis Facility.
- Commissioner Mongeau reported on meetings for Extension Committee; MetroCOG; and Resource Recovery Facility Construction Update. She attended Contractor Interviews for the Substance Abuse Crisis Facility and met with Sheriff Emptying regarding a Lake 15 issue.
- Mr. Larson attended meetings for Highway Tracking; Resource Recovery Facility Construction Update; Rural Mn Counties; MCCJPA Pre-meeting; Human Resources regarding bargaining units; AMC Fall Policy Conference; and attended Contractor Interviews for the Substance Abuse Crisis Facility.

The meeting was adjourned at 9:14 a.m.

Jenny Mongeau, Chair
County Board of Commissioners

Stephen Larson, County Administrator