

MINUTES FOR THE November 8, 2018, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Hildebrandt at 4:00 p.m.

ROLL CALL: Members present: Joel Hildebrandt, Vice Chairperson
Carol Schoff, Treasurer
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/CFO
Tony Nelson, PF Biologist
Jim Haney, County Commissioner

Absent: Paul Krabbenhoft, Chairperson
Randy Schellack, Secretary
Jenny Mongeau, County Commissioner
Amanda Lewis, District Coordinator

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Schoff/Menholt, to approve the November agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY’S REPORT:

A draft copy of the October 11, 2018, meeting minutes was emailed to the Supervisors prior to the November meeting.

M/S/P, Schoff/Menholt, to approve October 11, 2018 minutes. Motion carried.

TREASURER’S REPORT:

No report

APPROVE STATE COST SHARE CONTRACTS REQUESTING PAYMENT:

CS 19-01 G. Wendt..... Well Decommissioning.....599.00

M/S/P, Schoff/Menholt, to approve the above State Cost-Share contract for payment. Motion carried.

APPROVE AG BMP LOAN APPLICATION REQUESTS

L. LangerudNo-Till Planter 84,000.00

M&J Farms 1265 Case IH Planter 120,000.00

M&J FarmsJD 612 C Chopping Corn Header40,000.00

M/S/P, Schoff/Menholt, to approve the above Ag BMP Loan Requests. Motion carried.

Kevin stated that earlier today, a representative from MDA’s Ag BMP Loan Program requested to the Board to discuss authorizing an employee to approve loan applications. After a brief discussion, it was decided to table the item until next Board Meeting when the full Board will be in attendance.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #18-76 – 18-82 and Quick books checks #19891-19911 was reviewed and credit given to have been paid by due date.

M/S/P, Schoff/Menholt, to approve the vouchers that had been paid as listed. Motion carried.

BUFFER LAW:

Gabe stated that BWSR would like an agreement between the SWCD and the County specifying what role each entity is playing in the enforcement of the Buffer Law. Gabe stated that he has completed a draft MOU and will work with the County to finalize it. He will bring it to the board once it is finalized with the County.

EAGLEVIEW PICTOMETRY- AERIAL IMAGERY:

Kevin stated that Dean Larson gave a demonstration to SWCD staff on imagery potential. He discussed the program. The board decided not to pursue the program at this time.

LOCAL CAPACITY MATCHING FUNDS:

Kevin stated that he will meet with Stephen Larson, Jenny Mongeau, and County staff to discuss the potential match dollars for the 2019 District Capacity funding. He stated that he discussed the Highway Department Spray budget discrepancy with Lori Johnson. She stated that she would get a spread sheet to us to show how the funds for 2018 were spent. Discussed the 2018 budget.

2019 HEALTH INSURANCES:

Kevin stated that Justin Kroeger, Public Employees Insurance Program (PEIP) President, met with Carol Schoff, Randy Schellack, and Staff to discuss the plan. There was a discussion held on the differences between the current plan and the PEIP plan. There was a recommendation to go with the PEIP plan.

M/S/P, Schoff/Menholt, to approve the PEIP plan for staff's 2019 Health Insurance Coverage. Motion carried.

SET DATE TO DISCUSS STAFF EVALUATIONS & 2019 COLA/SALARIES:

Kevin stated that he will conduct the staff evaluations before the next Board Meeting. A special meeting was set for December 7th at 10:00AM to review staff evaluations and 2019 COLA/Salaries. Kevin will contact Paul and Randy with this information.

CLAY COUNTY POLLINATOR HABITAT:

Tony stated that the field/tillage work is complete for the season. The County will be on site sometime this winter to burn the tree debris that was left on site this fall. He is coordinating with MN Pheasants Forever employee, Steve Burdick to develop seed mixes, final site prep and maintenance for the first year.

AREA 1 MEETING:

Kevin stated that the next meeting will be held at the UMC in Crookston on November 20th. There was a discussion held on those that wanted to attend and coordinating rides.

MASWCD STATE CONVENTION:

Kevin stated that the Annual Convention will be held December 9-11 in Bloomington, MN. The Supervisors, Gabe, and Mandy will be attending as well as our Outstanding Conservationists. Kevin stated that Mandy will be contacting those attending within the next couple weeks to discuss plans for the convention.

1WIP's:

BRRWD: Kevin stated that there was a meeting held on November 1st. There was a list of issues emailed out to Committee Members. They are working to review and comment on the issues by November 15th. The next meeting is set for November 28th with a tentative public meeting on January 8th in Barnesville, MN.

WRWD: Kevin stated that there was a meeting held on November 7th. Julie Westerlund, BWSR, explained the process and what needs to be in the plan. They need to appoint a consultant for the plan. A MOA needs to be signed by the County and the SWCD.

CREP UPDATE:

Tony stated that CREP applications are on hold pending a new Farm Bill. J. Wang- Conservation plan is at BWSR waiting for approval. C. Oberg – No change, still waiting on Easement Agreement from State. M. Halverson – Easement agreement is ready to be signed by landowners. J. Butenhoff – Easement Agreement has been signed by landowners and has been sent to BWSR for signatures.

CCATO FALL MEETING:

Kevin stated that the Fall meeting is being held on November 19th in Dilworth, MN. Several staff persons plan on attending.

CLAY COUNTY AG PARTNERS MEETING:

Kevin stated that James, FSA, would like SWCD, Ext., Farm Management, NRCS, and FSA to give updates to Ag producers in the area. Kevin stated that the time and location for the meeting has not been set yet.

SOIL HEALTH PROJECT:

Kevin stated that the spring and fall samplings have been completed. The analysis expenses were split between Clay SWCD and Wilkin. The invoices have been paid by Clay SWCD for the project.

REPORTS:

COUNTY COMMISSIONER: Jim stated that the new jail is up and running and the demolition of the old facility has begun. They are currently working on the budget.

MASWCD: No report.

PF UPDATE:

Tony stated that there is potential for progress with the new Farm Bill. He stated that the MN Pheasants Forever Clay County Chapter held its Mentor Youth Hunt on Oct. 20th. There were 15 kids that attended with 4 birds being harvested. He thanked the landowners that allowed them access to hunt on their land. The PF fall meeting was held Oct. 24-25 in Aitkin, MN. There was discussion held on the potential to use EQIP funds to get habitat on the ground.

CFO PROGRAM:

Craig stated that he has completed the 2018 compliance checks and is currently working on entering the data into Tempo. He has a meeting in Thief River Falls November 13th.

URBAN CONSERVATION:

Tony stated that he and Mandy along with Kim Morris, River Keepers, and Jeff Miller, Cass SCD will host a 2-day pollinator workshop near the end of March.

LWM/WCA: See report

PLANNING COMMISSION:

No Report

RRVCSA:

No meeting. No report. Carol stated that there will be a meeting held on November 15th.

CAI UPDATE:

Gabe stated that the 2018 Wild Parsnip Grant has been completed and the report was submitted. The remainder of the funds were received. The 2019 Grant application has been submitted and is in review. The MN Dept of Ag will announce in January which applications were approved. Discussed the District Meeting he attended on Oct. 23rd. The next will State Meeting will be held in Baudette in July.

BWSR ACADEMY:

Staff discussed the BWSR Academy that they attended Oct. 29-31st.

NRCS: See report

UPCOMING EVENTS:

- November 12 – Veterans Day – Office Closed
- November 15 – RRVCSA – Mahnomen Courthouse
- November 19 – CCATO Meeting – Dilworth
- November 20 – Area 1 Meeting – UMC
- November 22 – Thanksgiving – Office Closed
- November 27 – Ag BMP Training – Detroit Lakes
- November 28 – BRRWD 1W1P Meeting – Barnesville, MN
- December 9-11 – MASWCD State Convention – Bloomington, MN

ADDITIONAL ITEMS:

NEXT MEETING DATE: December 13, 2018 - - - 4:00 p.m.

ADJOURN: Supervisor Hildebrandt called for a motion to adjourn the meeting.

M/S/P, Schoff//Menholt, to adjourn the meeting at 5:45 p.m. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved

Date