



Contact Us:

www.claycountymn.gov

Assessor

(218) 299-5017

Auditor-Treasurer

(218) 299-5006 (Aud.)

(218) 299-5011 (Treas.)

GIS

(218) 299-5003

Planning

(218) 299-5005

Recorder

(218) 299-5031

Septic Inspection

(218) 299-5004

3510 12th Ave South

PO Box 280

Moorhead, MN 56560

Clay County Land Records

September 2023

Real Estate Records online Maintenance

Laredo and Tapestry will be unavailable for searching

On the weekend of November 4th and 5th, 2023, Laredo and Tapestry will be unavailable as our vendor performs maintenance. Both services are expected to be up and running on the morning of Sunday, November 5th.

PRIA Local Meeting

Property Records Industry Association

October 19th, 2023 - 1:00 p.m. to 3:00 p.m.

Location: OLD Moorhead Council Chambers

First Floor of Moorhead City Hall, 500 Center Ave, Moorhead

Meeting Agenda:

- ❖ Welcome
- ❖ Presentation – Mobile Home Issues
 - Jeff Dobberpuhl, Attorneys Title Guaranty Fund, Inc.
- ❖ Presentation – Property Fraud
 - Clint Hietz, Fidlar Technologies
- ❖ County Recorder Updates – Cass & Clay Counties
- ❖ Open Forum/Questions
- ❖ Topic Ideas for future meetings from audience
- ❖ Next meeting date ~ March 21, 2024
 - Topic: TBD
- ❖ Adjournment

City of Moorhead

www.ci.moorhead.mn.us
www.moorheadproperty.org

City Assessor

(218) 299-5258

City GIS

(218) 299-5125

City Planning

(218) 299-5370

City Special Assessments

General Inquires

(218) 299-5427

Payments

(218) 299-5320

Important Dates:

October 1, 2023

*Special Homestead Classification:
Class 1b Property - Blind/Disabled
Applications Due*

October 15, 2023

*2nd Half Non - Agricultural
Property Taxes Due*

Important Links:

e-CRV

<https://www.revenue.state.mn.us/electronic-certificate-real-estate-value-ecrv>

Well Certificates

<https://www.health.state.mn.us/communities/environment/water/wells/online.html>

Old Tract Books in Laredo

Clay County used multiple sets of tract indexes throughout the years

Before the Recorders Office used computer tracting for metes and bounds descriptions, the document number and type were hand-written in tract books. Multiple tract books exist for each township. Until recently only the most current tract book was available in Laredo. To find scans of the previous tract books, the document number will need to be entered in the following format:

TRACT-SS-TTT-RR

(S=Section #, T=Township, R=Range)

Work is currently being done to merge the most recent scanned tract book pages as the final page of the "Tract" document. Indexing is also in process so the older tract books pages will be found when searching by section, township and range. This merging of the images and indexing of the data will take some time as it manually needs to be done for each section in the county. We will provide notice when the project is complete.

Observed Holidays – County Offices Closed

County offices will be closed on the following dates:

- November 10, 2023
- November 23, 2023
- November 24, 2023
- December 22, 2023 – Close at Noon
- December 25, 2023

Reminder - The last day to record documents for the year will be Friday, December 29th.

Reminder – Any transfers that are tax parcel splits/combinations, you may wish to record them before the end of the year as current year taxes are payable when a split occurs.

Property Fraud Alert

Property Fraud Alert is a free online subscription service offered to the public that allows them to have their name monitored within the Recorder's Office in order to track possible fraudulent recordings that affects their property. To sign up for this free service, go to www.propertyfraudalert.com to register.

IMPORTANT PROPERTY TAX HOMESTEAD NOTICE

Key Information Regarding Applying for Homestead for your Customers

This will affect your Payable 2024 property taxes and eligibility for Property Tax Refund.

Have you purchased or moved into a property in the past year?

Contact the Clay County Assessor's Office to file a homestead application if you or a qualifying relative occupy the property as a homestead on or before December 31, 2023.

What is a qualifying relative?

For agricultural and residential property, a qualifying relative includes parent, stepparent, child, stepchild, grandparents, grandchild, brother, sister, uncle, aunt, nephew, or niece of the owner, by blood or marriage.

If your property qualifies for a relative homestead, this will require an annual application from the assessor's office.

When do I apply?

You must apply on or before December 31, 2023.

Contact the assessor by December 31, 2023, if the use of the property you own or occupy as a qualifying relative has changed during the past year.

If you sell, move, or for any reason no longer qualify for the homestead classification, you are required to notify the county assessor within 30 days of the change in homestead status.

Clay County Assessor
3510 12th Ave S
P. O. Box 280
Moorhead MN 56561-0280
218-299-5017

Moorhead City Assessor
500 Center Ave E
Moorhead, MN 56560
218-299-5258