

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, January 3, 2012

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Evert, Ingersoll, Waller and Weyland. County Administrator Brian C. Berg and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Campbell, and unanimously carried, the agenda was approved as presented.

APPROVE RENEWAL OF JAIL FOOD CONTRACT FOR 2012

By consent agenda, the Board authorized execution of the renewal of the Jail Food Contract with A'viands for 2012, increasing the meal cost from \$1.945 per meal to \$2.023 per meal.

APPROVE RENEWAL OF 2012 LAKELAND MENTAL HEALTH CONTRACT FOR WEST
CENTRAL REGIONAL JUVENILE DETENTION CENTER

By consent agenda, the Board authorized execution of the 2012 Lakeland Mental Health contract for the West Central Regional Juvenile Detention Center, reflecting a 0% increase for the next year.

APPROVAL OF 2012 SOCIAL SERVICE PURCHASE OF SERVICE AGREEMENTS

By consent agenda, the Board approved the 2012 Social Service Purchase of Service Agreements (See Attachment "A").

APPROVAL OF BUS STORAGE AGREEMENT WITH PRODUCTIVE ALTERNATIVES

By consent agenda, the Board approved entering into a one year agreement with Productive Alternatives, Inc. to store two transit buses at the former Highway Department site on 15th Avenue North, at \$250/month per bus.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

EMPLOYEE RECOGNITION

Second District Commissioner Jerry Waller was recognized for his 15 years of service to Clay County.

APPROVAL OF MINUTES OF DECEMBER 27, 2011 COUNTY BOARD MEETING

On motion by Waller, seconded by Ingersoll, and unanimously carried, the minutes of the December 27, 2011 County Board meeting were approved.

STATE OF THE COUNTY ADDRESS

County Board Chair Jon Evert presented the 2012 State of the County Address (See Attachment "B"). The State of the County Address is available for review on the County's website: www.co.clay.mn.us.

ELECTION OF CHAIR AND VICE CHAIR

On motion by Ingersoll and seconded by Waller, a unanimous ballot was cast for Commissioner Grant Weyland as Chair of the Clay County Board of Commissioners for 2012.

On motion by Waller and seconded by Campbell, a unanimous ballot was cast for Commissioner Wayne Ingersoll as Vice Chair of the Clay County Board of Commissioners for 2012.

The Board expressed their appreciation to Commissioner Jon Evert for his leadership as Chair for the past year.

ESTABLISH BOARD OF COMMISSIONERS MEETING SCHEDULE FOR 2012

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board of Commissioners' meeting schedule for 2012 was established as follows: 1st, 2nd, 3rd Tuesdays of the month – 8:30 a.m.; 4th Tuesday of the month – 4:00 p.m.; no meetings on 5th Tuesdays of the month.

DESIGNATION OF OFFICIAL COUNTY NEWSPAPER; DESIGNATION OF NEWSPAPER FOR PRINTING OF THE NOTICE AND LIST OF REAL PROPERTY TAXES AND PENALTIES; NEWSPAPER FOR PRINTING OF THE DELINQUENT TAX STATEMENT AND THE PRINTINGS OF THE CLAY COUNTY FINANCIAL STATEMENT

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the following resolution was adopted establishing the *Barnesville Record Review* as the official County Newspaper for 2012:

RESOLUTION 2012-1

BE IT RESOLVED, that the *Barnesville Record Review* be and the same is hereby designated by the Board of Commissioners of the County of Clay, State of Minnesota, as the official County Newspaper for 2012.

BE IT FURTHER RESOLVED, the *Barnesville Record Review* will furnish the *Clay County Union* and the *Hawley Herald* with copies of all proceedings published by them for the County of Clay, which shall be carried in the *Clay County Union* and the *Hawley Herald* at no additional cost to the County.

On motion by Evert, seconded by Campbell, and unanimously carried, the following resolution was adopted concerning publishing the notice and list of real property taxes and penalties becoming delinquent the first Monday in January, 2012:

RESOLUTION 2012-2

BE IT RESOLVED, that the *Clay County Union* is hereby designated by the County Board of the County of Clay as the newspaper in which the notice and list of the real property taxes and penalties becoming delinquent on the first Monday in January, 2012, must be published.

On motion by Waller, seconded by Campbell, and unanimously carried, the following resolution was adopted establishing the newspapers for the first and second printings of the Clay County Financial Statement and the newspaper for printing:

RESOLUTION 2012-3

BE IT RESOLVED, that the *Hawley Herald* is designated by the Clay County Board of Commissioners to publish the first printing of the Clay County Financial Statement and the *Clay County Union* is designated as the newspaper for printing of the delinquent tax statement and the second printing of the Clay County Financial Statement for the year 2012.

APPROVAL TO UPDATE FSCCC HEATING & COOLING SOFTWARE PROGRAM

Building Maintenance Supervisor Robbie Norman informed the Board that a quote was received from Johnson Controls, Inc., for the upgrade of heating and cooling software for the Family Service Center, in the amount of \$24,795. Mr. Norman noted that this is proprietary equipment and was included in the Capital Improvement Plan.

On motion by Evert, seconded by Waller, and unanimously carried, the Board approved the quote of Johnson Controls, Inc., \$24,795, for the update of heating and cooling software for the Family Service Center.

APPROVAL TO UPDATE FSCCC FIRE PANEL

Building Maintenance Supervisor Robbie Norman requested the Board's approval of a quote received from Simplex Grinnell, \$14,920, for an update of the Family Service Center fire panel. He noted that this is proprietary equipment and was included in the Capital Improvement Plan. Commissioner Campbell suggested that consideration be given to establishing an equipment replacement/internal service fund for this type of item.

On motion by Waller, seconded by Campbell, and unanimously carried, the Board approved the quote of Simplex Grinnell for the fire panel replacement described above.

**REQUEST AUTHORIZATION TO ADVERTISE FOR
FSCCC WINDOW REPLACEMENT PROJECT**

Building Maintenance Supervisor Robbie Norman requested the Board's authorization to advertise for the Family Service Center window replacement project. This project was included in the recently established Capital Improvement Plan. Discussion took place regarding the need to phase the project in the event that other repair issues are discovered as the windows are removed and replaced. Mr. Norman felt the project work would take place from April to September.

On motion by Campbell, seconded by Evert, and unanimously carried, the Board authorized advertisement for the Family Service Center window replacement project.

REQUEST TO FILL FINANCIAL WORKER POSITION

Social Services Director Rhonda Porter requested the Board's approval to fill a Financial Worker position in the Income Maintenance Unit which will become vacant due to a resignation.

On motion by Evert, seconded by Ingersoll, and unanimously carried, the Board approved filling the Financial Worker position described above.

Ms. Porter reminded the Board that she has several positions which are vacant. She explained that in some instances, internal movement may occur. She requested approval to fill those positions which become vacant due to internal movement.

On motion by Evert, seconded by Ingersoll, and unanimously carried, the Board approved filling positions which become vacant due to internal movement.

Ms. Porter briefly discussed the possibility of utilizing temporary help (retired financial workers and support staff) to assist the department during this time when there are so many FTE vacancies. She felt there will be budget savings in some instances where new personnel are hired at a lower grade level than the outgoing personnel. The Board requested that Ms. Porter present a proposal for utilizing budget savings in this manner.

REVIEW COMMITTEE APPOINTMENTS

The Board began review of the annual committee appointments, see Attachment "C".

On motion by Ingersoll, seconded by Evert, and unanimously carried, the Board made the following appointments:

- WesMin Resource Conservation & Development – Grant Weyland; Wayne Ingersoll (Alternate)
- Lake Agassiz Regional Library – Wayne Ingersoll
- Metropolitan Council of Governments – Jerry Waller; Grant Weyland (Alternate)

On motion by Evert, seconded by Waller, and unanimously carried, the following appointments were made to Association of Minnesota Counties Policy Committees:

- Transportation – Jerry Waller
- Public Safety – Grant Weyland
- General Government – Kevin Campbell
- Environmental & Natural Resources – Jon Evert
- Health & Human Services – Wayne Ingersoll

County Administrator Brian Berg reviewed the Open Meeting Laws and commended the Board for their strict adherence to these Laws. The Board was reminded that per diem is paid for attendance at committees under the direction of the Board, which may include sub-committees of committees to which they are appointed. Mileage expenses are paid for travel while the Board members perform official duties of a County Commissioner.

Discussion regarding committee appointments will continue at the January 10, 2012 meeting.

APPROVAL OF BILLS AND VOUCHERS

On motion by Waller, seconded by Campbell, and unanimously carried, the bills and vouchers were approved for payment.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Campbell attended an Oakport Flood Mitigation meeting.

County Administrator Brian Berg suggested February 22nd as a potential meeting date for Commissioners and Department Heads to discuss the County's future organizational structure, goal setting, and long range projects.

ADJOURN

The meeting adjourned at 10:30 a.m.

Grant Weyland, Chair
Clay County Board of Commissioners

Brian C. Berg, County Administrator

DATE: December 30, 2011

TO: Brian Berg, County Administrator

From: Rhonda Porter, Social Service Director

RE: 2012 Purchase of Service Agreements

Attachment "A"

Please approve the following list of 2012 Purchase of Service Agreements at the January 3, 2012, County Board Meeting. Thank you.

Provider Name	Service Provided	Amount	Dates of Service
Access of the Red River Valley	Children's Rule 79 Case Management Services	Medical Assistance Bundled Rate of \$350.02 per month for Children	01-01-12 to 12-31-12
	Respite Services to Children & Adults with Developmental Disabilities/Related Conditions	\$13,000 (amount shared with all providers of Respite Services) \$11.04 p/hr	
	Semi-Independent Living Services for Adults with Mental Retardation / Related Conditions	\$211,147 (amount shared with all providers of SILS Services) \$28.55 p/hr	
Blue Cross and Blue Shield of Minnesota	Care Coordination Services to Blue Plus members receiving MSHO and MSC+	Clay County shall bill DHS for Care Coordination Services provided to Blue Plus MSHO & MSC members according to the current Medical Assistance fee schedule and the agreement between Clay County and DHS. Clay County shall also bill DHS for one person Long Term Care Consultations (LTCC's) at the 15 minute unit for case management according to the current Medical Assistance fee schedule.	Ongoing
Clay County Public Health	Detoxification Services	\$522,214	01-01-12 to 12-31-12
Connections	Day Training & Habilitation for Adults with Developmental Disabilities / Related Conditions	\$134,480 (amount shared with all providers of DT & H Services) \$46.53 partial day \$62.04 full day \$10.10 transportation per day	01-01-12 to 12-31-12
	Semi-Independent Living Services for Adults with Mental Retardation / Related Conditions	\$211,147 (amount shared with all providers of SILS Services) \$33.42 p/hr	
Creative Care for Reaching Independence	Adult Rehabilitative Mental Health Services to BCOW AMHI (Becker-Clay-Otter Tail-Wilkin Adult Mental Health Initiative) consumers who have a serious mental illness and are referred for Aftercare Services in Clay County. Aftercare Services/General Case Management for BCOW AMHI consumers who have a serious mental illness and are referred for Aftercare Services in Clay County.	The total cost for such Purchased Services must not exceed \$67,095 annually. For the purpose of this contract, the total amount to be paid will be \$42,095. It is expected CCRI will earn \$25,000 in ARMHS revenue during 2012. CCRI will keep \$25,000 to cover the cost of the position. Any revenue earned over 25,000 shall be returned to BCOW. The unit cost for providing services to clients must be prorated by month if less than a year of service. Reimbursement must be made on the basis of 100 percent of the full cost of services to eligible clients.	01-01-12 to 12-31-12
Creative Care for Reaching Independence	Respite Services to Children and Adults with Developmental Disabilities / Related Conditions	\$13,000 (amount shared with all providers of Respite Services) \$11.04 p/hr	01-01-12 to 12-31-12
	Semi-Independent Living Services for Adults with Mental Retardation / Related Conditions	\$211,147 (amount shared with all providers of SILS Services) \$31.85 p/hr	

Heartland Industries	Day Training & Habilitation for Adults with Developmental Disabilities / Related Conditions	\$134,480 (shared with all providers of DT & H Services) The unit cost for providing services to reimbursement eligible clients at the 1:4 staffing level shall be \$48.00 partial day; \$64.00 full day; \$7.64 transportation 1:2.5 staffing ratio level shall be \$88.21 full day and \$66.17 partial day; \$5.58 transportation rate	01-01-12 to 12-31-12
Interagency Agreement Lakeland Mental Health Center, Mhd School	School-Based Mental Health Services for Children	\$52 p/hr up to a maximum of \$57,734	01-10-12 to 06-30-12
Lakeland Mental Health Center	Adult Community Support Program (CSP), PATH and SOAR Adult Day Treatment Program Adult and Children's Rule 79 Case Management Services Children's Mental Health Mobile Crisis Program Services Clinical Supervision for Rule 79 Adult and Children's Mental Health Case Management Mental Health Professional Time on the Pre-Placement Screening Team Outpatient Services	\$193,603 Adult Community Support Program (CSP), \$97,329 PATH \$90,000 SOAR \$16,440 Rule 79 Medical Assistance Bundled Rates of \$190.23 per month for Adults & \$402.01 per month for Children Rule 79 Non Medical Assistance Rates of \$47.58 p/hr up to \$56,484 for Adults & \$69.02 p/hr up to \$62,000 for children Maximum Expenditure of \$250,000 to serve clients during the contract period For all services, \$85.00 p/hr. Contract cap amounts for each services are as follows: Adult Rule 79 Supervision \$3,315 (39 hr max) Child Rule 79 Supervision \$3,995 (47 hr max) Mental Health PPST \$6,460 (76 hr max) \$416,388	01-01-12 to 12-31-12
Lake Agassiz / Lakeland Mental Health Center	School-Based Mental Health Services for Children	\$52 p/hr up to a maximum of \$6,870.00	01-01-12 to 06-30-12
Lakes & Prairies Community Action	Financial Literacy	The curriculum involves six hours of service; total amount to be paid is \$35 per participant	01-01-12 to 12-31-12
Lakes & Prairies Community Action	Rainbow Bridge / Supervised Visitations	\$50 p/hr	01-01-12 to 12-31-12
Lutheran Social Services of Minnesota	FACT Program / Therapeutic Foster Care Services Family Based Services, Intensive In-Home Guardianship / Conservatorship Services	\$39.53 per day administrative rate; \$67.46 p/hr direct therapeutic services (will be billed to Medical Assistance when available) Total amount shall not exceed \$100,870; In-Home Services \$67.46 p/hr; Family Skills \$44.60 p/hr. \$143,980 total contract amount	01-01-12 to 12-31-12
Medica	Care Coordination Services to Medica members receiving MSHO MSC, MSC+ and SNBC	\$134.72 p/member p/month reimbursement for MSC and MSC+ Care Coordination. \$129.50 p/member p/month for MSHO Care Coordination \$103.00 p/member p/month for SNBC	01-01-12 to 12-31-12
Midwest Community Residential Services	Respite Services to Children & Adults with Developmental Disabilities / Related Conditions Semi-Independent Living Services for Adults with Mental Retardation / Related Conditions	Not to exceed \$13,000 (amount shared with all providers of respite services) \$11.04 p/hr Not to exceed \$211.147 (amount shared with all providers of SILS Services) \$32.63 p/hr	01-01-12 to 12-31-12

Prairie St. John's	Mental Health Hold Order Services as Defined by Minnesota Statute 253B	70% of total charges for Civil Commitment or Hold Order hospitalization.	01-01-12 to 12-31-12
Productive Alternatives	Extended Employment for Adults with Developmental Disabilities / Related Conditions; Adults with Mental Illness, Adults with Chemical Dependency	Not to exceed \$37,317 •Extended Employment \$25.00 p/day •Follow-Up Services \$28.28 p/hr •Placement Services/Job Development \$40.05 p/hr	01-01-12 to 12-31-12
Rape and Abuse Crisis Center	Counseling, Crisis Intervention, Education	\$35,423	01-01-12 to 12-31-12
REACH	Mental Health Services; Individual, Marriage & Family Counseling; Education & Support Services for Rural Clay County Children, Families & Individuals	\$12,595	01-01-12 to 12-31-12
Rural Minnesota Concentrated Employment Program (MN CEP)	Provides services authorized under the Minnesota Family Investment Program (MFIP) including the Diversionary Work Program (DWP) MN Law Chapter 256J	MFIP/DWP \$738,943 Supported Work \$68,603 Innovations \$14,382	01-01-12 to 12-31-12 07-01-11 to 06-30-12 01-01-12 to 12-31-12
Sanford Medical Center	Mental Health Services	70% of total charges for Civil Commitment or Hold Order hospitalization.	01-01-12 to 12-31-12
Sexual Abuse Treatment Services	Coordination & Therapy Treatment Services	\$1,224	01-01-12 to 12-31-12
Shelter Care Program / West Central Regional Juvenile Center	Shelter Care Services to children who are in need of a temporary home or children who are manifesting emotional and/or behavioral disturbances who can benefit from a supportive, stable home-like environment	Emergency Shelter Care \$155 per day; Thirty Day Evaluation Program \$199 per day; Consequence Program \$155 per day	01-01-12 to 12-31-12
Social Connexion	Social Club for Adults with Mental Illness	\$42,532	01-01-12 to 12-31-12
Solutions	Adult and Children's Rule 79 Case Management Services	Medical Assistance Bundled Rates of \$169.85 per month for Adults and \$293.55 per month for Children	01-01-12 to 12-31-12
TRANSEM	Supported Employment for Adults with Mental Illness	\$39,680	01-01-12 to 12-31-12
United Behavioral Health Inc.	Substance Abuse Assessments; Mental Health Screening Assessment; Rule 79 Mental Health Case Management	Substance Abuse Assessments \$125 Mental Health Screening Assessments \$200 Mental Health Case Management Adult Complex \$900 per month, Intermediate \$600 per month, Low \$380 p/month Mental Health Case Management Child Complex \$1125 p/month, Intermediate \$750 per month, Low \$400 p/month	02-01-2010 Ongoing
Village Family Services	Family Based Services Family Group Decision Making Facilitation (Regional Grant) Family Sexual Abuse Treatment Team Therapist Component	\$280,364 total contract cap. •Intensive In-Home \$67.02 p/hr •Family Skills \$44.64 p/hr •Family Group Decision Making \$62.40 p/hr \$62.40 per hour \$18,360	01-01-12 to 12-31-12
YWCA	Shelter for Women & Children	\$15,047	01-01-12 to 12-31-12

Clay County, MN State of the County Address – January 3, 2012

On behalf of the Board of Commissioners and the Staff of Clay County, I am pleased to present this State of the County address to the citizens of Clay County. In this report I will review the Mission of Clay County Government, highlights of the activities, issues and projects implemented in 2011, and provide an overview of issues and expectations for the year 2012. The text of this message can also be found on the Clay County website homepage: "State of the County Address – January 3, 2012".

MISSION OF CLAY COUNTY GOVERNMENT

Clay County is dedicated to providing services to the public in an efficient, responsible and professional manner. Services will be delivered in a caring, humane environment.

Clay County is dedicated to providing a work environment where we respect the dignity, and recognize the merit of each individual employee.

Clay County is committed to a policy of open government.

2011 Law Change: A new Homestead Market Value Exclusion replaces the Homestead Market Value Credit. The state is no longer providing a homestead credit and the entire levy will be paid by local property taxpayers. In Clay County, this means a total of approximately \$3.6 million in market value credits that were paid by the state to local governments will now be paid by property owners. This state law change shifted \$261 million statewide.

The new Homestead Exclusion significantly lowers the tax base, which has led to increases in the property tax rates of most local taxing jurisdictions. A property tax rate is calculated by dividing the property tax levy by the total tax base.

In an attempt to soften this shift, Clay County asked its Departments to look for ways to reduce our levy request to the local taxpayer. Reductions in local government levies will help mitigate the overall property tax increase; however, the tax shift impacts of the law change are unavoidable.

Clay County's 2012 levy certification is a reduction of 3.71% when compared to 2011. However, with the increases in land prices, many of you are seeing an increase in taxes as the new Exclusion Rule does not apply to business or farm operations.

2012 Operating Budget and Tax Levy: On December 20, 2011 the County Board of Commissioners adopted the Annual Operating Budget and the Tax Levy for the year 2012. The total expenses for 2012 are estimated at \$57,256,136. The revenue sources necessary to cover these expenses include \$23.4 million in property tax levy, State Aids, numerous grants, service fees, etc. The \$23.4 million in property tax represents a 3.71% decrease over the 2011 tax levy. In addition, the net growth in tax base was a 1.27% increase in property valuations due to new construction in 2010.

2011 Flood Disaster: In the spring of 2011, the Red River Valley and Clay County experienced yet another spring flood. A State of Emergency was declared by President Obama and Federal Aid was activated through the Federal Emergency Management Agency (FEMA) and other federal agencies. However, having successfully dealt with much more severe flood disaster emergencies in 1997, 2009,

and 2010, we were better prepared to deal with the 2011 flood and were successful in avoiding major injuries, loss of life, or major damage to the roads, bridges, and County buildings.

Participation in the Metro Flood Protection Study: In 2011 Clay County continued its participation in the Metro Flood Protection Study being conducted by the U.S. Army Corps of Engineers. We joined with other units of local government in the Fargo-Moorhead metropolitan area to support the North Dakota Diversion Channel as the best option for providing permanent flood protection for our metropolitan area. During the past few months the officials from the U.S. Army Corps of Engineers have worked diligently to study the downstream and upstream impacts of the proposed project and ways to mitigate these impacts. In 2012 we will continue to work with the officials at the Army Corps of Engineers, our State Legislators, and our Congressional Delegates toward completion of the Metro Flood Study and securing the non-federal match for the North Dakota Flood Diversion project which is estimated to cost \$1.8 billion. Clay County is particularly concerned about effects of upstream flooding and will continue to work diligently to reduce the effects on our residents.

Road & Bridge Project: 2011 proved to be a very busy year for the Road & Bridge projects in Clay County. The main projects completed in 2011 included:

- CSAH 52 reconstruction in the City of Barnesville
- CSAH 19 Bridge replacement on the Buffalo River north of Glyndon
- CR 91 Bridge replacement on the Buffalo River north of Dilworth
- CSAH 10 asphalt overlay from 2 miles east of Downer to the east County line
- CSAH 12 Roundabout construction at the intersection of TH 75
- CSAH 12 overlay from TH 75 to the Red River

Projects proposed for 2012 include the following:

- CSAH 19 Grading and asphalt paving from the north City limits of Glyndon to CSAH 18
- CSAH 8 asphalt paving from TH 75 to the Red River
- Bridge replacement on CSAH 52 between Barnesville and Baker
- Bridge replacement on CSAH 11 one mile north of CSAH 34
- Bridge replacement on CR 103 near Georgetown
- Bridge replacement on CR 68 near Glyndon

Highway: On December 28, 2010 we experienced the loss of our Barnesville Highway Shop and all of the equipment in it. We are happy to report \$1 million worth of equipment has been replaced and we have a new and improved building. This project has been completed with the help of our insurance company and our competent staff.

Social Services: Demands for services remain high in the Social Services arena. When unemployment increases and financial times are difficult, the need for assistance and services increases greatly. However, our staff strives to increase efficiencies while lowering costs. Staff continues to utilize electronic technology to reduce labor costs and make data more readily available. They continue to strive for greater efficiency in:

- In-home family based services
- Supervised child visitations
- Chemical dependency treatment
- Community evaluations
- Commitments/Hold-orders for Mental Health and Sex offenders

- Day training and habilitation
- Out of home placements
- Contracted provider rate increases
- MnCare Premium elimination

Public Health: Along with other County departments, Public Health approached both the Minnesota and North Dakota legislative sessions for the purpose of changing laws which will enhance the Detox Center to serve clients from both sides of the river, freeing up expensive hospital beds.

Food, Beverage & Lodging inspections for the City of Moorhead will now be handled by Clay County. This is a fee based service with no additional cost to County residents.

Public Health has been engaged with three other counties studying ways to more efficiently deliver Public Health services.

Solid Waste Management: Activities to continue for 2012 include the following:

- Assessing the collected methane gas for conversion to electrical energy.
- Proceeding with vertical landfill cell construction.
- Pursuing regional opportunities and alternatives to landfilling.
- Revamping and expanding recycling, reuse, materials exchange, and composting programs.

Zoning: Our Zoning Department has been very active with the following:

- Floodplain maps
- Flood buyouts
- Lakeswind Project in Southeastern Clay County

Sheriff's Office: Possibly our most visible County department is our Sheriff's Department. Sheriff Bergquist keeps high visibility representing all of us in various Public Safety functions. He manages:

- Highly visible road deputies
- Criminal investigations
- County Jail and compliance with Department of Corrections standards
- Court Security
- All Civil Process
- Flood issues
- Other natural and manmade concerns
- Fire investigations
- All other duties asked of him

Review of Long Range Capital Improvement and Repair Needs: The County Board received a proposal from the Administration Department outlining the need for repair and maintenance of various buildings owned by Clay County on the County campus and at off-site locations. The intent was to incorporate the scope of building repairs and project costs into a long term program to ensure that all County buildings continue to be maintained in optimum condition in the future years. This past year the Clay County Board of Commissioners approved a recall on some current financial bonds, re-issued those bonds and added dollars to complete needed Capital projects. These are some of the projects to be completed in 2012:

- Replacement of windows and reroofing of Family Service Center

- Replacement of heating plant Cooling Tower
- Seal coating or rebuilding of parking lots (Courthouse, Law Enforcement Center, Family Service Center)
- Replacement/Repair of Courthouse, Jail and Motor Vehicle building roofs
- Replace/upgrade of various heating/cooling control systems

Annual Audit of County Finances: In December 2011, the Minnesota State Auditor's Office presented its report on the Annual Audit of Clay County's accounts for the year ending on December 31, 2010. As a part of the audit, the State Auditor's staff reviews the County's revenues, expenditures, investment practices, internal control procedures, and adherence to generally acceptable accounting principles. In the issuance of this Audit Report, the State Auditor has issued an "unqualified opinion" of the County's financial statements, meaning that in the opinion of the State Auditor, Clay County's financial statements conform with the applicable accounting standards.

In closing, the Clay County Board of Commissioners is committed to the delivery of services in an efficient, cost-effective and professional manner. We place a high priority on open communications with our citizens and we welcome your input. Please feel free to contact any of the County Commissioners or County Administration if you would like to share your feedback or suggestions. Our contact information is listed on the County website.

Thank you and have a great year!

Jon D. Evert
Chair
Clay County Board of Commissioners

2012 COMMISSIONER COMMITTEE ASSIGNMENTS

Jerry Waller	Grant Weyland Chair	Kevin Campbell	Jon Evert	Wayne Ingersoll Vice Chair
<p>AMC Transportation Agassiz Recreational Trails Budget, Financial Reporting & Capital Improvement Campus Improvement Clay Soil & Water Conserv Dist Countywide Economic Development Family Service Collaborative Felton Prairie Stewardship (Alt) Flood Buyout Planning Friends of the Buffalo River State Park (Alt) Greater FM Economic Dev. Corp Exec Board of Directors Heartland Trail Extension (Alt) Highway Construction Project Tracking/Scheduling Lakes & Prairies Community Action Partnership Metro COG MnDOT Variance Cmte Noxious Weed Appeal Public Health Collaborative (Multi-County) Revolving Loan Fund Board Solid Waste Advisory TH 336 Corridor Jt Powers Wellhead Protection (Moorhead) Wild Rice Watershed District Advisory Board Wild Rice Watershed Flood Reduction/Project Team</p>	<p>AMC Public Safety Audit/Investment (Chair & Past Chair) Corrections Advisory Economic Development District for West Central MN F-M Ambulance Greater FM Economic Development Corp Board Heartland Trail Extension Jail Needs Assessment Law Library Diversion Authority (Alt) Metro COG (Alt) Metro COG 5-Yr Transit Plan Dev Metro Flood Study MN Rural Counties Caucus Northwest MN Regional Radio Board Oakport Annexation Oakport Joint Powers Personnel Issues (Chair & Past Chair) Radio Users Cmte Recorder's Compliance (ad hoc) Regional Juvenile Detention Advisory Board (Alt) Restorative Justice Adv Cmte Security Alternatives Sheriff's Posse Adv (ad hoc) State Community Health Services Adv (Alt) Veterans Service Advisory WesMin R C & D West Central Area Agency on Aging – Land of the Dancing Sky West Central Trails Planning</p>	<p>AMC General Gov't Budget, Financial Reporting & Capital Improvement Buffalo Red River Watershed Ditch Coordinating (Alt) Emergency Services Advisory (Ad Hoc) Extension Flood Buyout Planning Health Insurance (ad hoc) Highway Construction Project Tracking/Scheduling Jail Needs Assessment Jt. Powers (Co/Cty/Schools/Twp) Diversion Authority Metro Flood Study Minnesota Rural Counties Caucus (Alt) Northwest MN Regional Radio Board (Alt) Oakport Annexation Oakport Dike Technical Adv. Oakport Joint Powers Regional Juvenile Detention Advisory Board Regional Solid Waste Mgmt Steering Cmte Regional Water Plan Jt. Powers Board (Alt) Sheriff's Posse Advisory (ad hoc) Solid Waste Advisory TH 336 Corridor Jt. Powers</p>	<p>AMC Futures Project AMC Legislative Steering AMC Environmental & Natural Res Policy Audit/Investment (Chair & Past Chair) Buffalo Red River Watershed Ditch Coordinating Diversion Mitigation Economic Development District for West Central MN (Alt) Emergency Services Advisory (Ad Hoc) Extension Family HealthCare Ctr Bldg Cmte Felton Prairie Stewardship Friends of the Buffalo River State Park Historical & Cultural Society Lakeland Mental Health Center Local Board for Emergency Food & Shelter Nat'l Board Program (United Way) Northern Connections Noxious Weed Appeal (Alt) Personnel Issues Cmte (Chair & Past Chair) Planning Commission Public Health Advisory Red River Basin Commission Regional Water Planning Joint Powers Board Security Alternatives Southside Flood Task Force Wellhead Protection (Barnesville) Wild Rice Watershed Flood Reduction (Alt)</p>	<p>AMC Health & Human Services Adult Mental Health Local Advisory Council Children's Mental Health Local Advisory Council Clay-Wilkin Homeless Prevention & Assistance Program Clay Soil & Water Conservation District (Alt) Corrections Advisory Countywide Economic Development Cmte Family Health Care Center Family Services Collaborative Health Insurance (ad hoc) Inter-Agency Early Intervention Jt. Powers (Co/Cty/Schools/Twp) Lake Agassiz Reg. Library Board Lakes & Prairies Community Action Partnership Local Water Plan Task Force Moorhead City Planning Comm Public Health Advisory Restorative Justice Cmte (Alt) State Community Health Services Adv Cmte WesMin R C & D (Alt) West Central Area Agency on Aging (Alt) West Central Trails Planning (Alt)</p>

per diem payment approved for appointees & alternates for attendance at the above meetings, and for attendance at: Intergovernmental Retreat; Township Officers Meetings; Clay Wilkin Public Health Board, All AMC & District IV meetings. Commissioners are authorized to be paid mileage/expenses in performing official duties of a County Commissioner.