

Plan Review: Complete plans and specifications for any new manufactured home park or recreational camping area or for an expansion of alteration, must be submitted to and approved by the regulatory authority at least 30 days before construction is begun. Plans must include:

1. Statement of what is proposed for review.
2. A copy of the land use permit, zoning permit or statement from the local unit of government granting zoning approval for the use or expansion of the land as a MHP or RCA.
3. A plan showing the boundaries of the entire tract of land upon which the MHP or RCA is to be located. Show land area; a plan indicating sites proposed (site #1, #2, etc.) and dimension of sites; locations of existing facilities including permanent buildings and dimensions' location of landforms on the property (waterfront, bluffs, wetlands, etc.); the location of all wells and on-site sewage treatment systems with distances between each system; water and sewer lines and electrical hook-ups with distances between each; locations of all roads and driveways, public and private; location of parking areas; location and type of night lights; and any other pertinent information.
4. Separate plumbing plans must be submitted for any new plumbing installations including all water and sewer lines and on-site sewer treatment systems, if provided, all plumbing must be installed in accordance with the Minnesota Plumbing Code. Contact the Department of Labor and Industry, Plumbing Unit, at 651-284-5067 or 800-926-6216 for more information.
<http://www.doli.state.mn.us/business/plumbing-contractors/plumbing-permits-and-inspection-fees>
5. Include a copy of each water well permit or any other wells located on the property. Contact this department or the local MDH Well Unit for copies of the permits.
6. The sewage treatment system must comply with all applicable state rules, Submit a copy of the certificates of compliance for new or existing systems and/or the permit to install new or additional systems.

Note: Any MHP or RCA must be constructed and operated according to all applicable state electrical, fire, plumbing and building codes. Evidence of compliance is required.

New Construction:

Remodel or Addition of:

<p>Note: Any MHP or RCA must be constructed and operated according to all applicable state electrical, fire, plumbing and building codes. Evidence of compliance is required.</p>	<p>Previously Licensed as or License Number: _____</p>
<p>Manufactured Home Park (MHP):</p> <p><input type="checkbox"/> MHP – Less than 25 sites \$375 _____</p> <p><input type="checkbox"/> MHP – 25 to 99 sites \$400 _____</p> <p><input type="checkbox"/> MHP – 100 or more sites \$500 _____</p> <p>Recreational Camping Area (RCA):</p> <p><input type="checkbox"/> RCA – Less than 25 sites \$375 _____</p> <p><input type="checkbox"/> RCA – 25 to 99 sites \$400 _____</p> <p><input type="checkbox"/> RCA – 100 or more sites \$500 _____</p> <p>Special Event Camping Area (SECA):</p> <p><input type="checkbox"/> SECA – Less than 25 sites \$375 _____</p> <p><input type="checkbox"/> SECA – 25 to 99 \$400 _____</p> <p><input type="checkbox"/> SECA – 100 or more sites \$500 _____</p>	<p>Manufactured Home Park (MHP):</p> <p><input type="checkbox"/> MHP – Less than 25 sites \$250 _____</p> <p><input type="checkbox"/> MHP – 25 to 99 \$300 _____</p> <p><input type="checkbox"/> MHP – 100 or more sites \$450 _____</p> <p>Recreational Camping Area (RCA):</p> <p><input type="checkbox"/> RCA – Less than 25 sites \$250 _____</p> <p><input type="checkbox"/> RCA – 25 to 99 \$300 _____</p> <p><input type="checkbox"/> RCA – 100 or more sites \$450 _____</p> <p>Special Event Camping Area (SECA):</p> <p><input type="checkbox"/> SECA – Less than 25 sites \$250 _____</p> <p><input type="checkbox"/> SECA – 25 to 99 \$300 _____</p> <p><input type="checkbox"/> SECA – 100 or more sites \$450 _____</p>

For Office Use Only:

Inspector Initials: _____
 Check #: _____
 Plan No. _____