1. **COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW:**
   The Clay SWCD will review 1/3 of the parcels adjacent to Public Waters/Public Ditches each year. The County will be split into thirds from North to South, and the order in which these areas are checked may change from year to year. *(Map Included on Back Page)*

2. **RANDOM SPOT CHECKS:**
   Random spot checks will be conducted in addition to the tracking of 1/3 of the parcels each year. These checks may be conducted by aerial photo review or on-site review depending on availability of updated aerial photos and the practice that is being checked/access to farms. A combination of both aerial and on-site review may also be used.
   - The Clay SWCD will review 25-50 parcels on a random spot check each year outside of the scheduled area.
   - Additionally, the Clay SWCD could review parcels of emphasis more frequently:
     - Previously non-compliant
     - Alternative practice plans
     - Variable width buffers (i.e. Land O’ Lakes buffer tool, Decision Support Tool)
     - Cost-share funded projects (years 1,3,9 of contract)
     - Parcels of further emphasis (potential violators)

3. **PROCESS TO HANDLE COMPLAINTS:**
   The Clay SWCD will follow this process for complaints received from the public.
   - The Clay SWCD will first verify if parcel is on DNR buffer map and reference any existing documentation.
   - Compliant determination will be evaluated via site visit.
     - Contact landowner for site visit.
     - If no contact or if landowner refuses access, assistance will be requested from the County to do site visit.
   - If parcel is found out of compliance, it will be documented and operator and/or landowner will be notified. The Clay SWCD may work with the operator and/or landowner to come into compliance, and may provide landowner and/or operator with technical assistance.
   - If compliance is not reached by the timeline provided by the Clay SWCD, contact will be made to operator and/or landowner again, or a Notification of Noncompliance will be sent to the County and BWSR for enforcement.
   - Once compliant, the Clay SWCD may issue a validation of compliance if requested by landowner or operator.